

Quick Collaboration Planning

Your organization:

Possible partner organization(s):

Partner organization's focus or mission:

What is the collaboration idea? (Briefly describe what you'd do together.)

Which Type(s) of Collaboration?

- ☐ Intra-club (within your own group)
- ☐ Inter-club (with another student organization)
- ☐ External (with an outside department, business, or community group)

What Methods(s) Will You Use?

- ☐ Co-Hosting Events
- ☐ Resource Sharing
- ☐ Cross-Promotion
- ☐ Joint Project or Campaign
- ☐ Other...

What is the Mutual Benefit? (How will both groups benefit?)

What are Your First Steps? (Who will reach out? How? When? What will you say?)

Timeline/Next Milestone (Set a simple goal to move this forward.)

By (date): _____, we will _____

Who is Involved from Your Club? (Names, roles, and responsibilities)

Start small. A low-risk collab is better than no collab.