

Message to the Verifier

We have received your request for a verification of employment and/or income on a current or former Xavier University employee.

Please note that our organization has selected The Work Number® service from Equifax to help provide automated income and employment verifications. Please visit <u>www.theworknumber.com</u>, or call The Work Number Client Service Center at 1-800-367-5690.

How to Use The Work Number

New to The Work Number?

In order to verify income and employment go to <u>www.theworknumber.com</u> to view our many different verification services and sign up now.

Sign up as one of the following:

- Verify for Your Organization Verify someone's employment, income or work history
- Government Program Verification Determine someone's eligibility for government assistance

Already have access to The Work Number Database?

• Visit <u>www.theworknumber.com</u> and login to your account

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