

Qualtrics FROM Address Update

Starting February 1, 2024, when sending out a Qualtrics survey, please use one of the default FROM emails provided by Qualtrics: noreply@qemailserver.com; xavier@qualtrics-survey.com. Due to recent spam policy changes by Google and Yahoo, using any FROM address other than these two will get the FROM email address you created tagged as spam and blocked by Google and Yahoo if sending to a Gmail or Yahoo email account.

If you have additional questions, please contact Grace Shin, Assistant Director of the Office of Institutional Research at shiny1@xavier.edu. Thank you!

FROM Address Option 1 (Use the auto-generated default address)

Compose Email

To: YOUR CONTACT LIST ▾ 1 Contact

From: From Address: noreply@qemailserver.com ▾ From Name: Xavier University Office of In: Reply-To Email: institutionalresearch@xavier.edu

When: Custom... ▾ Jan 31, 2024 9:03 AM EST

Subject: Add your subject line ▾

This is the email address that **receives your respondents' replies** to the message. You can change this email address. The "reply-to email" address can be changed.

FROM Address Option 2 (click on the dropdown menu to select xavier@qualtrics-survey.com)

To: YOUR CONTACT LIST ▾ 1 Contact

From: From Address: noreply@qemailserver.com ▾ From Name: Xavier University Office of

When: Custom... ▾ Jan 31, 2024 9:03 AM EST

xavier@qualtrics-survey.com

Updated: 1/29/2024
Office of Institutional Research