



Graduate Assistantship in Department of Counseling

Job Description:

This position will support faculty/student research and accreditation needs in the Department of Counseling (DoC). In addition, the position will also be asked to participate in the recruitment, community engagement and social media exposure and other duties in support of the DoC.

Contract Period:

Fall semester 2025 and Spring Semester 2026. Paid work hours may be available during the summer.

Hourly Wage and Tuition Remission:

Hourly wage: 10.70

Tuition Remission Rate: 3 hours per semester (722.00)

Days and Hours Required of Position:

Days required: Wednesday/Flexible

Hours per week: 5-7 hours

Qualifications:

**Only graduate students enrolled in a Xavier degree or licensure seeking graduate program are eligible to work in a Graduate Assistantship position.*

Requested Application Materials:

Please submit GA application, resume, cover letter which include the experience with research or accreditation support.

**The Graduate Assistantship application can be found on the [Graduate School webpage linked here](#).*

** Upon hiring, [On-Campus Employment Forms](#) are required before employment begins.*

Contact Information:

Please send all application materials and questions regarding the GA position to:

Dr. Rhonda L. Norman

norman@xavier.edu