



### GENERAL INFORMATION

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<b>International Relations Office</b>	Dr. Marta Camprodon Director <a href="mailto:marta.camprodon@iqs.edu">marta.camprodon@iqs.edu</a>	Mr. Marc Garcia Coordinator <a href="mailto:marc.garcia@iqs.edu">marc.garcia@iqs.edu</a>
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<b>Office schedule</b>	8:00 - 13:30 / 14:30 - 19:00 Monday to Thursday 8:00 - 13:30 / 14:30 - 16:30 Friday First two weeks of August closed.	

### APPLICATION PROCEDURES

<b>Deadline</b>	June 12 <sup>th</sup> : Fall semester or entire academic year at IQS November 27 <sup>th</sup> : Spring semester
<b>Application procedure for Incoming students</b>	The standing procedure to be followed is that the home University first nominates the students by email to IQS. Then, the International Relations Office of the home university sends the application documents to IQS.
<b>Requested documentation (registration online)</b>	1- Application form (online platform) 2- Passport copy 3- ID card photo 4- Insurance Form properly filled in and signed 5- Official Transcript of Records 6- Language certification (if required) 7- Course Enrollment Form
<b>VISA Requirement</b>	All applicants from Non-EU country need a visa to study in Spain. In order to get it, all students must apply at the embassy or consulate of Spain in their home country at least 2 months ahead of time.

### ACADEMIC INFORMATION

<b>Semester dates</b>	Fall semester: September – December Spring semester: January – May
<b>Orientation Week (Compulsory)</b>	Fall semester: First week of September (dates to be confirmed) Spring semester: Second or third week of January (dates to be confirmed)
<b>Study plans</b>	There are different itineraries to choose. You can check that information in the academic information attached in the application package. Nevertheless, the syllabus of all courses available in IQS can be found in our website.  <b>IMPORTANT ADVICE:</b> Exchange students must remain flexible as courses are never guaranteed due to prerequisites, classrooms capacity, time conflicts and class cancellations. Places will be assigned accordingly to the order of enrollment and groups will be closed as soon as these are full. Besides, IQS reserves the right to modify courses in the interest of academic development.

<b>Attendance</b>	Attending class is <b>compulsory</b> at IQS.			
<b>Transcripts of Records</b>	Two copies of your transcript of records will be sent directly to your home institution.			
<b>Grading System (from 0 to 10)</b>	0 to 4.9 Fail	5 to 6.9 Satisfactory	7 to 8.9 Good	9 to 10 Excellent
<b>Language requirements</b>	Classes are taught in English or in Spanish. Therefore, the applicants should have a sufficient command of Spanish or English to be able to follow classes without difficulty. Minimum requirements: <ul style="list-style-type: none"> <li>- Classes taught in English: <b>TOEFL 75 IBT</b> or equivalent (except students from Canada, United Kingdom and United States).</li> <li>- Classes taught in Spanish: <b>B1 Certificate</b> or equivalent (except students from Latin America).</li> </ul>			
<b>Semester Workload</b>	Erasmus students: 30 ECTS Non-Erasmus students: 24 – 30 ECTS  <b>Compulsory:</b> students have to be enrolled in one of the following courses: <ul style="list-style-type: none"> <li>- International Experience (Fall): 1 ECTS</li> <li>- International Experience (Spring): 1 ECTS</li> <li>- International Experience (Yearly): 1 ECTS</li> </ul>			
<b>Summer Program</b>	Possibility to course it during the first two weeks of July. Possibility to include accommodation. More information in: <a href="https://www.iqs.edu/en/international-students/summer-programs">https://www.iqs.edu/en/international-students/summer-programs</a>			

### STUDENT LIFE INFORMATION

<b>Accommodation</b>	IQS does not have its own accommodation for students. However, we have different possibilities for you in residences, rooms, entire flats and host families. You can check the options available here: <a href="https://www.iqs.edu/en/international-students/study-iqs-incoming/accommodation">https://www.iqs.edu/en/international-students/study-iqs-incoming/accommodation</a>
<b>Studentfy</b>	IQS collaborates with Studentfy, association that provides support with settling to the city, offers discounts to many places and organizes activities to international students. You can check more here: <a href="https://www.studentfy.com">https://www.studentfy.com</a>

### ESTIMATED COST OF LIVING

<b>Accommodation</b>	400-1000 €	<b>Food</b>	200 €
<b>Public transportation</b>	30-50 €	<b>Miscellaneous</b>	120 €
<b>Total</b>	750-1300 € / month Please note that these figures can merely represent a rough estimate. A lot of it depends on your personal choices.		

### HEALTH INSURANCE INFORMATION

<b>Requirements</b>	Your health insurance has to cover (all): <ul style="list-style-type: none"> <li>➤ Accidents</li> <li>➤ Medical, surgical, pharmaceutical hospitalization and ambulance expenses</li> <li>➤ Repatriation or medical transport in case of injury or illness</li> <li>➤ Repatriation or transport of the deceased</li> <li>➤ Civil liability</li> </ul>
<b>Insurance policy</b>	IQS – Universitat Ramon Llull has an agreement with On Campus insurance company ( <a href="http://oncampus.es">http://oncampus.es</a> ), which allows international students to be covered with quite good conditions (85€ approximately/stay). It is not compulsory to contract that insurance.