



2024 Non-Exempt Staff Payroll Schedule

No.	Payroll Period			Electronic Timesheet Cut Off at 5:00PM	Deadline Approve Electronic Timesheets By 5:00PM	Pay Date
1	12/18/23	to	12/31/23	12/22/23	01/03/24	01/05/24
2	01/01/24	to	01/14/24	01/16/24	01/17/24	01/19/24
3	01/15/24	to	01/28/24	01/29/24	01/31/24	02/02/24
4	01/29/24	to	02/11/24	02/12/24	02/14/24	02/16/24
5	02/12/24	to	02/25/24	02/26/24	02/28/24	03/01/24
6	02/26/24	to	03/10/24	03/11/24	03/13/24	03/15/24
7	03/11/24	to	03/24/24	03/25/24	03/27/24	03/28/24
8	03/25/24	to	04/07/24	04/08/24	04/10/24	04/12/24
9	04/08/24	to	04/21/24	04/22/24	04/24/24	04/26/24
10	04/22/24	to	05/05/24	05/06/24	05/08/24	05/10/24
11	05/06/24	to	05/19/24	05/20/24	05/22/24	05/24/24
12	05/20/24	to	06/02/24	06/03/24	06/05/24	06/07/24
13	06/03/24	to	06/16/24	06/17/24	06/18/24	06/21/24
14	06/17/24	to	06/30/24	07/01/24	07/03/24	07/05/24
15	07/01/24	to	07/14/24	07/15/24	07/17/24	07/19/24
16	07/15/24	to	07/28/24	07/29/24	07/31/24	08/02/24
17	07/29/24	to	08/11/24	08/12/24	08/14/24	08/16/24
18	08/12/24	to	08/25/24	08/26/24	08/28/24	08/30/24
19	08/26/24	to	09/08/24	09/09/24	09/11/24	09/13/24
20	09/09/24	to	09/22/24	09/23/24	09/25/24	09/27/24
21	09/23/24	to	10/06/24	10/07/24	10/09/24	10/11/24
22	10/07/24	to	10/20/24	10/21/24	10/23/24	10/25/24
23	10/21/24	to	11/03/24	11/04/24	11/06/24	11/08/24
24	11/04/24	to	11/17/24	11/18/24	11/20/24	11/22/24
25	11/18/24	to	12/01/24	12/02/24	12/04/24	12/06/24
26	12/02/24	to	12/15/24	12/16/24	12/18/24	12/20/24