

STUDENT EMERGENCY FUND



The Student Emergency Fund (SEF) provides limited emergency financial assistance to currently enrolled Xavier University students who are unable to meet immediate, essential expenses because of temporary hardship related to an unexpected situation. The fund is designated to off-set a short-term financial need and is not intended to replace or supplement financial aid. Funds are awarded as a grant, and unlike a loan, do not need to be repaid. Funds may count as income and may be subject to federal and/or state taxes.

TYPES OF EXPENSES THAT MAY BE COVERED

The following includes typical expenses that may be covered by the SEF. This list is not exhaustive:

- Replacement of essential personal belongings due to fire, flood, theft, or natural disaster
- Emergency or temporary housing assistance
- Medications or costs related to emergency medical care (not covered by insurance)
- Assistance with rent or utilities due to an emergency situation
- Emergency transportation costs related to a family death or illness
- Safety related needs (i.e. changing a lock)

TYPES OF EXPENSES THAT ARE NOT COVERED

The following includes examples of items that will not be covered by the SEF. This list is not exhaustive.

- Penalties, fines, tickets, legal fees, or jail bonds
- Lost IDs or meal cards
- Normal and anticipated academic expenses (tuition, fees, health insurance, books, rent)
- Non-essential utilities, household or furniture costs not related to damage or theft
- Costs for entertainment, recreation, or non-emergency travel
- Replacement of non-essential personal items due to fire, flood, theft or natural disaster

ELIGIBILITY GUIDELINES (all of the following must apply)

- Applicant must be a currently enrolled student at Xavier University
- Applicant must have financial hardship resulting from an emergency, accident, or other critical incident
- Applicant must be able to provide sufficient documentation of financial hardship
- Other possible resources have been considered and are either unavailable or insufficient
- Priority will be given to students who have not applied for SEF resources within the past year

APPLICATION PROCEDURE

Students must submit an application and related documentation to the Division of Student Affairs. A committee will review the application and determine the funding amount. If approved, students will be notified of the amount and the money will be distributed. **Award amounts may range from \$50-\$500 per student.** Students receiving assistance from this fund must submit receipts within 10 days. Failure to do so could prohibit use of this fund in the future.

CRISES/EMERGENCIES

If you are dealing with a crisis that needs immediate response, contact Xavier Police (513) 745-1000.

GIVING TO THE FUND

The number of students who can be served by the fund is subject to available resources. The fund must be sustained by contributions from alumni, parents, faculty, staff and friends of the University. To donate to the fund, contact the Division of Student Affairs at (513) 745-3202.

QUESTIONS

For additional information about the fund, contact the Division of Student Affairs at (513) 745-3202.

STUDENT EMERGENCY FUND APPLICATION

To apply for Student Emergency Funds, complete all information requested at the following link:
[https:// www.xavier.edu/studentaffairs/financial-resources/student-emergency-fund.](https://www.xavier.edu/studentaffairs/financial-resources/student-emergency-fund)