

Short Term - Faculty Led Study Abroad Approval Form

Office of the Registrar, 3800 Victory Pkwy., Cincinnati OH 45207-3351 Phone: (513) 745-3941 Fax: (513)745-2969

Student I.D. Number	Last Name	First Name	Middle Initial		Student E-Mail	
			Fall Term	Spring Term	Summer Term	
Abroad Program Name	Student's C	urrent Program/Majo				Year

Xavier Faculty Led Programs are short term study abroad experiences that are organized by academic departments and incorporate existing Xavier University courses. The courses are taught by Xavier faculty, but are located at an international location.

This form should be submitted to the Center for International Education (GSC 230) after the student has been accepted via the initial application.

- Student acknowledges that failure to adhere to University and CIE policies, procedures, and deadlines can have academic and financial ramifications. CIE refund procedures will apply.
- If the student decides not to participate in the study abroad program, the student is responsible for notifying the CIE immediately at studyabroad@xavier.edu.
- If the student decides to adjust their registration for a Faculty Led Program, it is the student's responsibility to complete an updated Approval Form, and submit the updated form to CIE. A student's academic record and registration will not be updated until a updated Approval Form is accepted by CIE
- If the CIE or Office of the Registrar is unable to reach the student, the student grants permission to discuss educational record information related to this study abroad experience with the following individual(s):

Parent/Guardian Name:		Phone Number:		E-Mail:	
	Information About Cou	If the appropriate forms are not filled out and approved prior to study abroad experience, student risks acceptan			
Course subj & # (ex. PHIL 200)	Course title	CRN	Credit Hours	of coursework toward degree requirements by Xavier Uni versity.	
				1	
				Student Signature (<i>The student is responsible for making sure this form is completed and updated if necessary</i>)	
				2	
				Academic Advisor's Signature	
				3	
				Asst. Dean's Signature (By signing you are approving any per-req, co-req, test score, or credit-hour overage)	
				4	
				Study Abroad Advisor Signature	