



Xavier University Music Program  
Student Handbook  
*2022/23*

## Statement of Purpose

The Music Program prepares majors, within a diverse and broadly based liberal arts curriculum, to enter the fields of music and music education, pursue graduate-level education, or enter occupations outside of music that require a solid foundation in the liberal arts. All degree programs emphasize a broad coverage of the field of music and reflect Xavier's philosophy of combining a strong liberal arts core with a major area of study.

The Music Program is committed to the advancement of knowledge through the study of music as an art and a science. This study encompasses music theory, music history, pedagogy, aesthetics, music education, and musical performance.

All curricula in the Music Program seek to educate students through scholarly research, the study of music scores and performance, and through creative and interpretive studies in the area of applied music. These combined educational experiences develop mature citizens in today's diverse society.

## Degree Programs

The Music Program offers three undergraduate degree programs: the Bachelor of Arts in Music, with two concentrations (Music Performance and Music Production), and the Bachelor of Music in Music Education. In addition, the program offers minors in Music Performance, Music Production, and Music Studies. Details on these programs may be found on the program website at <http://www.xavier.edu/music-program>

### **Bachelor of Arts in Music (B. A.), Music Performance Concentration: 36 Hours**

The traditional liberal arts degree provides training and study in the core areas of music while leaving room for a second major, with this concentration dedicating a third of its courses to performance. Curriculum components include:

- **Theory:** Music Theory I-III
- **Musicianship:** Studio, Recital Attendance, Aural Skills I-IV, Keyboard Skills I-II
- **History:** Music History I-II, Rock/Pop/R&B • **Performance:** Private Lessons, Ensembles

### **Bachelor of Arts in Music (B. A.), Music Production Concentration: 36 Hours**

The traditional liberal arts degree provides training and study in the core areas of music while leaving room for a second major, with this concentration dedicating a third of its courses to music technology and production. Curriculum components include:

- **Theory:** Music Theory I-II
- **Musicianship:** Studio, Recital Attendance, Aural Skills I-II, Keyboard Skills I-II
- **History:** Music History I or II, Rock/Pop/R&B
- **Production:** GarageBand/Logic, Audio Production, Studio Production, Internship
- **Performance:** Private Lessons, Ensembles

### **Bachelor of Music in Music Education (B. M.): 95 Hours**

The professional degree in Music Education prepares students for a K-12 teaching career. Graduating students will be certified to teach band, choir, orchestra, and elementary music. Curriculum components include:

- **Theory:** Music Theory I-III, Orchestration & Arranging, Form & Analysis, Technology for Music Educators
- **Musicianship:** Studio, Recital Attendance, Aural Skills I-IV, Keyboard Skills I-IV, Conducting I-II, Class Guitar or Voice

- **History:** Music History I-II
- **Performance:** Private Lessons, Ensembles, Senior Recital
- **Methods:** Elementary, Choral, Instrumental
- **Techniques:** Strings, Woodwinds, Brass, Percussion
- **Education:** Professional Education, Human Development & Learning, Special Education, Academic Rigor in Education, Technology & Topics, Classroom Management, Clinical Experiences, Content Area Literacy, Student Teaching

**Minor in Music Performance: 18 Hours**

- **Theory:** Music Theory I-II
- **Musicianship:** Aural Skills I-II, Recital Attendance
- **Performance:** Private Lessons, Ensembles

**Minor in Music Studies: 18 Hours**

- **Theory:** Music Theory I-II
- **Musicianship:** Aural Skills I-II, Recital Attendance
- **Performance:** Ensembles
- **Other:** Electives

**Minor in Music Production: 18 hours**

- **Production:** GarageBand/Logic, Audio Production, Studio Production
- **Popular Music:** one elective
- **Performance:** Private Lessons, Ensembles

**Block Schedules and Course Checklists**

The following pages contain block schedules (4-year course sequences) and detailed course checklists (including core courses) for each of the three major degree programs. These are essential tools when registering for classes each semester, and students must pay special attention to the five “flags”: ERS, Diversity, Writing, Oral Communication, and Quantitative Reasoning. For students in the large professional degrees it is especially important to find flagged courses in the core, since they must otherwise take additional courses in order to fulfill core requirements. Since the ERS and Diversity flags predate the others by many years, courses with those attributes are relatively abundant, but core courses with the three remaining flags are not (yet). Therefore, students should search for core courses that fulfill those three requirements every semester (this is done by searching the online schedule by “attribute type”). Please ask your advisor for assistance.

**BACHELOR OF ARTS IN MUSIC:  
MUSIC PERFORMANCE BLOCK SCHEDULE**

<b>First Semester</b>	<b>Credits</b>	<b>Second Semester</b>	<b>Credits</b>
<b>FRESHMAN YEAR</b>			
MUSC 198: Studio Class	0	MUSC 198: Studio Class	0
MUSC 199: Recital Attendance	0	MUSC 199: Recital Attendance	0
MUSC 200: Music Theory I	3	MUSC 202: Music Theory II	3
MUSC 201: Aural Skills I	1	MUSC 203: Aural Skills II	1
MUSC 208: Keyboard Skills I	1	MUSC 209: Keyboard Skills II	1
Private Lesson 1	1	Private Lesson 2	1
Large Ensemble 1	1	Large Ensemble 2	1
CORE 100: First-Year Seminar	3	CORE 102: First-Year Co-Curricular Passport	0
CORE 101: First-Year Co-Curricular Passport	0	Foreign Language Elective 2	3
ENGL 101 or ENGL 115	3	PHIL 100: Ethics as Intro to Philosophy	3
Foreign Language Elective 1	3	THEO 111: Theological Foundations	3
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>16</b>
<b>SOPHOMORE YEAR</b>			
MUSC 198: Studio Class	0	MUSC 198: Studio Class	0
MUSC 199: Recital Attendance	0	MUSC 199: Recital Attendance	0
MUSC 210: Music History I	3	MUSC 211: Music History II	3
MUSC 300: Music Theory III	3	MUSC 303: Aural Skills IV	1
MUSC 301: Aural Skills III	1	Private Lesson 4	1
Private Lesson 3	1	Large Ensemble 4	1
Large Ensemble 3	1	Mathematical Perspectives	3
Scientific Perspectives	3	Natural Science Elective	3
ERS Elective	3	Free Elective	3
<b>Total</b>	<b>15</b>	<b>Total</b>	<b>15</b>
<b>JUNIOR YEAR</b>			
MUSC 198: Studio Class	0	MUSC 198: Studio Class	0
MUSC 199: Recital Attendance	0	MUSC 199: Recital Attendance	0
Popular Music Elective	3	Private Lesson 6	1

Private Lesson 5	1	Large Ensemble 6	1
Large Ensemble 5	1	Free Elective	3
Theological Perspectives	3	Free Elective	3
ENGL/CLAS/SPAN 205: Lit. & Moral Im.	3	Free Elective	3
Free Elective	3	Free Elective	3
<b>Total</b>	<b>14</b>	<b>Total</b>	<b>14</b>
<b>SENIOR YEAR</b>			
Philosophical Perspectives (PHIL 200)	3	Historical Perspectives	3
Free Elective	3	Social Science Elective	3
Free Elective	3	Free Elective	3
Free Elective	3	Free Elective	3
Free Elective	3	Free Elective	3
<b>Total</b>	<b>15</b>	<b>Total</b>	<b>15</b>
<i>Minimum Total Credits</i>			<b>120</b>

**BACHELOR OF ARTS IN MUSIC:  
MUSIC PERFORMANCE COURSE CHECKLIST**

<b>MUSIC Courses</b>		<b>UNIVERSITY CORE Courses</b>	
MUSC 200: Music Theory I	3	First-Year Seminar (CORE 100)	3
MUSC 201: Aural Skills I	1	First-Year Co-Curricul. Passport (CORE 101/102)	0
MUSC 202: Music Theory II	3	ENGL 101 or ENGL 115	3
MUSC 203: Aural Skills	1	Mathematical Perspectives	3
MUSC 208: Keyboard Skills I	1	Foreign Language Elective 1	3
MUSC 209: Keyboard Skills II	1	Foreign Language Elective 2	3
MUSC 210: Music History I	3	Creative Perspectives (included in major)	0
MUSC 211: Music History II	3	Scientific Perspectives	3
MUSC 300: Music Theory III	3	Science Elective	3
MUSC 301: Aural Skills III	1	Social Science Elective	3
MUSC 303: Aural Skills IV	1	Historical Perspectives (HIST 100s)	3
100-Level Popular Music Elective	3	Humanities Elective (included: MUSC 210)	0
		Theological Perspectives (THEO 200+)	3
Private Lesson x 6	6	Philosophical Perspectives (PHIL 200)	3
		<b>TOTAL HOURS</b>	<b>33</b>
Large Ensemble x 6	6		
MUSC 198: Studio Class x 6	0		
MUSC 199: Recital Attendance x 6	0	<b>ERS Courses</b>	
		THEO 111: Theological Foundations	3
MUSC 450: Senior Recital (optional)	(1)	PHIL 100: Ethics as Intro to Philosophy	3
		ENGL/CLAS/SPAN 205: Lit & Moral Imagination	3
		<b>TOTAL HOURS</b>	<b>9</b>
		<b>FLAGS*</b>	
		ERS Elective	3
		Diversity: MUSC 117 (if taken)	
		Writing: projected for MUSC 211	
		Oral Communication	<b>3</b>
		Quantitative Reasoning: included (MUSC 200)	
		<b>Free Electives or Additional Major/Minor</b>	<b>36</b>

<b>TOTAL HOURS</b>	<b>36</b>	<b>Minimum Total Degree Hours</b>	<b>120</b>

**Courses not offered every year:**

MUSC 311: Rock, Pop and R&B; offered in the Fall of odd years (2021, 2023, etc.)

**\*IMPORTANT: additional courses needed if FLAGS are not fulfilled by courses in core or major**

**BACHELOR OF ARTS IN MUSIC:  
MUSIC PRODUCTION BLOCK SCHEDULE**

<b>First Semester</b>	<b>Credits</b>	<b>Second Semester</b>	<b>Credits</b>
<b>FRESHMAN YEAR</b>			
MUSC 198: Studio Class	0	MUSC 198: Studio Class	0
MUSC 199: Recital Attendance	0	MUSC 199: Recital Attendance	0
MUSC 200: Music Theory I	3	MUSC 202: Music Theory II	3
MUSC 201: Aural Skills I	1	MUSC 203: Aural Skills II	1
MUSC 208: Keyboard Skills I	1	MUSC 209: Keyboard Skills II	1
Private Lesson 1	1	Private Lesson 2	1
Large Ensemble 1	1	Large Ensemble 2	1
CORE 100: First-Year Seminar	3	CORE 102: First-Year Co-Curricular Passport	0
CORE 101: First-Year Co-Curricular Passport	0	Foreign Language Elective 2	3
ENGL 101 or ENGL 115	3	PHIL 100: Ethics as Intro to Philosophy	3
Foreign Language Elective 1	3	THEO 111: Theological Foundations	3
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>16</b>
<b>SOPHOMORE YEAR</b>			
MUSC 198: Studio Class	0	MUSC 198: Studio Class	0
MUSC 199: Recital Attendance	0	MUSC 199: Recital Attendance	0
MUSC 127: GarageBand, Logic & More	3	DIFT 340: Audio Production	3
Private Lesson 3	1	MUSC 211: Music History II	3
Large Ensemble 3	1	Private Lesson 4	1
Scientific Perspectives	3	Large Ensemble 4	1
ERS Elective	3	Mathematical Perspectives	3
Free Elective	3	Natural Science Elective	3
<b>Total</b>	<b>14</b>	<b>Total</b>	<b>14</b>
<b>JUNIOR YEAR</b>			
MUSC 198: Studio Class	0	MUSC 198: Studio Class	0
MUSC 199: Recital Attendance	0	MUSC 199: Recital Attendance	0
Popular Music Elective	3	MUSC 405: Internship	3
MUSC 342: Studio Production	3	Free Elective	3

Theological Perspectives	3	Free Elective	3
Humanities Elective	3	Free Elective	3
ENGL/CLAS/SPAN 205: Lit. & Moral Im.	3	Free Elective	3
<b>Total</b>	<b>14</b>	<b>Total</b>	<b>14</b>
<b>SENIOR YEAR</b>			
Philosophical Perspectives (PHIL 200)	3	Historical Perspectives	3
Free Elective	3	Social Science Elective	3
Free Elective	3	Free Elective	3
Free Elective	3	Free Elective	3
Free Elective	3	Free Elective	3
<b>Total</b>	<b>15</b>	<b>Total</b>	<b>15</b>
<b>Minimum Total Credits</b>			<b>120</b>

**BACHELOR OF ARTS IN MUSIC:  
MUSIC PRODUCTION COURSE CHECKLIST**

<b>MUSIC Courses</b>		<b>UNIVERSITY CORE Courses</b>	
MUSC 200: Music Theory I	3	First-Year Seminar (CORE 100)	3
MUSC 201: Aural Skills I	1	First-Year Co-Curricul. Passport (CORE 101/102)	0
MUSC 202: Music Theory II	3	ENGL 101 or ENGL 115	3
MUSC 203: Aural Skills	1	Foreign Language Elective 1	3
MUSC 208: Keyboard Skills I	1	Foreign Language Elective 2	3
MUSC 209: Keyboard Skills II	1	Social Science Elective	3
MUSC 210: Music History I <u>or</u>	3	Humanities Elective (MUSC 210, if elected)	(3)
MUSC 211: Music History II	3	Science Elective	3
100-Level Popular Music Elective	3	Scientific Perspectives	3
		Creative Perspectives (included in major)	0
<b>MUSIC PRODUCTION Courses</b>		Historical Perspectives (HIST 100s)	3
MUSC 127: GarageBand, Logic & More	3	Mathematical Perspectives	3
DIFT 340: Audio Production	3	Philosophical Perspectives (PHIL 200)	3
MUSC 342: Studio Production	3	Theological Perspectives (THEO 200+)	3
MUSC 405: Internship	3	<b>TOTAL HOURS</b>	<b>36</b>
Private Lesson x 4	4		
Large Ensemble x 4	4		
		<b>ERS Courses</b>	
MUSC 198: Studio Class x 6	0	THEO 111: Theological Foundations	3
		PHIL 100: Ethics as Intro to Philosophy	3
MUSC 199: Recital Attendance x 6	0	ENGL/CLAS/SPAN 205: Lit & Moral Imagination	3
		<b>TOTAL HOURS</b>	<b>9</b>
		<b>FLAGS*</b>	
		ERS Elective	3
		Diversity: MUSC 117 (if taken)	
		Writing: projected for MUSC 211, if elected	(3)
		Oral Communication	<b>3</b>
		Quantitative Reasoning: included (MUSC 200)	
		<b>Free Electives or Additional Major/Minor</b>	<b>33</b>

<b>TOTAL HOURS</b>	<b>33</b>	<b>Minimum Total Degree Hours</b>	<b>120</b>

**Courses not offered every year:**

**\*NOTE: ERS and Writing Flags may double count with core courses and thereby reduce the listed requirements**

**BACHELOR OF MUSIC IN MUSIC EDUCATION:  
BLOCK SCHEDULE**

<b>First Semester</b>	<b>Credits</b>	<b>Second Semester</b>	<b>Credits</b>
<b>FRESHMAN YEAR</b>			
MUSC 198+199: Studio Class + Recital Attend.	0	MUSC 198+199: Studio Class + Recital Attend.	0
MUSC 200: Music Theory I	3	MUSC 202: Music Theory II	3
MUSC 201: Aural Skills I	1	MUSC 203: Aural Skills II	1
MUSC 208: Keyboard Skills I	1	MUSC 209: Keyboard Skills II	1
Private Lesson 1	1	Private Lesson 2	1
Large Ensemble 1	1	Large Ensemble 2	1
EDMS 131: Professional Education	3	EDFD 110: Human Development & Learning	3
CORE 100: First-Year Seminar	3	THEO 111: Theological Foundations	3
CORE 101: First-Year Co-Curricular Passport	0	PHIL 100: Ethics as Intro to Philosophy	3
ENGL 101 or ENGL 115	3	CORE 102: First-Year Co-Curricular Passport	0
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>16</b>
<b>SOPHOMORE YEAR</b>			
MUSC 198+199: Studio Class + Recital Attend.	0	MUSC 198+199: Studio Class + Recital Attend.	0
MUSC 210: Music History I	3	MUSC 211: Music History II	3
MUSC 300: Music Theory III	3	MUSC 303: Aural Skills IV	1
MUSC 301: Aural Skills III	1	MUSC 309: Keyboard Skills IV	1
MUSC 308: Keyboard Skills III	1	MUSC 314: Technology for Music Educators	3
Private Lesson 3	1	MUSC 400: Form & Analysis	3
Large Ensemble 3	1	Private Lesson 4	1
Small Ensemble 1	1	Large Ensemble 4	1
Historical Perspectives	3	MUSC 151, 152, or 268	1
Scientific Perspectives (PHYS 110/111)	3	MUSC 221: Elementary Methods	3
		MUSC 354: Percussion Techniques	1
<b>Total</b>	<b>17</b>	<b>Total</b>	<b>18</b>
<b>JUNIOR YEAR</b>			
MUSC 198+199: Studio Class + Recital Attend.	0	MUSC 198+199: Studio Class + Recital Attend.	0
MUSC 312: Conducting I	3	MUSC 313: Conducting II	3
Private Lesson 5	1	Private Lesson 6	1
Large Ensemble 5	1	Large Ensemble 6	1

MUSC 321: Choral Methods	3	MUSC 351: String Techniques	1
MUSC 352: Woodwind Techniques	1	EDSP 200: Sp Ed Identification & Issues	3
EDSP 380: Classroom Management	3	EDMS 350: Technology & Topics for Educators	3
Foreign Language Elective 1	3	Foreign Language Elective 2	3
ENGL/CLAS/SPAN 205 Lit & Moral Imagination	3	Mathematical Perspectives	3
<b>Total</b>	<b>18</b>	<b>Total</b>	<b>18</b>
<b>SENIOR YEAR</b>			
MUSC 199: Recital Attendance	0	EDMS 471: Student Teaching	9
MUSC 401: Orchestration & Arranging	3	EDRE 471: Content Area Literacy	3
MUSC 450: Senior Recital	1		
Private Lesson 7	1		
Large Ensemble 7	1		
MUSC 320: Instrumental Methods	3		
MUSC 353 Brass Techniques	1		
EDMS 411: Clinical Experiences	1		
Natural Science Elective (CHEM 104/105)	3		
Theological Perspectives	3		
Philosophical Perspectives (PHIL 200)	3		
<b>Total</b>	<b>20</b>	<b>Total</b>	<b>12</b>
<b>Minimum Total Credits</b>			<b>135</b>

**BACHELOR OF MUSIC IN MUSIC EDUCATION:  
COURSE CHECKLIST**

<b>MUSIC Courses</b>		<b>EDUCATION Courses</b>	
MUSC 198: Studio Class x 6	0	EDFD 110: Human Development & Learning	3
MUSC 199: Recital Attendance x 7	0	EDMS 131: Professional Education	3
MUSC 200: Music Theory I	3	EDSP 200: Sp Ed Identification & Issues	3
MUSC 201: Aural Skills I	1	EDMS 350: Technology & Topics for Educators	3
MUSC 202: Music Theory II	3	EDSP 380: Classroom Management	3
MUSC 203: Aural Skills II	1	EDMS 411: Clinical Experiences	1
MUSC 208: Keyboard Skills I	1	EDRE 471: Content Area Literacy	3
MUSC 209: Keyboard Skills II	1	EDMS 471: Student Teaching	9
MUSC 210: Music History I	3		
MUSC 211: Music History II	3	<b>TOTAL HOURS</b>	<b>28</b>
MUSC 300: Music Theory III	3		
MUSC 301: Aural Skills III	1	<b>UNIVERSITY CORE Courses</b>	
MUSC 303: Aural Skills IV	1	First-Year Seminar (CORE 100)	3
MUSC 308: Keyboard Skills III	1	First-Year Co-Curric. Passport (CORE 101/102)	0
MUSC 309: Keyboard Skills IV	1	ENGL 101 or ENGL 115	3
MUSC 312: Conducting I	3	Mathematical Perspectives	3
MUSC 313: Conducting II	3	Foreign Language Elective 1	3
MUSC 314: Technology for Music Educators	3	Foreign Language Elective 2	3
MUSC 400: Form & Analysis	3	Creative Perspectives (included in major)	0
MUSC 401: Orchestration & Arranging	3	Scientific Perspectives	3
MUSC 450: Senior Recital	1	Science Elective	3
		Social Science Elective (included in major)	0
Private Lesson x 7	7	Historical Perspectives (HIST 100s)	3
Large Ensemble x 7	7	Humanities Elective (included: MUSC 210)	0
Small Ensemble	1	Theological Perspectives (THEO 200+)	3
		Philosophical Perspectives (PHIL 200)	3
<b>TOTAL HOURS</b>	<b>54</b>	<b>TOTAL HOURS</b>	<b>30</b>
<b>MUSIC EDUCATION Courses</b>		<b>ERS Courses</b>	
MUSC 151, 152, or 268	1	THEO 111: Theological Foundations	3
MUSC 221: Elementary Methods	3	PHIL 100: Ethics as Intro to Philosophy	3
MUSC 320: Instrumental Methods	3	ENGL/CLAS/SPAN 205: Lit & Moral Imagination	3
MUSC 321: Choral Methods	3	<b>TOTAL HOURS</b>	<b>9</b>
MUSC 351: String Techniques	1		

MUSC 352: Woodwind Techniques	1	<b>FLAGS*</b>	
MUSC 353: Brass Techniques	1	ERS Elective: CHEM 104/105 (suggested)	
MUSC 354: Percussion Techniques	1	Diversity: HIST 153 or THEO 318 (suggested)	
		Writing: projected for MUSC 211	
<b>TOTAL HOURS</b>	<b>14</b>	Oral Communication: included (MUSC 320)	
		Quantitative: included (MUSC 200)	
		<b>MINIMUM TOTAL DEGREE HOURS</b>	<b>135</b>

**Rotations:**

A = odd/even year; e.g. 2019-20

B = even/odd year; e.g. 2020-21

<p><b>Techniques Rotation</b></p> <p>FA (A) Brass (MUSC 353)          SP (A) Percussion (MUSC 354)          FA (B) Woodwind (MUSC 352)          SP (B) String (MUSC 351)</p>	<p><b>Method ; Rotation</b></p> <p>FA (A) Instrumental (MUSC 320)          SP (A) Elementary (MUSC 221)          FA (B) Choral (MUSC 321)</p>
<p><b>Theory Rotation</b></p> <p>FA (A) Orchestration &amp; Arranging (MUSC 401)</p>	<p>FA (B) Conducting I (MUSC 312)          SP (B) Conducting II (MUSC 313)</p>
<p>SP (A) Form &amp; Analysis (MUSC 400)</p>	<p>SP (A) Technology for Music Ed. (MUSC 314)</p>

**\*IMPORTANT: additional courses are needed if FLAGS are not fulfilled by courses in core or major Courses not offered every year:**

MUSC 400: Form & Analysis; offered in the Spring of even years (2020, 2022, etc.)

MUSC 401: Orchestration & Arranging; offered in the Fall of odd years (2019, 2021, etc.)

**\*IMPORTANT: additional courses needed if FLAGS are not fulfilled by courses in core or major**

# GUIDELINES AND POLICIES FOR MUSIC MAJORS AND MINORS

## LOCATION & INFORMATION

The main office for the Music Program is Edgecliff Hall 105. The phone is 513-745-3801. For information on faculty, degrees, ensembles, events, and much more, see the program website at <http://www.xavier.edu/music-program/>

## ACCEPTANCE INTO THE MUSIC PROGRAM

To be considered for acceptance to the Music Program at Xavier University, students must complete a formal audition. Program faculty select students for the program based on potential for success within the program.

## Vocal or Instrumental Tracks

Although our BA degree has officially declared concentrations, students must still follow a **Vocal or Instrumental Track** by enrolling in the appropriate private lesson and primary ensemble (students may freely enroll in additional lessons and ensembles):

- Vocal: Private Voice (MUSC 282) and Concert Choir (MUSC 260)
- Instrumental: MUSC 280-99 and Symphonic Wind Ensemble (MUSC 265) or Chamber Orchestra (MUSC 270)

Students in the liberal arts degree (B.A.) may also choose **Composition or Songwriting** as their path by enrolling in Composition or Songwriting lessons (MUSC 278 or 279), with the added requirement that they must also register for at least half-hour vocal or instrumental lessons.

Since admission to the program is based on an audition on a specific instrument (incl. voice), students must register for private lessons on that same instrument for the required number of semesters.

**Changing the primary instrument requires approval of the Program Director or Department Chair and a new audition.** Students may freely choose secondary instruments.

## LARGE & SMALL ENSEMBLES

For music majors, ensemble experience is divided into large ensemble and small ensemble. Large ensemble experiences include MUSC 260: Concert Choir, MUSC 265: Symphonic Wind Ensemble, MUSC 270: Chamber Orchestra. All other ensemble experiences are considered small ensemble.

## PRIVATE LESSONS

Private instruction (MUSC 278-99) is available as half-hour lessons (.5 credit, section xxx-01) or full-hour lessons (1 credit, section xxx-02; or 2 credits, section xxx-03). **Only full-hour lessons count toward Music degrees.** Private lessons are charged an additional fee per semester: \$300 for half-hour lessons, \$600 for full-hour lessons.

## ADVISING

All music students will be assigned a full-time music faculty member as their advisor. Students are required to schedule an advising appointment each semester.

## STUDIO CLASS

Required for majors and strongly recommended for Music Performance minors, Studio Class (MUSC 198) provides students with a forum in which to perform for peers. It may also feature master classes,

coaching sessions, pedagogy instruction, or guest performances. Vocal and Instrumental Studios meet either in separate and sometimes combined sessions on Fridays at 2:00 p.m.

## RECITAL ATTENDANCE

Majors and minors are required to attend a minimum number of music events, tracked by registering for Recital Attendance (MUSC 199) as follows: (the syllabus contains more details)

Music Education: 7 semesters

Music (B.A.): 6 semesters

Minors: 3 semesters

To fulfill the recital attendance requirement, students must attend 7 events per semester, of which no more than 3 may be off-campus.

- Acceptable events: on-campus music events, CCM music events, professional music events.
- Unacceptable events: high school productions, events in which you participate

## STUDENT RECITAL PARTICIPATION

Public recitals in which music students are required to perform are held at various times each semester, and the following guidelines apply:

- Music majors must perform in a recital on their primary instrument during each semester of private lessons
- Composition majors must have a piece performed in a recital during each semester of private lessons
- Music Performance minors must perform in at least four recitals during their semesters of private lessons
- Performance selections must be approved by the instructor and are due in the office two weeks prior to the recital date (selections not submitted by the deadline will not be on the program)
- The recital performance constitutes the midterm of the private lesson
- Students who do not perform in a recital cannot pass the private lesson (although an adjunct professor may request an exemption for a student in the first semester of study)

## BOARDS/JURY EXAMINATIONS

During finals week of each semester, all music majors and Music Performance minors taking private lessons must complete a boards examination by performing for a jury panel. This performance constitutes the final exam of the private lesson.

The number of compositions, technical exercises studied during the semester, and progress from one semester to the next will also be taken into consideration. The primary instructor is responsible for the requirements for boards.

The student will be graded as follows:

- Pass with distinction
- Pass
- Pass with reservation
- Fail

While the jurors will make a recommendation, the instructor will determine the semester grade. Students who fail the exam will be informed by the faculty and required to meet with their advisor to review their applied standing in the Music Program, their music and non-music academic record, and scholarship eligibility (where applicable).

## DRESS CODE FOR RECITALS & BOARDS

Recitals and boards are considered professional performances. Professional dress is required, as defined by the private instructor. Any questions should be addressed with the private lessons instructor.

## JUNIOR & SENIOR RECITALS

### Junior Recital

The junior recital is a half recital consisting of 20 minutes of music, usually given during the second semester of junior year. A junior recital is optional for all students in all degree programs. Those electing to give a junior recital should consult with their primary teaching and follow all guidelines for boards outlined below.

### Senior Recital (MUSC 450)

Given during the final semester of private lessons, the senior recital is a half or full recital consisting of 20 or 40 minutes of music.

- Bachelor of Arts in Music: Recital is optional
- Bachelor of Music in Music Education: Half recital is required (may be full if approved by instructor)
- Music Performance Minor: Recital is optional

N.B.—*Students giving a junior or senior recital are exempt from student recital and boards that semester.*

The following guidelines apply to all student recitals:

1. The recital must be scheduled at least three months prior to the performance date. Requests for dates should go to Shelley Barsan. Venues outside the purview of Xavier Music require special permission and must be arranged/negotiated by the student. Students must make every effort to avoid conflicts with Music Program events when scheduling. When time, date, and location have been confirmed, the student should notify their instructor, Shelley Barsan (to coordinate dates), and Polina Bepalko (to coordinate piano tuning).
2. All repertoire must be approved by the instructor.
3. A recital hearing is held three weeks before the recital to determine student preparedness. Three faculty members, including the primary instructor, must be present for the hearing. The student is responsible for coordinating the hearing with all parties. The student must bring the appropriate form to the recital hearing. Recital hearings may result in approval for the recital performance as scheduled, requirement of an additional hearing with improvements as recommended by the hearing committee, or a cancellation of the recital coinciding with an F for the course.
4. The following will be due to the faculty panel at the time of the hearing:
  - A copy of the complete program for the recital. This should include composer dates, translations, and program notes for each piece (no more than a paragraph for each).
5. The following statements must appear on each senior recital program:
  - a. This recital is given in partial fulfillment of the [Degree Title]
  - b. [Student Name] is a student of [Faculty Name]

## ACCOMPANIST/VOCAL COACH GUIDELINES

Nearly all music majors and minors taking private lessons require an accompanist for recitals and boards as well as for rehearsals in preparation for those events. The coordinator, Dr. Polina Bepalko, organizes all accompanying services in collaboration with the applied instructors.

The standard rate for all accompaniments at Xavier is **\$42 per hour**. Fees for junior and senior recitals will vary, and must be negotiated between the student and pianist. Payment is due to the pianist on the day of the performance (recital or board).

### Junior/Senior Recitals

Students presenting a Junior or Senior Recital must independently hire an accompanist of their choosing. If none of our accompanists is available on the scheduled recital date, the Accompanist Coordinator will assist in finding an outside accompanist. Fees are negotiated between student and accompanist.

### Music

The following requirements apply to repertoire and scores:

- Scores must be provided 2 weeks ahead of any lesson or rehearsal, 4 weeks ahead of any performance
- Score copies must be clearly legible and contain the entire page of music
- Copies must be single-sided
- Each piece must be clearly labeled with the name of the student
- Digital copies should be emailed to the pianist, if requested
- Senior recital music must be provided to the pianist by the end of the first month of the semester
- Students failing to meet these requirements may still inquire about hiring a pianist, but are subject to paying the pianist's freelance fees.

### Scheduling Rehearsals

It is the responsibility of the student to contact the accompanist via e-mail to schedule all rehearsals in a timely manner. If a student fails to show up to a scheduled rehearsal or lesson, he or she must pay for the scheduled session and is responsible for rescheduling.

### Accompanist Contact Information

Dr. Polina Bepalko, coordinator: [bepalkop@xavier.edu](mailto:bepalkop@xavier.edu)

Megan Battles: [battlesm@xavier.edu](mailto:battlesm@xavier.edu)

Jacob Miller: [millerj89@xavier.edu](mailto:millerj89@xavier.edu)

## INSTRUMENTS & LOCKERS

A limited number of instruments are available for use by students enrolled in music classes. Students wishing to check out an instrument should make an appointment to see Dr. Chamberlain to select an appropriate instrument, fill out the online instrument checkout form, and confirm the serial number with the administrative assistant in the Main Office. Students assume liability for any damage up to the full value of the instrument issued to them and are expected to maintain any university owned equipment.

Lockers are available for use by music students upon request. Locker space is limited. To reserve a locker, see the administrative assistant in the Main Office and fill out the appropriate form on the music website. Music students may also reserve a second locker as needed (for example, Music Education students taking Woodwind Techniques). Lockers must be secured with a lock, either provided by the student or purchased in the Main Office. N.B.—Any equipment stored in lockers without approval will be removed. Any locks placed on lockers without approval will be destroyed and removed.

## SPACES IN EDGECLIFF

**Edgecliff 104** is a dedicated workspace for faculty. Adjoining spaces include faculty offices. Edgecliff 104 is not for students use (including printing and computer services).

**Edgecliff 105** is the **Main Office**. There you will find the offices of Shelley Barsan, administrative assistant; Dr. Morten Kristiansen, music program director; and Dr. Ben Chamberlain, chair of the Department of Music & Theatre.

**Practice Rooms** are available for use by Xavier students, prospective students, and faculty for practice, composition, and Music Theory. Policies for practice room use may be found below. Students taking private piano lessons may also use Edgecliff 101, 202, and 205 for practice. Students taking private percussion lessons may also use Edgecliff B4 and 205 for practice.

**Edgecliff B2** is specialized studio for Music Production students, as well as lessons in composition and songwriting. Access is strictly limited to those purposes.

**Edgecliff B3** is a student lounge. The space has been provided as an area for students to socialize, break from study/practice, have a meal, etc. The student community is responsible for maintaining the area.

**Room requests** for club meetings, chamber rehearsals, and other student events should be directed to Shelley Barsan in the Main Office.

**Edgecliff 201** is the Voice Studio. It is used primarily for voice lessons, secondarily for all other lessons, and may be reserved for practice, chamber rehearsal, coaching, etc. as availability permits.

**Edgecliff 204**, known affectionately as the “Theory Lab,” is available for all students taking music classes during regular building hours when not used for course instruction.

## PRACTICE ROOM POLICIES

1. Practice rooms are available on a first-come, first-served basis.
2. During peak hours, please observe a 2-hour maximum for continuous usage.
3. Practice rooms are reserved for music practicing only. **Please do not use practice rooms for studying, connected remotely to classes, or resting.**
4. No food or drink except closed containers of water are allowed in practice rooms.
5. Do not place personal belongings, instrument cases, or water bottles on the pianos.

6. Do not leave instruments or valuables unattended. Xavier University is not responsible for lost or stolen items.
7. Any room left unattended for more than 15 minutes can be occupied by another student. Instruments, backpacks and other belongings cannot be left in a practice room to reserve it for an absent person. Belongings should not be removed from the room, but will be collected by the absent person upon their return. The absent person forfeits the right to the room if gone more than 15 minutes.
8. Music stands, chairs, and other Music Program & Theatre equipment may not be removed from a practice room area. Please do not bring stands or chairs from other areas of the building to the practice room area. Please report missing equipment to Shelley Barsan in Edgecliff 105.
9. Teaching is not allowed in practice rooms unless scheduled in advance through the Main Office.
10. Remove all paper, water bottles, etc. from practice room when finished. If modified, reset the room chairs back into the original configuration and turn off room lights.
11. Please report any problems or building/room condition issues to the Main Office.

## **CAREER SERVICES CENTER EVENTS AND RESOURCES: CLC 530**

<https://www.xavier.edu/career/student>  
s Monday – Friday, 8:30a.m. - 5:00p.m.

### **The CSC offers:**

- Major/Career Planning and Decision-Making
- Individualized Career Coaching
- On-Campus Employment and Community Service Jobs Program
- Xavier University Mentoring Program - CAS and CSSH&E students
- Career Resource Library
- Internship Search Assistance
- Graduate School Timeline Advice
- Resume and Cover Letter Review
- Interview Techniques and Preparation
- Mock Interviews
- Career Fairs - Fall, Spring, and Education Career Fairs
- Online Job Board - eRecruiting
- On-Campus Recruiting (interviews, information tables, etc.)