

Conditional Club Evaluation
SGA Senate
Student Organizations Committee (SOC)

Why do we have a Conditional Status?

- To build interest in your group within the Xavier Community
- To encourage the club to take time building a plan to be sustainable on campus and function for years to come
- To exemplify your potential for impact on Xavier's community

What is Conditional Status?

Once the first four steps have been satisfactorily met, the organization can be granted Conditional Status by a majority vote of the SGA Student Organizations Committee. When an organization has reached Conditional Status, the group is eligible for some of the rights and privileges granted to a student organization. Student Organizations must exist in a Conditional Status for 9 weeks from the time they have been approved by the SOC. This time period is to allow the organization to focus on recruiting members, developing their goals and to create a plan of action for how the organization will remain active and successful for future classes. Due to the number of organizations that are established and quickly dissolve, this 9-week time period is to ensure that there is a committed group of students that are going to successfully push the organization to meet its goals.

With a Conditional Status, the group is eligible for the following:

- Access to the Student Organization Resource Room resources and check-out equipment (Available 24/7)
- Eligible to reserve space on campus (for meetings, events, recruitment activities/interest meetings)
- Eligible to hold outdoor events and reserve outdoor space
- Ability to submit events to the campus digital signage
- Ability to submit events to the University Calendar
- Access to Resource Staff for student organization assistance, advising and resourcing

Under Conditional Status, the group is NOT eligible for the following:

- Access to an OrgSync Portal
- Inclusion in the official *List of Clubs & Organizations* directory, as registered in OrgSync
- Access to a Xavier Email Account for your organization
- Access to a University-assigned Fund
- Requesting an annual allocation from Student Government Association
- Applying for SORF (Student Organization Resource Fund) Funding
- Requesting storage space in the Student Organization Storage Room
- Mailbox in the Student Organization Resource Room
- Fundraising or any raising of funds and financial expenditures
- Participation in *Club Day on the Yard* and *Spring Involvement Fair*

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Conditional status clubs are ineligible for conducting any business on behalf of Xavier and may not travel, host activities off campus, fundraise, or acquire a university fund and email address. The group will become eligible for all of these resources once they are passed and approved with full club status.

Throughout the conditional status, the Student Organizations Committee will check-in with the organization and also attend a general meeting to ensure progress in developing the organization and recruiting membership. At the conclusion of the 9-week conditional status, the SOC can propose for the SGA to approve the organization for full club status. If during the conditional status period, the organization does not work to continue its development and to grow and expand the group, SOC may establish a list of requirements for the organization to complete to be eligible for club status or may recommend that the conditional club be disbanded.

Because club recognition is granted by the SGA, student senators have the opportunity to review each proposed organization and pose questions or offer concerns related to the group through the SOC. Senators will receive the club's submitted documentation via email and will be expected to offer opinions and suggestions related to the conditional club. The purpose of this is to ensure that the Senate is making an informed decision in passing or approving any new clubs on campus. The SOC will gather questions and comments from the senators and meet with the conditional club's leadership to address these topics.

What is the process for funding?

As a Conditional Club, you do not get funding because we want to make sure you are sustainable without funding and due to high volume of clubs/ limited funds, SGA wants to ensure the Student Activity Fund supports fully recognized organizations.

In the provided packet, you are given a "Proposed Budget" to complete throughout your nine-week conditional status. You should be identifying your needs and recognizing what does and does not require funding. The necessity of each item in the budget you propose should be explained in detail. At the end of Conditional Status, if your group is passed in Senate, SOC will use the proposed budget to determine funding for your club for the remainder of the school year.

Attendance Sheet

A Blank Attendance sheet is provided, although you may use your own. We need this from every meeting/event that you hold. We ask you to drop off to drop off these forms in the Student Organization Committee mailbox in GSC 270.

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Conditional Club Questions

How do you plan to keep this club active over the next year and then over the next three years after the current leadership has graduated?

How does the group plan to continue growing group membership?

What have you done to raise awareness on Xavier's campus so far? (Events, flyers, meetings, etc.)
