



LIMITING SEARCH RESULTS IN XPLORE

Use this feature to limit your XPLORE search results. These instructions assume you have searched XPLORE and have a list of search results.

1. Your list of *results found* will display.
2. Click *Modify Search*.

The screenshot shows the XPLORE Library Catalog interface. At the top, there are navigation links: Xavier University, Library Home, New Search, and Help. Below this is the XPLORE LIBRARY CATALOG header with a search history dropdown. A secondary navigation bar includes My Accounts, Ask Us, Course Reserves, Research Resources, and Library Information, with a (More Search Options) dropdown. The main search area features a 'Modify Search' button and a 'Search OhioLINK' button. The search term 'cognitive therapy' is entered in the search box. Below the search box, there is a checkbox for 'Limit search to available items' and a message stating '502 results found. Sorted by relevance | date | title'. A pagination bar shows 'Result Page' with buttons for 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, and Next. Below the search results, there are three save options: 'Save Marked to Bag', 'Save All On Page', and 'Save Marked to My Lists'. The search results are displayed under the heading 'KEYWORDS (1-50 of 502)' and 'Most relevant titles' entries 1-37. The first result is 'Neuroscience-based cognitive therapy new methods for assessment, treatment, and self-regulation' by Scrimali, Tullio, published by John Wiley & Sons in 2012. It is an E-Book and has a 'Connect to resource online' link. The second result is 'Cognitive therapy over time' by the American Psychological Association, published in 2010. It is a DVD and has a 'Copies' table below it.

Copies	LOCATION	CALL NO.	STATUS
	Media 2nd Floor	RC489.C63 C6486 2010	AVAILABLE

- The *Advanced Keyword Search* page will display. You can limit your search results by:
 - Location (e.g., **electronic book**, **journal of video**, etc.)
 - Material Type
 - Language
 - Year
 - Publisher
- When you are finished selecting your limits, click the *Submit* button. You can select an item from *Language* as well as from *Location* and *Date*. However, you can select only one item from each drop-down list. Setting too many limits may drastically reduce your search results. It is best to use only one or two limit options at a time.

Advanced Keyword Search ← 1

Enter Search Terms

Any Field: And

Any Field: And

Any Field: And

Any Field:

Limit search to available items

Submit ← 2 Clear Form

Add Limits (Optional)

Location:

Material Type:

Language:

Year:

 and Before

Publisher:

Search and Sort:

Search Tips

Wildcards Words may be right-hand truncated using an asterisk ("*") in place of other characters. The "*" wildcard may also be embedded in a search string. You may use "?" to replace a single character anywhere within a word.
 Examples : environment* polic*, wom?n

Boolean Operators Use "and" or "or" to specify multiple words in any field, any order. Use "and not" to exclude words.
 Example : stocks and bonds
 Example : (alaska or canada) and (adventure and not vacation)

Field limits A field limit causes the system to search only the specified field for the specified word(s).

Grouping Keyword search results are usually grouped by relevance to bring the most likely titles to the top of the list. Each group represents a similar level of relevance and results are sorted within the group by date or title. To get an ungrouped result set, use boolean operators to form a complex query.