

**Entry-Level Occupational Therapy Doctorate Degree  
Proposed Admission Requirements\***  
2.28.18

- I. Application: *Information to include but not limited to the following:*
  - A. Demographic information
  - B. Personal statement (essay)
  - C. Documentation on record prior to first semester of OTD Program:
    - o Immunizations including measles, mumps, rubella, hepatitis B, tetanus/diphtheria/pertussis, varicella (chicken pox), TB test
    - o FBI/BCI criminal history record check with no FBI convictions on file
    - o CPR certification
    - o Student health insurance
  - D. Documentation of drug-screen per request
  - E. Honors, extra-curricular activities, volunteer, and work experience
  - F. Government-issued photo identification validating student minimum age of 18 by start of the first OTD semester
  - G. Confirmation of review and understanding of Department of Occupational Therapy's *Essential Functions for Coursework and Fieldwork*
- II. Minimum 3.20 cumulative undergraduate GPA
- III. Minimum of bachelor degree or higher conferred by a regionally-accredited institution and completed by the start of the first OTD semester
- IV. Official transcript(s) from regionally-accredited institution(s) that shows grades earned in pre-requisite courses
- V. Two separate volunteer/observation experiences under direct supervision of a licensed occupational therapy practitioner who has no personal connection to applicant; minimum of 20 hours each at a different type of setting and each with a different population
- VI. Two letters of recommendation, one related to academics (college-level) and one from work or volunteer supervisor, both reflecting active relationships within the past two years
- VII. GRE
  - A. Taken within past five years
  - B. Writing section score: 3.5 or higher
  - C. Competitive score on verbal and quantitative sections
- VIII. Pre-requisite course requirements
  - a. All courses completed within past 10 years; past 5 years preferred
  - b. Minimum grade of B on four-point scale (note, B- is unacceptable)
  - c. All pre-requisite coursework earned at regionally-accredited institution(s)
  - d. Courses taken for Advanced Placement (AP) credit are accepted for pre-requisite courses if said courses appear on an official transcript from the degree-awarding institution
  - d. Transfer credit accepted by the degree-awarding institution is preferred from regionally accredited baccalaureate degree-granting institutions
  - e. Science lab pre-requisites: traditional course delivery preferred to online.
  - f. Anatomy & Physiology: Cadaver lab preferred
  - g. No more than two prerequisites incomplete prior to the application deadline

<b>Pre-requisite Course Requirements</b>	
1.	Kinesiology (3 cr hr); Lab recommended
2.	Introductory level Sociology or Anthropology (3 cr hr)
3.	Statistics (3 cr hr); through Math or Psychology department recommended
4.	Physics (3 cr hr); Lab required
5.	Abnormal Psychology (3 cr hr)
6.	Developmental Psychology (lifespan) (3 cr hr)
7.	Anatomy & Physiology I (3 cr hr); Lab required
8.	Anatomy & Physiology II (3 cr hr); Lab required
9.	Neuroanatomy or Neuroscience (3 cr hr); Lab recommended
10.	Medical terminology (1 cr hr)

IX. Interview and Writing Requirement: *By invitation only*

Applicants will be ranked using the above criteria and the top candidates will be invited for an interview and writing requirement. *Preferred* application deadline is October 1; if space permits *Priority* deadline is December 1 and *Regular* deadline is February 1. Application deadlines refer to these dates immediately preceding the first OTD semester.

X. Additional Program requirements upon acceptance include but are not limited to the following:

- A. Documentation of annual updates without lapse throughout program duration:
- a. TB test and seasonal influenza
  - b. History and physical exam
  - c. FBI/BCI criminal history record check with no FBI convictions on file
  - d. CPR certification
  - e. HIPAA and Universal Precautions/Blood Borne Pathogen training
  - f. Liability insurance through Xavier University
  - g. Student health insurance

B. Note:

Graduates of the Program will be eligible to sit for the National Certification Examination for the Occupational Therapist, administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the graduate will be an occupational therapist, registered (OTR). In addition, most states require licensure to practice; however, state licenses are usually based on the results of the NBCOT certification examination. A felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain State Licensure.

C. OTD program continuation including but not limited to the following:

- a. A minimum grade of B in all courses (B- is unacceptable)
- b. Semester and cumulative GPA of 3.0 on a 4.0 scale
- c. Ethical behavior commensurate of a future health care provider

**\*Pending approval by the following entities:**

Xavier University  
Ohio Department of Higher Education  
Higher Learning Commission  
Accreditation Council for Occupational Therapy Education