

# Some 2017 Chicago Style (17th Edition) Layout and Citations Tips

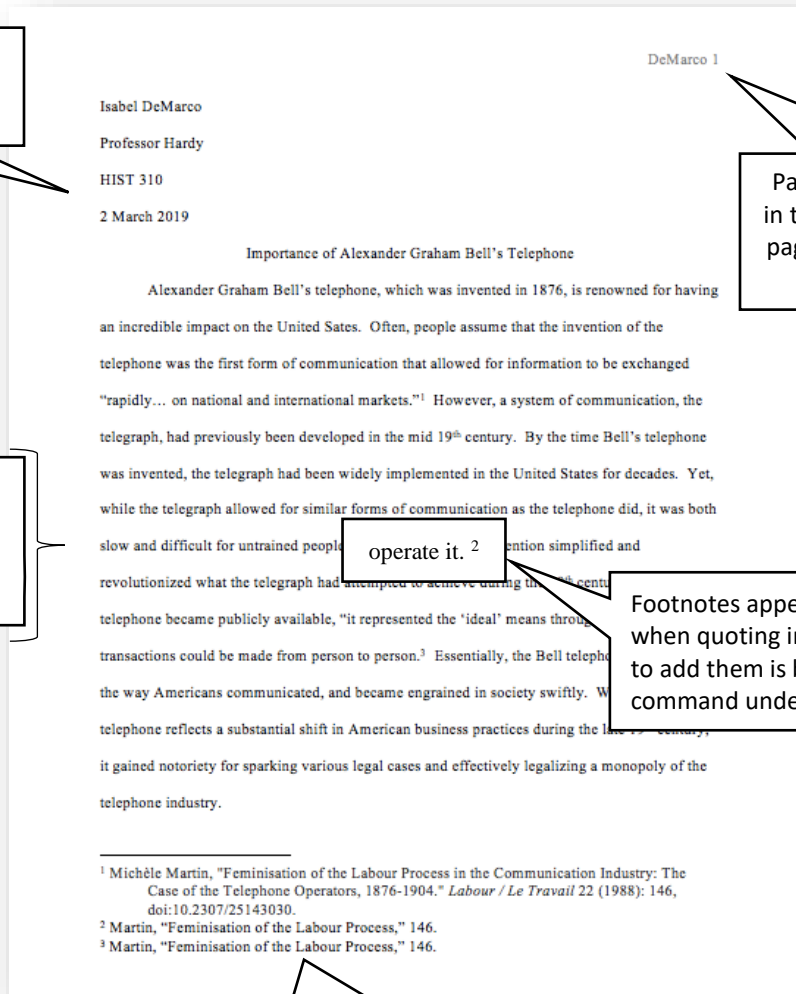
In Chicago style, margins should always be one inch on all sides of a document.

Double space the main body text of the document, and use a legible typeface in 12 pt. font.

Page numbers should be included in the header beginning on the first page of text (following a title page, if one is present).

Footnotes appear at the end of a sentence when quoting in Chicago style. An easy way to add them is by using the "Footnote" command under the "References" tab.

The first footnote for a particular source includes a full citation. Use the shortened version for subsequent instances of that source.



## Books

Footnote:

1. Author Name (first last), *Title of Book* (Publication City: Publisher, Year of Publication), page numbers.

1. H.W. Brands, *The Age of Gold: The California Gold Rush and the New American Dream* (New York City: Anchor Books, 2003), 207-233.

Bibliography:

Author Name (last, first). *Title of Book*. Publication City: Publisher, Year of Publication.

Brands, H.W. *The Age of Gold: The California Gold Rush and the New American Dream*. New York City: Anchor Books, 2003.

## Works in an Anthology:

Footnote:

1. Author Name (first last). "Title of Work," in *Title of Anthology*, ed. Editor Name (first last). (Publication City: Publisher, Year of Publication), page range.

1. Norman Asing. "To His Excellency Governor Bigler (1852)." In *Chinese American Voices: From the Gold Rush to the Present*, ed. Judy Yung, Gordon H. Chang and H. Mark Lai (Berkeley: University of California Press, 2006.), 9-12.

## **(Works in an Anthology, cont'd)**

### **Bibliography:**

Author of Work. "Title of Work." In *Title of Anthology*, edited by Author/Editors' Names, page range.  
Publication City: Publisher, Year of Publication.

Asing, Norman. "To His Excellency Governor Bigler (1852)." In *Chinese American Voices: From the Gold Rush to the Present*, edited by Judy Yung, Gordon H. Chang and H. Mark Lai, 9-12. Berkeley: University of California Press, 2006.

## **Scholarly Journal Articles**

### **Footnote:**

1. Author Name (first last), "Title of Article," *Title of Journal* Volume Number, no. Issue Number (numeral) (Month of Publication Year of Publication): Page Numbers, Access URL (if accessed via a database).

1. Giles Constable and Malcolm J. Rohrbough, "The Rothschilds and the Gold Rush: Benjamin Davidson and Heinrich Schliemann in California, 1851-52," *Transactions of the American Philosophical Society* 105, no. 4 (January 2015): 1-115, <https://www.jstor.org/stable/44650947>.

### **Bibliography:**

Author Name (last, first). "Title of Article." *Title of Journal* Volume Number, no. Issue Number (numeral) (Year of Publication): Full Page Span of Article. Access URL.

Constable, Giles and Rohrbough, Malcolm J. "The Rothschilds and the Gold Rush: Benjamin Davidson and Heinrich Schliemann in California, 1851-52." *Transactions of the American Philosophical Society* 105, no. 4 (2015): 1-115. <https://www.jstor.org/stable/44650947>.

## **Newspaper Articles**

### **Footnote:**

1. Author Name (first last), "Title of Article," *Title of Newspaper*, Month of Publication Date of Publication, Year of Publication.

1. Malcolm Quidado, "Commercial and Other Matters in San Francisco—Gold Discoveries, &c," *New-York Daily Times*, August 26, 1853.

Bibliography (FYI: generally, Chicago style does not require a bibliography entry for newspaper items if they have been documented in footnotes previously):

Author Name (last, first). "Title of Article." *Title of Newspaper*, Month of Publication Date of Publication, Year of Publication.

Quidado, Malcolm. "Commercial and Other Matters in San Francisco—Gold Discoveries, &c." *New-York Daily Times*, August 26, 1853.

## **Websites**

### **Footnote:**

1. "Title of Specific Webpage," Title of Website as a Whole, Owner or Sponsor of Website, last modified Month of Last Modification Date of Last Modification, Year of Last Modification, Website URL.

1. "Historical Reading List: The California Gold Rush," GIA.edu, Gemological Institute of America, last modified 2019, <https://www.gia.edu/gia-news-research/historical-reading-california-gold-rush>.

### **Bibliography:**

Owner or Sponsor of Website. "Title of Specific Webpage." Title of Website as a Whole. Last modified Month of Last Modification Date of Last Modification, Year of Last Modification. Website URL.

Gemological Institute of America. "Historical Reading List: The California Gold Rush." GIA.edu. Last modified 2019. <https://www.gia.edu/gia-news-research/historical-reading-california-gold-rush>.

For more tips and models, please check out [https://www.chicagomanualofstyle.org/tools\\_citationguide.html](https://www.chicagomanualofstyle.org/tools_citationguide.html)