Club Sport Compliance Checklist
Club Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Fully Completely Fall Paperwork ***10 points*** All required paperwork and forms sent out by the Coordinator or uploaded on EngageXU* Fully Completed, 10 points

Beginning of Year Events ***10 points*** * Club Day, Aug 25th
* Officer Training, August 22nd

Club Sport Council Meetings ***10 points*** * September 8th
* September 22nd
* October 6th
* October 20th
* November 3rd
* November 17th
* Spring (TBD)

Club Leadership Meetings with Dave. Clubs must be prepared with updated budgets and EngageXU pages prior to the meetings, ***10 points*** * Fall Semester (1)

 President’s Meeting * Spring Semester (1)

 Consistently completing the travel form within 5 days of the game/event. The submission must be full of accurate and complete information. * On-Time, 10 points
* Often On-Time, 5 points
 | End of the Semester Reports ***10 points*** * Fall Semester due December 3th
* Spring Semester due May 1st

Fundraising (Must provide a summary and show proof of how funds were raised.) ***10 points*** * > 50% of allocation, 10 points
* > 25% of allocation, 2 points

Community Service (Must provide a summary and show proof of service hours completed) ***10 points*** * > 5 hours per club member, 10 points
* > 3 hours per club member, 2 points

Good Standing: Clubs must be in good standing with the university in terms of code of conduct and fiscal responsibility, ***20 points*** * Considered good standing, 10 points
* No Code of Conduct Violations, 5 points
* Fiscally responsible, 5 points

**Point Totals: \_\_\_\_\_\_\_\_\_\_\_/100**  |
| *Disclaimer: Club Sport Coordinator reserves the right to give points and deduct points as best seen fit.*  |