

THR1VE Center Leaders; Smooth Transitions

Smooth Transitions is a pre-orientation and year-long mentoring program for first-year and first-generation students that fosters community, confidence, and campus engagement. It begins with a three-day intensive residency before Manresa, featuring mock classes, workshops, and faculty-led sessions. Throughout the academic year, students participate in a supportive cohort model that includes a targeted GOA course, monthly THR1VE Ignite Labs, and peer mentorship. Ongoing support also includes monthly social engagement opportunities and staff check-ins—all designed to build belonging, leadership, and academic success.

POSITION DESCRIPTION:

Smooth Transitions Leaders are responsible for facilitating meetings and engagement with the first-year mentees assigned to them within the program. Mentors should guide students to support services and resources throughout the 2026-2027 academic year.

REQUIREMENTS:

1. Complete Smooth Transitions Leader Application on EngageXU. Applications are due Sunday, **Sunday March 1, 2026, 11:59 pm**
2. Must be a rising Sophomore or higher.
3. A cumulative GPA of 2.5 or higher by the end of Spring Semester 2026 is REQUIRED to serve as a Smooth Transitions Leader. A cumulative GPA of 2.75 is PREFERRED.
4. A completed **Recommendation Form** from a Faculty or Staff member is required for all applicants. Faculty or Staff members should complete and submit this form on EngageXU. Recommendation forms are due **Sunday, March 1, 2026, 11:59 pm**
5. **Returning Leader applicants** must complete the **"THR1VE Leader Self-Evaluation Form"** by the application deadline. **DO NOT COMPLETE THIS STEP UNLESS YOU ARE A RETURNING LEADER.**

EXPECTATIONS:

1. Abide by Smooth Transitions contract.
2. Demonstrate behavior that reflects a student committed to excellence, to the mission of Xavier University, the THR1VE Center, and to the purpose of the Smooth Transitions Program.
3. Be in good academic standing and strive for academic excellence.
4. Provide support to our first-year participants and give them student perspectives and insight.
5. Encourage mentees to get engaged and involved on campus and provide mentees with resources based on their needs.
6. Attend Mentor Training and Pre-Orientation: **August 6- 12, 2026**

7. Complete all assignments associated with Mentor Training and Pre-Orientation thoroughly, accurately, and on time (EX: trainings, programming paperwork, documentation, and other tasks as assigned).
8. Attend Spring Retreat: Dates TBA
9. Be visible in the Smooth Transitions community. Mentors are expected to participate in programming to assist in building the cohort experience for first-year mentees.
10. Properly document the following information in EAB within 24 hours of meeting with mentees:
 - a. One on ones with mentees
 - b. Small group meetings with all mentees
11. Serve as a liaison between the THR1VE team and mentees effectively relaying information regarding well-being, concerns, and other issues.
12. Attend the following meetings:
 - a. Individual Monthly Meeting with THR1VE team member.
13. Group Meeting Twice (2x) semester with other mentors and THR1VE team.
14. While you are able to maintain or take on forms of employment during your time as a Mentor, responsibilities associated with other roles should not interfere with or hinder your ability to fulfill your responsibilities as a Mentor in the program.

RECOMMENDATIONS:

Attend an informational session on **one** of the following dates (*This is strongly encouraged for all, especially those who have not been a leader in the program previously*):

- Tuesday, December 2, 2026
- Monday, Jan. 26, 2026