

WOX Grant Application Form for 2022

12/6/21

Use and completion of this Application Form is required for submission of your grant. Only Applications using this template will be considered for an award.

The completed WOX Grant Application must be emailed to cassidycoxs@xavier.edu **and** a paper copy with appropriate signatures mailed or hand delivered to Cyndi Meyer, Alumni Building ML 5630 by 5 p.m. **March 1, 2022.**

NOTE: Applicants are encouraged to seek proposal assistance through the Office of Grant Services. Please contact Shari Howell by phone at 745-1904 or email at howells3@xavier.edu as early as possible and at least 10 business days before the due date.

Title of Proposed Project: Tunnel of Oppression
Amount Requested: \$10,000.00
Name of each applicant, their position and signature: Deb Ekeke, Assistant Director for Leadership & Activities <u>ON MATERNITY LEAVE</u>
Add ALL appropriate signatures below as outlined in the Guidelines document for the WOX Grant Awards. For each approval needed, please type the person's name, title, email address, and <u>have them physically sign the Application.</u> <p style="text-align: center;"><i>PLEASE SEND ALL COMMUNICATIONS TO DUSTIN THIS SPRING</i></p> Dustin Lewis, Associate Director of Student Involvement <u>LEWISDB@XAVIER.EDU</u> Leah Busam Klenowski, Senior Director for Student Affairs <u><i>Leah Busam Klenowski</i></u> David Johnson, Associate Provost/Chief Student Affairs Officer <u><i>David Johnson</i></u>
Provide a brief abstract that clearly and concisely states the aim of your project, anticipated value for XU students and/or faculty, and the indicators of success: (maximum 350 words) The Tunnel of Oppression is a campus diversity initiative originally developed at Western Illinois University. The initiative stemmed from a homogeneous campus environment searching for a way to represent the realities of oppression into a full sensory experiential manner. The creators of the Tunnel of Oppression wanted to give participants the opportunity to see, touch, hear, and feel the realities of oppression as a stepping stone towards creating diversity awareness. The first Tunnel of Oppression was loosely based on of the Museum of Tolerance in Los Angeles, CA. The Tunnel of Oppression is a nationally acclaimed project unique to few colleges in the United States. Also, the tunnel is volunteer-oriented. Each group of volunteers develops the scripts, designs the sets, and creates the experience best suited to their campus. For this reason, no two tunnels end up the same.

The tunnel intends to open eyes and raise consciousness and is built as a brief introductory experience for those students who have rarely experienced difference. The rationale is that students cannot fully understand oppression and discrimination until they have experienced it first-hand. Topics that might be addressed include various social justice issues, such as gender identity/expression, sexuality, immigration laws, homelessness, hazing, and various other issues of hate.

PROPOSAL FOR WOX GRANT

NARRATIVE

Please provide a detailed project description (in #1) and answer the questions below (#2 - #8) Limit the length of your answers (including project description) to three single-spaced, typed pages.

1. Provide a detailed description of your project; what will take place, where, when, and who will be involved in the project, and the timeline. (maximum 1 page)

The project is best conducted as a collaboration between several campus stakeholders. We would seek to collaborate with the Office of Student Involvement, Take it On, The Center for Diversity and Inclusion, the Theatre Department, Residence Life, Counseling Services.

They would assist through serving on one of several committees:

Media

The media committee will be primarily responsible for working with the tech crew to set up all audio equipment in terms of audio, projectors, screens, lighting, etc. They are also in charge of presenting graphic images. In addition, they focus on the media room which requires editing of footage from various movies.

Acting

The acting committee deals with the skits that are throughout the tunnel. It is a chance for people to help in writing the scripts and performing the skits.

Art and Design

This committee draws the layout for the tunnel as well as designs the internal structure. The responsibilities include developing lighting schemes, building sets for skits and aiding in collecting props. In addition, this group designs and builds specialized structures.

Tour Guides

Tour guides do more than just lead the groups through the tunnel. They aide in setting the mood through the pace they set and through giving the initial greetings and trigger warnings. If necessary, these are the people who will escort guests out of the tunnel. Responsibilities include obtaining data for all informational sheets distributed at the end of the tour.

Counselors

This committee consists of professional staff members, who are trained in providing emotional support to college students. After experiencing the Tunnel, participants debrief the experience. Some may be triggered by the various scenes and need to meet with a professional to discuss these experiences.

Timeline

June 2022 – Contact collaborators

August 2022 – Finalize scripts

October 2022 – Gather collaborators to finalize details

November 2022 – Begin seeking volunteers and actors

January 2023 – Rehearsals begin for the production

March 2023 – Promotions for the event displayed on-campus

April 2023 – Tunnel opens to the campus and community

2. How does this proposed project enhance the mission and purpose of Women of Excellence?

The Women of Excellence seek opportunities for women to grow as organizational and philanthropic leaders. A philanthropic leader cares for the welfare of the marginalized members of our society. This project raises awareness to these individualized experiences. The tunnel is a visual demonstration, designed to incite conversation and action. Our hope is for students to witness these scenes and to ask questions. Questions that will ultimately lead them to find or develop resources and opportunities to create change in our society.

3. How will this project further the mission of Xavier University to “engage and form students intellectually, morally and spiritually, with rigor and compassion, toward lives of solidarity, service and success?”

This project is crucial for campus life at Xavier because it allows students to be educated on social justice issues currently impacting their peers and loved ones. The tunnel promoted experiential learning outside of the classroom, further advancing the knowledge they receive from faculty. Through this project, students will learn more about their own perspective and the perspectives of their peers. Our Jesuit values can be incorporated into the debrief conversations to further enhance their learning.

4. Why is this project important? Does it address a gap within existing University programs?

Since the 2016 Presidential election, we have sought avenues to engage students in civil discourse about social justice issues. Take it On is designed to create dialogue to help our students embrace their own discomfort, while respecting the positions of their peers. The tunnel provides a visceral experience, which prompts a jarring, emotional response. Students cannot help but to discuss the things they see, hear, and feel after traversing the tunnel.

5. What is the expected outcome of your project? How many people (faculty, staff, students) will be engaged in your project? If the project will continue beyond the Grant timeline, what are your plans for future funding?

The total number of volunteers will vary based on the final scenes selected. The number of volunteers can be between 30-50 volunteers. We hope to continue the project on an annual or biannual basis. Ideally, this funding will come from the various collaborators, or we will be able to fund the project through student activity fee dollars allocated by the Student Government Association.

6. How will you measure the success of your project, if funded? What are the qualitative and quantitative measures that you will use to assess impact and effectiveness?

SAC will quantitatively measure the success of the events by swiping students All Cards at every event in order to track attendance. The impact can be measured in several ways. Following each event, SAC will send out a survey for students to provide feedback on the event. The survey will consist of quantitative measures and space for comments on the event. Overall, it is best to measure the success of these events by the impact it made on individual students and what they took away from it.

7. If your project is funded, how will the WOX Giving Circle be recognized as having played a role in the success / completion of your project? Give specific examples.

The WOX logo would be featured on all the promo that would be posted around campus. The WOX Giving Circle would also be recognized on each night of the production as a sponsor whether through an announcement or a program given to participants prior to the event. The WOX Giving Circle would also be invited to attend the final event.

8. If you are applying for a 2-year grant, please explain why a 2-year award is important to the success of your project. **(Note: these are projects that will take 2 years to complete, not for 2 years of funding for the same project).**

BUDGET

What is the amount of funding requested?

Below please provide a **detailed** budget with justification/need for each itemized expense.

- If your project requires students to be paid, that payment must be included as an itemized expense. For example, if your project requires 2 student coordinators, the role needs to be specified and included as an itemized expense. [i.e. Student workers: 2 students*\$8.10/hr*10 hrs/week*12 weeks= \$1,944; Student worker fringe benefits - \$1,944*1%(stated fringe benefits rate for full-time students) = \$19.44]. Note: Students must be paid as an employee and cannot be given stipends.
- If more than 25% of your budget is allocated toward food and incentives, specific detailed rationale and explanation for these expenses should be provided.
- Include a detailed list of supplies and equipment necessary to complete your project.
- If your project's total budget is greater than \$10,000 per year, other sources of support must be stated and appropriate documentation from other funding partners must be provided.
- All costs, including student pay rates, must follow University policy. Your budget for these items should take this into account. Please contact Shari Howell (howells3@xavier.edu) to discuss budget questions.

A/V and production	\$ 4,100.00	Lighting, projectors, screen/tv rentals, speakers, production crew, etc.
Decorations	\$ 2,500.00	Fencing, pipe and drape, paint, tarps, temporary walls/partitions, poster printing, etc.

Promotions	\$ 500.00	Printed flyers, foam core boards, banners, yard signs, etc.
Costumes	\$1,000.00	Most participants will wear clothing they already own, but additional funds may be needed for specific items.
Food	\$ 900.00	The event typically runs for three consecutive evenings. Food and snack are provided to volunteers. This may consist of water, sandwich trays, chips, etc.
Miscellaneous	\$ 1,000.00	Funds set aside for incidentals or unanticipated expenses

