



DEPARTMENT OF THE ARMY
US ARMY ROTC DETACHMENT, XAVIER UNIVERSITY
SEVENTH BRIGADE, UNITED STATES ARMY CADET COMMAND
3904 WINDING WAY

REPLY TO
ATTENTION OF

ATCC-GGO-HXU

01 October 2018

MEMORANDUM FOR ALL PERSONNEL OF THE XAVIER UNIVERSITY "ALL FOR ONE" DETACHMENT: CADRE, CADETS AND STAFF

SUBJECT: Policy Letter 1-2 Equal Opportunity (EO) and SHARP

1. I am committed to providing an environment free of discrimination and sexual harassment for all persons regardless of race, color, religion, gender, national origin, age and physical or mental handicap.
2. Cadre members are the primary channel for correcting discrimination and sexual harassment if it occurs. All Cadre, Civilians, Cadets and Family members have a right to present complaints to the chain of command without fear of intimidation or reprisal. No disciplinary or other types of adverse action are taken against anyone who files a complaint, unless they knowingly file a false complaint. Any Cadet with an EO or SHARP complaint should address it directly to a **Cadre Member** and **NOT** the Cadet Chain of Command.
3. If anyone feels uncomfortable in filing a complaint directly with their immediate supervisor, or should the complaint be against a member of the chain of command, you may register your complaint with this Unit EO Representative, the Professor of Military Science or Headquarters, 7th ROTC Brigade's EO Staff Officer and Inspector General. 7th Brigade EO representatives can be reached at (502) 624-1325.
4. All complaints and requests for assistance are confidential at all times and all means will be used to eliminate discrimination and sexual harassment practices.

A handwritten signature in black ink, appearing to read "Marchetti".

MICHAEL A. MARCHETTI
LTC, AV
Professor of Military Science