## XAVIER UNIVERSITY DEPENDENT TUITION REMISSION APPLICATION

\*All new employees will have a one year waiting period.

\*Application must be completed by employee and submitted for each academic year. Please be sure to indicate the estimated number of credit hours per semester the student plans on taking.

\*Adjunct faculty must complete the form for each semester they are teaching (Summer, Fall, Spring).

The form will not be processed until after the start of the semester.

\*Maximum allowable reimbursement for all MBA classes is based on main campus per credit hour rate. \*The combination of tuition remission and Xavier funded scholarships and grants may not exceed 90% of tuition cost.

		Employee's Banner I	Employee's Banner ID:		
		Employee's Email:			
		Employment Status:	Employment Status:  Full Time Part Time		
		Relationship to Employee:			
		Student's Banner ID	( <b>son, e</b>	(son, daughter, spouse)	
Student's Date of Birtl	h (if son/daughter):				
Estimated # of Credit Academic Year: Hours/Summer:		Estimated # of Credit Hours/Fall:	# of Cre	Estimated # of Credit Hours/Spring:	
Name of Undergradua	te/Graduate Program or Majo	Dr:			
If son/daughter, can student be claimed as a federal tax exemption? Yes _			No		
	Employee's Signature		Date		
submitted to the Off	ram, the Dean of the Colleg fice of Human Resources.		ost must sign fo	rm before it is	
			2		
Provost's Signature			Date		
FOR HUMAN RESC	OURCES USE ONLY:				
Employment Date Ver	ification:	Tuition Remission %:	90%	Other	
Approved:			90%	Other	
Human Resources			Date		