

First Year Students,

Housing Selection starts on Monday in [Housing Self-Service at this link](#) and we have a few notes we want you to be aware of. Students are encouraged to also review this week's [Zoom session on Room Selection](#) prior to selecting.

*Please share this information with and parent/guardian/supporter for whom it may be helpful to have these details.*

### **Your Room Selection Time is Posted**

- **Your room selection time is now viewable on [Housing Self-Service at this link](#).** Scroll down to the room selection area on the front page to view your time. Please note the date and time you have been assigned. Times were randomly generated and are final and non-changeable.
- If you are an Honors student paired with another Honors student you will see a time for Honors selection for the first morning along with a second time which is your time if you intend to select a space outside of the Honors process.
- If you and your roommate are both in Honors and did not receive a time for Monday morning, please email me ([griffint5@xavier.edu](mailto:griffint5@xavier.edu)) by 12 Noon tomorrow (Friday).

### **Selecting a Room**

- **At your assigned time or later**, you *or* your roommate will be able to go in and select from any remaining rooms. Students in roommate pairs will place both students into a room. Students without a roommate will place themselves in a room and the other space will be filled by another student.
- Please have MULTIPLE back-up plans should your preferred hall not be available when you select! As selection continues, there will be buildings that could fill prior to your selection time.
- Once a room selection is made it is binding and there will be no switches or swaps. **No Room Changes will occur until at minimum at the second week of the fall semester!**
- **We will post space updates throughout the process on our social media channels.**

**[Click Here for Detailed Instructions on Selecting a Space \(PDF\)](#)**

### **Changing Your Roommate Pair**

- If you were assigned a random roommate by My College Roomie and you believe a change is needed, you will be able to alter your roommate pair in [Housing Self-Service at this link](#) (not in My College Roomie).

- You must discuss doing so ahead of time with your current roommate so the other student knows they need to go in and select a room for themselves. Please do not be the reason another student does not receive housing due to not informing them ahead of time.
- Changes must occur prior to selecting a space and instructions for doing so can be found [at this link](#).

### **Non-Traditional Rooms**

Attached to this message is a list of rooms our office considers atypical from a traditional residence hall rooms. Please review this list thoroughly so that you know about the potential quirks and benefits of these spaces as this information will not be directly reflected when selecting. The document will also be under Helpful Links to the right in Housing Self-Service.

### **How do I know if a room is male or female?**

Students will only be able to select from rooms which match their gender.

### **Honors Priority**

We currently have more demand for Honors community housing than we have spaces available in Buenger Hall. **Please note: just because someone is in the Honors program does not mean they will choose to live in Buenger Hall, so we cannot accurately predict if or when rooms in Buenger may be filled.** In the event demand does exceed available spaces, additional spaces will be added in Kuhlman Hall in order to extend the Honors community and available for selection that first morning for pairs of Honors students. In addition, all students were given a secondary selection time for the remainder of the selection process should they want to select a space elsewhere after Honors selection concludes. Students who are unable to select into Buenger Hall may place themselves on the waitlist after making a selection (see more below about waitlists). If you and your roommate are in Honors and did not receive

### **Room Selection Assistance**

We want to help you throughout this process as best we can. Below are some ways you can reach us during selection, ranked in preferred order based on timeliness of response.

- Call Us: 513-745-3203
- Join Us in a Zoom Session
  - Students may access a Zoom waiting room during selection hours (10 AM-6 PM) and a staff member will bring them from the waiting room into a Zoom session. Depending on usage, students may experience a wait before being assisted.
  - Monday Zoom: [Access Meeting Here](#), passcode is 783647. Call in Number: 1 312 626 6799. Meeting ID: 961 4597 8409
  - Tuesday Zoom: [Access Meeting Here](#), passcode is 467658. Call in Number: 1 646 558 8656. Meeting ID: 923 1055 4053

- Wednesday Zoom: [Access Meeting Here](#), passcode is 836651. Call in Number: 1 301 715 8592. Meeting ID: 912 2344 0323
- Email Us at [griffint5@xavier.edu](mailto:griffint5@xavier.edu), [reslife@xavier.edu](mailto:reslife@xavier.edu)

**Times the Selection System is On**

The room selection system will be active on:

- Monday, June 13<sup>th</sup> from 10 AM-12:30 PM ET (Honors pairs only)
- Monday, June 13<sup>th</sup> from 1 PM-6 PM ET
- Tuesday, June 14<sup>th</sup> from 10 AM-6 PM ET
- Wednesday, June 15<sup>th</sup> from 10 AM-6 PM ET

You can select at any point after your time opens, as long as you are selecting during the active times above, but the longer you wait you are giving up your priority of an earlier selection time. You will NOT be able to select a space outside of the above times. **Honors priority selection for the Honors community will only occur on Monday, June 13<sup>th</sup> between 10 AM-12:30 PM.**

**Room Wait Lists**

Students who make assignments in to a hall that is not their preference may add themselves, after selecting a room, to a wait list for their preferred hall. Over the summer our office learns of cancellations and revisits these wait lists in an attempt to assign students to their preferred hall whenever possible. For a roommate pair, each student must add themselves to the wait list. Students may access the wait lists, after selecting a room, in [Housing Self-Service at this link](#) by navigating to Room Selection on the left of screen and then Room Wait Lists.

**Housing Rates for 2022-2023 (per person/per semester):**

<b>Brockman, Husman and Kuhlman Halls</b>	
Double Bedroom	\$3,760
Triple Bedroom (1 space, three residents)	\$2,960
Quad Bedroom (1 space, 4 residents)	\$2,570

<b>Buenger Hall</b>	
Single Bedroom in Suite	\$4,560
Double Bedroom in Suite	\$4,160
Quad Bedroom (1 space, 4 residents)	\$2,570

### **Selecting a Buenger Suite or Husman Kuhlman Adjoining Rooms**

Each roommate pair would receive a different selection time. **If multiple pairs hope to go into the same suite, the pair with the earlier times would wait until the last pair's time opens and then each pair would select into the same suite.** Below is an example:

- Group A (Cindy and Marie)-selection time June 16 at 11:30 AM
- Group B (Stephanie and Susan)-selection time June 17 at 1 PM

Group A waits until June 17 at 1 PM and then a member of each group (A and B) go in and select into the suite to place all students together. By waiting, the group with the earlier time is giving up their priority to selecting earlier. It is possible that with waiting, the groups may find there are then no spaces available that would accommodate them.

**If the earlier group selects without waiting until group B's time, then more than likely another group will go in and select the space, which is their right, as later groups cannot be pulled into an earlier timeslot. Once a room is selected by a member of the housing pair it cannot be changed.**

### **Questions for your Situation:**

If you have a question that is specific to your individual situation, please feel free to e-mail [Lori Lambert](#), Senior Director for Student Affairs, or [Tim Griffin](#), Assistant Director of Housing Operations.

If you need any assistance, please reach out to our office.