

Frankie Finance

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Education

Xavier University, Williams College of Business

August 20XX – May 20XX

Bachelor's of Business Administration, Finance with an Entrepreneurship minor

Cincinnati, OH

- G.P.A: 3.XX

Finance Experience

D'Artagnan Capital Fund (Xavier University)

August 20XX – May 20XX

Sector Manager and Analyst of Energy and Utilities

Cincinnati, OH

- Managed a percentage of the University's Endowment money. Starting August 20XX, the fund's portfolio was valued at \$2,492,842. After analyzing results for the fiscal year, the fund recognized a total return of 13.87% or \$401,436. As a result, the fund's portfolio value was \$2,894,279.
- Assisted in manager meetings, which entailed detailed discussions about potential trades.
- Analyzed the market for potential opportunities through a bottom up approach.
- Completed valuations through Discounted Cash Flow and Relative Valuation Models.
- Utilized resources such as Bloomberg and Capital IQ for obtaining information on the company being analyzed.
- Acquired a certification through Bloomberg.
- Managed two analysts for 6 months, which included researching the industry for possible opportunities and delegating companies to be analyzed.

Entrepreneurial Experience

Coffee Business, LLC (*website here*)

November 20XX – Present

Co-Founder

Cincinnati, OH

- Administrate overall quality control and customer satisfaction.
- Compose an executive business plan to thoroughly organize strategic functionalities of the overall business.
- Create and nurture relationships with wholesale customers, and delicate management of their accounts.
- Search out new leads for potential customers, and following-up with those potential customers.
- Communicate with multi-dimensioned food service companies to create strategic partnerships for restaurants.

Another Business, LLC. (*website here*)

June 20XX – August 20XX

Co-Founder

Cincinnati, OH

- Composed an executive business plan to thoroughly organize strategic functionalities of the overall business.
- Monitored the strategic functionalities of the business to ensure that work is completed on time and proven to be successful.
- Met with potential investors to create strategic partnerships who will assist in reaching company goals.
- Assisted in the daily operations of the company and reaching out to investors in hopes of acquiring capital that allows for advancement of the company.

Activities

Xavier University, Club Baseball Player

September 20XX – May 20XX

Xavier University, Xavier Has a Heart Director

September 20XX – May 20XX

Skills

Bilingual/Translation – Arabic; basic speaking, reading and writing skills.

Strengths include: Entrepreneurship, Strategic Planning, Time Management, Customer Service, Management, Social Media, Team Building, Mentoring, Leadership, Business Development, Social Skills, Social Selling, Group Leadership, Collaborative Working, Organization & Communication.