Study Abroad Approval Form

Office of the Registrar, 3800 Victory Pkwy., Cincinnati OH 45207-3351   Phone: (513) 745-3941   Fax: (513)745-2969

_____   _____

Student I.D. Number   Last Name   First Name   Middle Initial   Student E-Mail

_____   _____   ☐ Fall Term ☐ Spring Term ☐ Summer Term   _____

Abroad Program Name   Student's Major   Year

Please select the appropriate study abroad program: (If you do NOT know the type of program please contact the Study Abroad Office at 513-745-2864)

☐ **Xavier Sponsored Semester**
- Courses taken at international institution
- Tuition paid to Xavier University
- STHB Placeholder

☐ **Xavier Faculty Led**
- Registered in a Xavier University course taught by Xavier faculty
- Tuition paid to Xavier University
- XU Course(s)

☐ **Xavier Direct Exchange**
- Courses taken at international institution
- Tuition is paid to Xavier Univ.
- STAW Placeholder

☐ **Non-Xavier Sponsored Program**
- Not affiliated with Xavier University
- Tuition paid to international institution
- XU Petition Required (Fall/Spring Only)
- STAB Placeholder

- Students participating in Study Abroad Programs will be reported to the National Student Clearinghouse as a currently enrolled Xavier student for the applicable terms.
- Students on non-faculty led study abroad programs approved by the Center for International Education will have a placeholder course put on their academic record for the term they are abroad.
- If the student decides to not participate in the study abroad program, the student is responsible for notifying the Center for International Education and Office of the Registrar immediately.
- Student acknowledges that failure to adhere to University and CIE policies, procedures, and deadlines can have academic and financial ramifications.

Information About Course Abroad			Xavier Course Equivalent (for Non-faculty Led)		
Course subj & # (ex. PHIL 200)	Course title	Credit Hours	Course subj & #	Credit Hours	Dept. Chair Approval

If the appropriate forms are not filled out and approved prior to study abroad experience, student risks acceptance of coursework toward degree requirements by Xavier University.

1._____
Student Signature

2._____
Academic Advisor's Signature

3._____
Dean's Signature

4._____
Study Abroad Advisor's Signature