

# FLAC SPRING 2024 LOCK DATES SCHEDULE

FLAC Spreadsheets from each college due to payroll Office by December 1<sup>st</sup> 2023  
First FLAC roll (done by Payroll Office) December 8<sup>th</sup> 2023

<b>The Add new Faculty/Adjunct Contract or Update Faculty/Adjunct Schedule Form due to REGISTAR'S OFFICE</b>	<b>FLAC LOCK DATE</b>	<b>PAYDATE</b>
12/08/2023	01/19/2024	01/31/2024
02/01/2024	02/06/2024	02/15/2024
02/09/2024	02/20/2024	02/29/2024
03/01/2024	03/07/2024	03/15/2024
03/15/2024	03/22/2024	03/28/2024
03/31/2024	04/04/2024	04/15/2024
04/13/2024	04/19/2024	04/30/2024
04/28/2024	05/06/2024	05/15/2024