



Position Title: Commuter Peer Mentor

Division: Student Affairs

Department: Commuter Services

Position Reports directly to: Commuter Services Graduate Assistant and Commuter Services Director

Commuter Peer Mentors are volunteers who support the mission of Commuter Services by engaging with incoming traditional first-year commuter students. Mentors are responsible for leading a small group of students through team building and development exercises, provide information and perspective regarding being a commuter student, and act as a peer mentor during students' first semester and beyond to ensure successful acclimation to Xavier and the development of a sense of belonging. This volunteer position provides a great opportunity to gain leadership experience and training for future jobs and leadership roles.

1. University Requirements

- a. Current Xavier student in good standing with the University. Good standing includes both discipline and academic standing, and is defined as follows:
 - i. Not on University probation
 - ii. Any previously assigned conduct sanctions are complete
 - iii. Cumulative GPA of 2.5 or higher through spring semester 2024

2. Qualifications

- a. Has been a traditional commuter student at some point during their time at Xavier
- b. Understand and support the goals of Commuter Services
- c. Demonstrate respect for all individuals regardless of ability, creed, ethnicity, gender, race, etc.
- d. Demonstrate responsibility, sincerity, enthusiasm, friendliness, flexibility, and patience
- e. Display a willingness to help others
- f. Attend classes as a full-time undergraduate Xavier student during Fall 2024
- g. Students studying abroad during Fall 2024 are not eligible
- h. Students selected as RAs, Smooth Transition Mentors, or Manresa leaders for 2024-25 are not eligible to serve as a Commuter Peer Mentor

3. Duties & Responsibilities

- a. Responsible for leading a small group of commuter students throughout Manresa
- b. Maintain connection on throughout first semester
- c. Facilitate small group activities and discussions, answer questions, and address concerns
- d. Personally welcome new commuter students to the Xavier community and serve as a resource for them
- e. Should have strong interpersonal skills, enjoy working in a fast-paced, high energy environment, and enjoy meeting new people
- f. Will develop leadership skills including facilitation, collaboration, and handling difficult situations
- g. Participate in all Commuter Services Manresa events and training events
- h. Demonstrate a willingness to learn more about the programs, people, and policies of Commuter Services
- i. Communicate appropriately with new commuter students, family members, faculty, and administrators
- j. Assist with the coordination and implementation of the Commuter Services Manresa programs
- k. There is the opportunity for this position to extend past Manresa into the school year