

Ohio does not have licensure reciprocity with any other states. A Xavier University School of Education student may apply for licensure in another state **after** they have received their Ohio license and with Xavier University's recommendation for program completion. *Xavier University cannot guarantee an individual student will be eligible for a license in any other state.*

It is the state's decision whether they will award a license in their state. Additional testing, coursework, fees, background checks, and other requirements may apply.

The School of Education is working to update this information and will provide more detailed information for each state. If your state is not listed below, Xavier University has not made a determination regarding whether the education program meets the educational requirements for that specific state at this time. Please contact the specific state's Department of Education for additional information: <https://www2.ed.gov/about/contacts/state/index.html>

**Ohio**

Xavier University prepares students for an Ohio educator's license.

**Alabama**

Alabama recognizes valid professional educator certificates/licenses issued by other states as the basis to offer professional certification in Alabama. To apply for an Alabama certificate, there is an application process including a two part application, \$30 application fee, verification of citizenship, background check (fees may apply), copy of valid out-of-state license, official transcripts, verification of work experience (for administration), and verification of licensure tests from the Ohio Department of Education. Additional testing, coursework, or other information/documentation may be required. Note that Alabama may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Alabama Department of Education Office of Teaching and Leading at 334-694-4557 or <https://www.alsde.edu/sec/ec/Pages/contactform.aspx>

**Alaska**

Alaska requires a valid out-of-state license and at least a bachelor's degree from a regionally accredited institution of higher education at the time of application and evaluation. The application process includes an initial application, a checklist, program verification, employment verification (for administration), background check (fees may apply), official transcripts, notarization of documents, and fees of \$260. Additional testing and coursework is required within 1-3 years of initial certificate. Additional information/documentation may be required. Note that Alaska may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Alaska Department of Education Teacher Certification Office at 907-465-2831 or [tcwebmail@alaska.gov](mailto:tcwebmail@alaska.gov)

**Arizona**

To apply for an Arizona license, you must have obtained a license in another state, submit an application for certification, complete a background check (up to \$75 fee), submit official transcripts, and fees of \$60 per certification/licensure you are applying for. Additional testing, coursework, or other information/documentation may be required. Note that Arizona may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Arizona Department of Education Office of Educator Certification at 602-542-4367 or [certification@azed.gov](mailto:certification@azed.gov)

**Arkansas**

Arkansas accepts the recommendations from teacher preparation programs from state-approved, regionally accredited colleges and university and evaluates each case on an individual basis. The applicant must email the Arkansas Department of Education to receive a reciprocity packet to complete at [ade.educatorlicensure@arkansas.gov](mailto:ade.educatorlicensure@arkansas.gov). The applicant will complete the online application, submit a fee of \$75, complete a background check (fees apply), provide official transcripts, provide a copy of the out-of-state license, state licensure exam scores, and verification of employment (if applicable). An Arkansas History course is required for specific licensure areas, including early childhood and elementary education, middle childhood social studies, and secondary social studies, and can be taken once a provisional Arkansas license is granted. Additional testing and other information/documentation may be required. Note that Arkansas may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Arkansas Office of Educator Licensure at 501-682-4342 or [ade.educatorlicensure@arkansas.gov](mailto:ade.educatorlicensure@arkansas.gov)

**California**

To apply for a California license, you must have obtained a license in another state, complete an application process, fees of \$100, submit official transcripts, background check (fees may apply), evidence of completing state licensing exams, verification of full-time teaching (if applicable, required for administration). Note that requirements vary between licensure areas, such as elementary, middle, secondary, and administration. Other requirements may be required. Note that California may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the California Commission on Teacher Credentialing at [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)

**Colorado**

To apply for a Colorado license, educators must hold at least a bachelor's degree from a state-approved educator preparation program at a regionally accredited college or university and hold a valid license from another state. The application process includes completing an initial application, \$110 application fee, completion of a background check (fees may apply), citizenship verification, official transcripts, verification of work experience or verification of approved program, and employment history. Additional coursework or testing may be required. Note that Colorado may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Colorado Department of Education Licensing Office at 303-866-6628 or [CDELicensing@cde.state.co.us](mailto:CDELicensing@cde.state.co.us)

**Connecticut**

To apply for a Connecticut license, educators must hold at least a bachelor's degree from a state-approved educator preparation program at a regionally accredited college or university. The application process includes completing an application, \$50 application fee, official transcripts, statement of successful professional experience (if applicable), copy of valid out-of-state license, and a statement from the preparing higher education institution with the college's or university's seal on it and the signature of the dean. Additional coursework or testing may be required. Note that Connecticut may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Connecticut State Department of Education at 860-713-6969 or [teacher.cert@ct.gov](mailto:teacher.cert@ct.gov)

**Delaware**

Delaware accepts the recommendations from educator preparation programs from state-approved, regionally accredited colleges and university and evaluates each case on an individual basis. The applicant must complete an online application, submit official transcripts, copy of valid out-of-state license, verification of teaching experience form (if applicable), state licensure exam scores (including a performance-based assessment for teachers), and application fee of \$100. Special Education licenses may require additional coursework and testing. Endorsements may not be reciprocal. Other requirements and fees may apply. Note that Delaware may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Delaware Department of Education Licensure and Certification Office at 302-857-3388 or [deeds@doe.k12.de.us](mailto:deeds@doe.k12.de.us)

**District of Columbia**

To apply for a District of Columbia (DC) license, you must have obtained a license in another state and earned at least a bachelor's degree from an accredited college or university, complete an application process, submit a copy of a valid out-of-state license, program completion verification form, official transcripts, background check by the FBI (\$18 fee), experience verification form (administration), state licensure exam scores, \$50 in fees, and end-of-year performance rating reports (if applicable – current teacher). Other requirements and fees may apply. Note that DC may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the DC Division of Teaching and Learning Educator Credentialing at 202-727-6436 or [OSSE.Asklicensure@dc.gov](mailto:OSSE.Asklicensure@dc.gov)

**Florida**

To apply for a Florida license, you must have obtained a license in another state, complete an application process, fees of \$75, submit official transcripts, and a background check (fees apply). Other requirements may be required. Note that Florida may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Florida Department of Education Bureau of Educator Certification at 800-455-6739 or visit their website for email: <http://www.fldoe.org/teaching/certification/staff-contact/>

**Georgia**

To apply for a Georgia license, you must have obtained a license in another state, submit an online application, verification of citizenship, verification of experiences (if applicable), copy of valid out-of-state license, state licensure exam scores, official transcripts, a background check (fees may apply), completion of a special education/exceptional child course, and a \$20 processing fee. Additional requirements, such as fees, testing, and coursework may apply. Note that Georgia may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Georgia Professional Standards Commission at 800- 869-7775 or <https://www.gapsc.com/Certification/EmailPSC.aspx>

**Hawaii**

Teachers: Hawaii recognizes valid professional educator certificates/licenses issued by other states as the basis to offer a license in Hawaii. Applicants must hold a bachelor's degree from a regionally accredited institution of higher education. In order to apply for a Hawaii license, the applicant must submit their official transcripts, state licensure exam scores, a program verification form, and a copy of a valid out-of-state license or the Ohio Department of Education completed a confirmation of license form. There are no application fees. Other information may be requested on a case-by-case basis. Note that Hawaii may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Hawaii Teacher Standards Board at 808-586-2600 or [htsb@hawaii.gov](mailto:htsb@hawaii.gov)

Principals: Hawaii certifies its own school administrators through the Hawaii Certification Institute for School Leaders program. If you have an administrator license and/or a master's degree in Educational Administration or Educational Leadership from an accredited university and at least 3 years of teaching experience with satisfactory performance evaluations, you can apply for the program, which includes a summer institute and 2 years of residency. If you have at least 3 years experience as a vice-principal or principal, you may be able to bypass the program. For more information, contact the Hawaii Professional Development and Educational Research Institute at 808-784-5300.

**Idaho**

Idaho requires a valid out-of-state license and at least a bachelor's degree from an accredited (CAEP/NCATE/TEAC) educator preparation program from a regionally accredited institution of higher education at the time of application and evaluation. The application process includes an initial application, \$75 application fee, background check (\$28.25 fee), copy of valid out-of-state license, official transcripts, state licensure exam scores, and professional experience report (administration). Other information/documentation may be required. Note that Idaho may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Idaho State Department of Education Certification Office at 208-332-6882 or [certification@sde.idaho.gov](mailto:certification@sde.idaho.gov)

**Illinois**

Illinois requires a valid out-of-state license and at least a bachelor's degree from a regionally accredited institution of higher education at the time of application and evaluation. The application process requires an initial application, submission of official transcripts, and submission of valid teaching license. Other information may be requested on a case-by-case basis. Note that Illinois may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Illinois State Board of Education at 217-557-6763 or [licensure@isbe.net](mailto:licensure@isbe.net)

**Indiana**

Indiana requires out-of-state licensure holders to have completed an accredited or state approved educator preparation program and complete a content area test. Other requirements include: CPR/Heimlich/AED training, suicide prevention training, copy of valid out-of-state licensure, official transcripts, official licensure exam score reports, completion of an application process, a total of \$70 in fees, and educational experience verification letters (for administrative licenses). Additional coursework may be required for certain licensure programs. Other requirements and fees may apply. Note that Indiana may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Indiana Department of Education at 317-232-9010 or [licensinghelp@doe.in.gov](mailto:licensinghelp@doe.in.gov)

**Iowa**

To apply for an Iowa license, the applicant must submit an online application, official transcripts, verification of program completion form, copy of valid out-of-state license, state licensure exam scores, and experience verification form (if applicable). Other requirements may include fees, additional coursework, addition testing, background checks, etc. Note that Iowa may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Iowa Board of Educational Examiners at 815-281-3605 or [David.Wempen@iowa.gov](mailto:David.Wempen@iowa.gov)

**Kansas**

Kansas accepts the recommendations from teacher preparation programs from state-approved, regionally accredited colleges and university and evaluates each case on an individual basis. Applicants must have a bachelor's degree (master's for administration), a valid out-of-state license, background check (\$50), verification of teaching experience (if applicable), state licensing exam scores, verification of program completion, and fees of \$70. Other requirements may be required. Note that Kansas may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Kansas State Department of Education Teacher Licensure and Accreditation Office at 785-296-2288 or [dstephan@ksde.org](mailto:dstephan@ksde.org)

**Kentucky**

Kentucky accepts the recommendations from teacher preparation programs from state-approved, regionally accredited colleges and university and evaluates each case on an individual basis. There is an application process, a fee of \$85, submit official transcripts, a copy of valid out-of-state license, and completion of the Praxis exams (unless you have verifiable two years of teaching experience). Other requirements may be required. Note that Kentucky may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Kentucky Division of Educator Licensure at 502-564-5846 or [KDELLicensure@education.ky.gov](mailto:KDELLicensure@education.ky.gov)

**Louisiana**

To apply for a Louisiana license, the applicant must hold a valid out-of-state license and complete an application process, including an initial application, submission of official transcripts, copy of out-of-state license, certification of program completion completed by the head of the education department, experience verification form (if applicable), professional conduct form, state licensure exam scores, and \$50 fee. Additional requirements may apply, such as testing, additional coursework, fees, background check, etc. Note that Louisiana may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Louisiana Department of Education at 877-453-2721 or [Certification@la.gov](mailto:Certification@la.gov)

**Maine**

Maine accepts the recommendations from educator preparation programs from state-approved, regionally accredited colleges and university and evaluates each case on an individual basis. There is an application process, a fee of up to \$200, submission of official transcripts, a copy of valid out-of-state license, and state licensure exam scores. Additional requirements may apply, such as additional fees, background check, coursework, and testing. Note that Maine may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Maine Department of Education Certification and Credentialing Office at 207-624-6603 or [cert.doe@maine.gov](mailto:cert.doe@maine.gov)

**Maryland**

If an applicant has completed an educator preparation program in another state, successfully passed the state licensure exams, and holds a valid out-of-state license, they can apply for a Maryland license. Other application materials include: official transcripts, copy of the out-of-state license, verification of test scores, an application, and cover letter. Upon review of this information, the applicant will be contacted with further instructions. Other requirements may be required. Note that Maryland may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Maryland State Department of Education at [certinfo.msde@maryland.gov](mailto:certinfo.msde@maryland.gov)

**Massachusetts**

Massachusetts requires applicants to have completed a state approved and/or accredited (though CAEP/TEAC/NCATE) educator preparation program and have a valid out-of-state license. There is also an application process and required application fees. Additional requirements may include, but not be limited to passing additional state exams and earning the Sheltered English Immersion Endorsement required for specific licensure areas. Note that Massachusetts may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Massachusetts Office of Educator Licensure at 781-338-6600.

**Michigan**

Michigan accepts the recommendations from teacher preparation programs from state-approved, regionally accredited colleges and university and evaluates each case on an individual basis. Upon review of the application, which includes an application, proof of first aid and CPR training, and an application fee of \$210 (other initial documentation may be required), the applicant will be notified if there are any coursework or testing requirements to fulfil. Note that Michigan may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Michigan Department of Education at 833-633-5788.

**Minnesota**

Minnesota accepts the recommendations from teacher preparation programs from state-approved, regionally accredited colleges and university and evaluates each case on an individual basis. The application process requires an application, background check (fees may apply), official transcripts, verification of program completion, verification of teaching experience (if applicable, required for administration), and fees of \$90.25. For administrators, the application fees are up to \$200. Additional coursework, testing, and information may be required. Note that Minnesota may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Minnesota Professional Educator Licensing and Standards Board at 651-539-4200 or [pelsb@state.mn.us](mailto:pelsb@state.mn.us)

**Mississippi**

Mississippi recognizes valid professional educator certificates/licenses issued by other states as the basis to offer licensure in Mississippi. To apply, complete an online application, submit official transcripts, a copy of valid out-of-state license, and state licensure exam scores. There is no fee to apply for a license. Other requirements may apply. Note that Mississippi may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Mississippi Office of Education Licensure at 601-359-3483 or [teachersupport@mdek12.org](mailto:teachersupport@mdek12.org)

**Missouri**

To apply for a Missouri license, you must have obtained a license in another state, complete an application process, fees of \$100, submit official transcripts, a background check (\$42 fee), verification of full-time teaching (if applicable, required for administration). Requirements may vary for an administration license. Other requirements may apply. Note that Missouri may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Missouri Department of Elementary and Secondary Education Educator Certification Office at 573-751-0051 or [certification@dese.mo.gov](mailto:certification@dese.mo.gov)

**Montana**

Montana accepts the recommendations from nationally accredited (NCATE, CAEP, TEAC, MACTE) educator preparation programs from state-approved, regionally accredited colleges and university and evaluates each case on an individual basis. Prior to application, the applicant must complete a free online course titled "An Introduction of Indian Education for All in Montana" and provide proof of completion when applying. In order to apply for a Montana license, the applicant must complete an online application, submit official transcripts, state licensure exam scores, copy of valid out-of-state license, Indian Education course completion certificate, recommendation for teaching form completed by an official from the educator preparation program, notarized statement of code of ethics, background check (\$30 fee), verification of teaching experience (administration), and fees up to \$40. Additional requirements, such as coursework and testing, may apply. Note that Montana may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Montana Office of Public Instruction Educator Licensure Program at [cert@mt.gov](mailto:cert@mt.gov)

**Nebraska**

Nebraska accepts the recommendations from teacher preparation programs from state-approved, regionally accredited colleges and university and evaluates each case on an individual basis. To apply for a Nebraska certificate, an applicant needs to complete an application process, including an initial application, official transcripts, institutional verification form, background check (fees may apply), completion of a basic skills test or two years of verified teaching experience, evidence of completion of a content test, and fees up to \$105. Additional coursework, testing, and information/documentation may be required. Note that Nebraska may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Nebraska Department of Education Teacher Certification Office at 402-471-0739 or [nde.tcweb@nebraska.gov](mailto:nde.tcweb@nebraska.gov)

**Nevada**

Nevada requires a valid out-of-state license and completion of an educator preparation program that include student teaching, testing, and appropriate academic content. The application process requires an initial application, \$180 in application fees (\$50 for each additional license/endorsement applied for), copy of valid ID, submission of official transcripts, criminal background check, state licensure exam scores, verification of teaching/work experience (if applicable, required for administration), and submission of valid out-of-state license. Other information, including additional testing requirements, may be required on a case-by-case basis. Note that Nevada may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Nevada Office of Educator Licensure at 775-687-9115 or [license@doe.nv.gov](mailto:license@doe.nv.gov)

**New Hampshire**

New Hampshire accepts the recommendations from nationally accredited educator preparation programs from regionally accredited colleges and university and evaluates each case on an individual basis. The application process requires the submission of an initial application, official transcripts, program verification form completed by the leader of the education program (Dean, Chair, Director, etc.), state licensure exam scores, fees of \$130 (\$20 per additional fields), and copy of valid out-of-state license. Other requirements may apply. Note that New Hampshire may have different licenses than Ohio, and may not accept all endorsements. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the New Hampshire Department of Education Bureau of Credentialing at 603-271-2409 or <https://nhdoepm.atlassian.net/servicedesk/customer/portal/6>

**New Jersey**

New Jersey accepts the recommendations from teacher preparation programs from state-approved, regionally accredited colleges and university and evaluates each case on an individual basis. Upon review of the application, which includes an application, transcripts, licensure exam scores, copy of out-of-state license, verification of program completion, completed record of experiences (if applicable), and fees up to \$190 (other initial documentation may be required), the applicant will be notified if there are any coursework or testing requirements to fulfil. Note that New Jersey may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the New Jersey Department of Education Office of Certification and Induction at [Licensing.Requests@doe.nj.gov](mailto:Licensing.Requests@doe.nj.gov)

**New Mexico**

To apply for a New Mexico license, you must complete an application process which includes an initial application, \$150 in fees, official transcripts (indicating an earned bachelor's degree [master's degree for administration] from a regionally accredited college/university), copy of out-of-state license, verification of work experience (if applicable, required for administration), and passage of state licensure exams. Additional requirements/information, testing, and fees may apply. Note that New Mexico may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the New Mexico Public Education Department Licensure Unit at 501-231-4443 or [LicensureUnit@state.nm.us](mailto:LicensureUnit@state.nm.us)

**New York**

New York accepts the recommendations from educator preparation programs from state-approved, regionally accredited colleges and university and evaluates each case on an individual basis. Upon review of the application, which includes an application, official transcripts, background checks (fees may apply), and an application fee (other initial documentation may be required). Upon review, the applicant will be notified if there are any coursework or testing requirements to fulfil. Certification requirements may differ based on each individual subject area. Note that New York may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the New York State Department of Education Office of Teaching Initiatives at 518-474-3901 or <https://secureforms.nysed.gov/ohe/tcert/ContactOTI.cfm>

**North Carolina**

To apply for a North Carolina license, you must have obtained a license in another state, complete an application process, fees of \$100, submit official transcripts, evidence of completing state licensing exams, verification of full-time teaching and/or educator effectiveness data (if applicable, and for administration [if available]), verification of program completion, and verification of student teaching (if applicable). Note that requirements vary for various licensure areas, such as elementary, special education, and administration. Other requirements may be required. Note that North Carolina may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the North Carolina Department of Public Instruction Licensure Office at 800-577-7994 or [asklicensure@dpi.nc.gov](mailto:asklicensure@dpi.nc.gov)

**North Dakota**

North Dakota recognizes valid professional educator certificates/licenses issued by other states as the basis to offer certification in North Dakota. Applicants must submit a copy of the valid out-of-state license, confirmation of license completed by the Ohio Department of Education, an online application, fees of up to \$110, background check (\$44.50 fee), and state licensing exam results. Other information/documentation and testing may be required. Note that North Dakota may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the North Dakota Education Standards and Practice Board at 701-328-9641 or [espbinfo@nd.gov](mailto:espbinfo@nd.gov)

**Oklahoma**

Oklahoma recognizes valid professional educator certificates/licenses issued by other states as the basis to offer certification in Oklahoma. Applicants must submit an initial application, verification of teaching experience (if applicable, required for administration), copy of valid out-of-state license, official transcripts from state approved, regionally accredited college/university, \$50 processing fee, background check (additional fee of \$57.25), and copies of state licensure exams to be reviewed. Other requirements may apply. Note that Oklahoma may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Oklahoma State Department of Education Teacher Certification Office at 405-521-3337.

**Oregon**

Oregon accepts the recommendations from teacher preparation programs from regionally accredited colleges and university and evaluates each case on an individual basis. Applicants must hold an out-of-state license prior to application. The application process includes a completed application, verification of work experience (required for administration), background check and fingerprinting (up to \$100 fee), official transcripts, state licensure test scores, verification of teacher preparation program completion, and fees of \$318. Additional information/documentations, testing, coursework, or other requirements may apply. Note that Oregon may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Oregon Teacher Standards and Practices Commission at 503-378-3586 or [contact.tspc@oregon.gov](mailto:contact.tspc@oregon.gov)

**Pennsylvania**

Pennsylvania requires a valid out-of-state license and at least a bachelor's degree from a regionally accredited institution of higher education at the time of application. The application process requires an initial application, submission of official transcripts, completion verification form completed by the university the applicant attended, experience verification form (if applicable, required for administrators), submission of valid out-of-state license, submission of licensure exams including basic skills tests (ACT, SAT, Praxis Core), and fees of \$260. Other information may be requested on a case-by-case basis and additional exams may be required. Note that Pennsylvania may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Pennsylvania Department of Education Division of Certification Services at 717-PA-TEACH or [ra-edcertquestions@pa.gov](mailto:ra-edcertquestions@pa.gov)

**Rhode Island**

Rhode Island accepts the recommendations from teacher preparation programs from state-approved, regionally accredited colleges and university and evaluates each case on an individual basis. Application process requires an initial application, official transcripts, copy of out-of-state license, verification of completed program, verification of work history (required for administration), and fees of \$100 (\$50 for any additional certifications). Other information may be requested on a case-by-case basis and additional exams and fees may be required. Note that Rhode Island may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Rhode Island Department of Education Educator Certification Office at 401-222-8893 or [eqac@ride.ri.gov](mailto:eqac@ride.ri.gov)

**South Carolina**

To apply for a South Carolina license, you must have obtained a license in another state, complete an application process, fees of \$105, submit official transcripts, background check (fees may apply), evidence of completing state licensing exams, verification of full-time teaching (if applicable, required for administration). Other requirements may be required. Note that South Carolina may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the South Carolina Office of Educator Services at [certification@ed.sc.gov](mailto:certification@ed.sc.gov)

**South Dakota**

South Dakota requires applicants to have a bachelor's degree (master's degree for administration) from a regionally accredited college or university and hold a valid out-of-state license. There is an application process that requires an online application, application fees of \$35, official transcripts, copy of valid out-of-state license, educator experience verification (if applicable), completion of free, online suicide awareness and prevention training, and verification of out-of-state license form completed by the Ohio Department of Higher Education. An additional course, "South Dakota Indian Studies" is required within your first year of receiving a provisional South Dakota license. Additional testing, coursework, and information/documentation may be required. Note that South Dakota may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the South Dakota Office of Educator Certification at 605-773-3134 or [certification@state.sd.us](mailto:certification@state.sd.us)

**Tennessee**

Tennessee requires applicants to have a bachelor's degree (master's degree for administration) from a regionally accredited college or university and have a valid out-of-state license. There is also an application process and required application fees. Applicants must also submit official transcripts. Additional requirements may include, but not be limited to, passing additional state exams, verification of work experience, and additional fees. Note that Tennessee may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Tennessee Department of Education Office of Educator Licensure at 615-532-4885 or [educator.licensure@tn.gov](mailto:educator.licensure@tn.gov)

**Texas**

To apply for a Texas license, you must have obtained a license in another state, complete an application process, fees of \$164, submit official transcripts, copy of valid out-of-state license, evidence of fingerprint processing (fees may apply), verification of teaching experience form (if applicable, required for administration), and state license exam scores. Other requirements may apply. Note that Texas may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Texas Education Agency at 512-463-9734 or by visiting the Texas Division of Educator Certification website: <https://tea.texas.gov/texas-educators/certification>

**Utah**

Utah accepts the recommendations from educator preparation programs from regionally accredited colleges and university and evaluates each case on an individual basis. To apply for a Utah license, the applicant must complete a background check (fees may apply), submit an initial application and an additional application for Secondary Education and Special Education licenses, submit state licensure exam scores, submit original transcripts, complete an Educator Ethics Review, submit a copy of a valid out-of-state license, and verification of educator experience (if applicable, required for administration). For administration, submit documentation of internship, including log of hours spend, types of duties performed, and letters of support from your internship site. Additional requirements, such as further coursework and fees, may apply. Note that Utah may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Utah State Board of Education Licensing at 801-538-7740 or [licensing@schools.utah.gov](mailto:licensing@schools.utah.gov)

**Vermont**

Vermont recognizes valid professional educator certificates/licenses issued by other states as the basis to offer a license in Vermont. Completion of a state approved educator preparation program with at least a bachelor's degree is required. To apply, submit official transcripts, an online application, copy of valid out-of-state license, fee of \$50, background check (\$13.25 fee), and valid first aid AED/CPR certifications. Additional information/documentation may be required. Note that Vermont may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Vermont Agency of Education Licensing Office at 802-828-3440 or [AOE.LicensingInfo@vermont.gov](mailto:AOE.LicensingInfo@vermont.gov)

**Virginia**

Virginia accepts the recommendations from teacher preparation programs from regionally accredited colleges and university and evaluates each case on an individual basis. Upon review of the application, which includes an application, official transcripts, college verification form completed by the licensure officer of the applicant's university, report on teaching experience (if applicable, required for administration), proof of first aid and CPR training, proof of child abuse training and dyslexia awareness (modules provided from Virginia Department of Education for no charge) and an application fee of \$150, the applicant will be notified if there are any coursework or testing requirements to fulfil. Other requirements may apply depending on the applicants field of study. Note that Virginia may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Virginia Department of Teacher Education and Licensure at 804-225-2022 or [licensure@doe.virginia.gov](mailto:licensure@doe.virginia.gov)

**Washington**

Washington requires a valid out-of-state license and at least a bachelor's degree from a regionally accredited institution of higher education at the time of application. The application process requires an initial application, submission of official transcripts, submission of valid out-of-state license, state licensure exam scores, basic skills test scores (ACT, SAT, Praxis Core, or WEST-B), background check (fees may apply), completion of a program verification form by the applicant's university, verification of work experience (required for administration) and application fees of \$74. Certain programs may have additional requirements, such as Early Childhood Special Education, Special Education, and General Science. Other information may be requested on a case-by-case basis. Note that Washington may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Washington Professional Certification Office at [cert@k12.wa.us](mailto:cert@k12.wa.us)

**West Virginia**

To apply for a West Virginia license, you must have obtained a license in another state and earned at least a bachelor's degree (master's for administration), complete an application process, fees of \$100, submit official transcripts, and verification of student teaching experience (teaching)/official recommendation from college official and Superintendent (administration). West Virginia Department of Education may require the applicant to complete state testing requirements as well. Other requirements may apply. Note that West Virginia may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the West Virginia Department of Education Office of Certification at 800-982-2378 or [bfittro@k12.wv.us](mailto:bfittro@k12.wv.us) (teaching) or [lbuchan@k12.wv.us](mailto:lbuchan@k12.wv.us) (administration)

**Wisconsin**

If an applicant has completed an educator preparation program in another state and earned at least a bachelor's degree, successfully passed the state licensure exams, and holds a valid out-of-state license, they can apply for a Wisconsin license. The application along with required documents (which may include, but are not limited to, official transcripts, background check [fees may apply], state licensure exam scores, institutional recommendation, and employment verification, if applicable) are reviewed on a case-by-case basis. Note that Wisconsin may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Wisconsin Department of Public Instruction at 608-266-3390 or <https://dpi.wi.gov/support/contact-educator-licensing>

**Wyoming**

Wyoming recognizes valid professional educator certificates/licenses issued by other states as the basis to offer professional certification in Wyoming. Applicant must have a valid out-of-state license and at least a bachelor's degree from a regionally accredited institution of higher education at the time of application. Application also requires the completion of an application packet, official transcripts, background check (fees may apply), state licensure test scores, verification of work history (if applicable, required for administration), demonstration of both U.S. and Wyoming Constitutional knowledge, institutional recommendation completed by a college official, and fees of up to \$250. Additional coursework and testing may be required. Note that Wyoming may have different licenses than Ohio. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Wyoming Professional Teaching Standards Board at 307-777-7291 or [wyooptsb@wyo.gov](mailto:wyooptsb@wyo.gov)

**American Samoa**

American Samoa requires new teachers holding Bachelor's degrees in education or other content areas to have taken courses in instructional technology, bilingual education, foundations of education, psychological foundation of education, introduction to teaching, and to have completed the PRAXIS I-Core proficiency exam within one year of hiring and any content area coursework to be determined by teaching assignment. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* For more information, contact the American Samoa Department of Education at Teacher Quality Office at <https://www.doe.as/District/Department/13-Teacher-Quality-Office/Portal/TQ> or call 684-633-5237.

**Guam**

To qualify for initial educator certification in Guam, all candidates must: An Initial Educator Certificate may be issued to an applicant who presents evidence of the following: 1. Earns a degree from an approved Educator Preparation Program from an accredited college or university, or 2. From an approved Educator Preparation Program from a recognized foreign institution of higher learning recognized by the U.S. Council for Higher Education Accreditation (CHEA) or its successors. 3. Be a non-education preparation program graduate who can present evidence of successfully completing the following requirements: A) earn a degree from an accredited college or university; B) complete an approved program (in content area) from an accredited college or university; and C) complete an educational program aligned with Guam Professional Teacher Standards and earn a Grade Point Average of 2.70 or higher. D) Successfully pass all three Praxis® Core Academic Skills for Educators (Core) tests, one of the Praxis II® Principles of Learning and Teaching tests and the appropriate content test(s). *Xavier University cannot guarantee that an individual student will be eligible for licensure.* For more information contact the Guam Education Board at <https://sites.google.com/a/gdoe.net/guam-education-board/home>.

**Northern Mariana Islands**

The Commonwealth of Northern Mariana Islands (CNMI) has a 4-tiered certification system. Classroom Teachers Certification are at four levels: Basic I (2 years renewable), Basic II (3 years renewable), Standard (5 years renewable), and Professional (10 years renewable). Each level has its own set of qualifications for licensure contained in the Classroom Teachers Certification Flowchart: <https://www.cnmipssoare.org/district/state-board-education/certifications/classroom-teachers-certification-flowchart>. The Board of Education would make the determination of beginning licensure status. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* For more information about certification contact the Commonwealth of the Northern Mariana Islands (CNMI) Public School System at: <https://www.cnmipssoare.org/district/state-board-education/certifications> or [boe.certification@cnmipss.org](mailto:boe.certification@cnmipss.org) or 1-670-237-3061.

### **Puerto Rico**

In Puerto Rico, in order to be certified as a teacher, applicants must pass required exams, complete listed coursework, and be of at least 18 years of age. Specifically, applicants must: 1. Have the required academic and professional qualifications and other requirements, as provided later in this regulation; 2. Have passed the tests for Teacher Certification (PCMAS), as to the standards set by circular letter by the Secretary of the Department of Education; 3. Have approved and evidenced a course on the Nature of Exceptional Children, including the concepts of Assistive Technology and Inclusion; 4. Have approved and evidenced a course on the Integration of Technology in Education, including the issue of identification of reliable sources of information and adapting the curriculum; 5. Have approved and evidenced a course of History of Puerto Rico; 6. Have passed and evidenced a course of American history; 7. To submit any documentary evidence of personal and professional kind required for this purpose. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* For more information, visit the Puerto Rico Department of Education at <https://de.pr.gov/> or call 787-759-2000.

### **U.S. Virgin Islands**

For initial certification, in the U.S. Virgin Islands, all candidates must:

- Have a bachelor's degree from an accredited and/or approved institution
- Submit a Professional Staff certification application
- Submit official transcripts from all accredited institutions
- Demonstrate proof of U.S. citizenship, permanent residency or other approved work status
- Complete a course in Virgin Islands history within the first year of employment
- Pass the PRAXIS tests for their certification area in secondary schools and elementary content area teachers. Secondary school teacher applicants must possess a minimum of a college major and/or 30 credits in a content area.
- Possess credits from a variety of general course requirements, including foundations of education, educational psychology, curriculum and methods, educational technology, special education, and student teaching.

To apply for certification, complete the application form and submit it to the VI Board of Education with a nonrefundable application fee: \$25 for Professional Educator Class I or II certificate or \$10 for Substitute Teacher Pool certificate. *Xavier University cannot guarantee that an individual student will be eligible for licensure.* Please contact the Virgin Islands Board of Education (St. Thomas) at 340-774-4546 or the Virgin Islands Board of Education (St. Croix) at 340-772-4144 or visit their website at <https://www.myviboe.com/certifications>.

Please contact the Program Director of your specific program for further questions regarding licensure:	
<b>Early/Middle Childhood</b>	Dr. Tom Knestrict – 513-745-3703; <a href="mailto:knestrictt@xavier.edu">knestrictt@xavier.edu</a>
<b>Educational Administration</b>	Dr. Brett Burton – 513-745-4230; <a href="mailto:burtonb4@xavier.edu">burtonb4@xavier.edu</a>
<b>Montessori Education</b>	Lesley Roth – 513-745-1072; <a href="mailto:rothl@xavier.edu">rothl@xavier.edu</a>
<b>Reading &amp; TESOL</b>	Dr. Laney Bender-Slack – 513-745-3958; <a href="mailto:benderslackd@xavier.edu">benderslackd@xavier.edu</a>
<b>Secondary/Multi-Age Education</b>	Dr. Michael Flick – 513-745-3225; <a href="mailto:flick@xavier.edu">flick@xavier.edu</a>
<b>Special Education</b>	Dr. Victoria Zascavage – 513-745-3481; <a href="mailto:zascavagev@xavier.edu">zascavagev@xavier.edu</a>

*50 States information list compiled by Dr. Brittiani McNeil, Xavier University, Cincinnati, OH, July 2020.*  
*US Territories information list compiled by Harrison Collier, Mount St. Joseph University, Cincinnati, OH, September 2020.*