



Department of Counseling
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Dear Counseling Graduate Student,

Congratulations again on your acceptance to our counseling program! **Registration for Spring 2026** semester for new students will begin November 10, 2025. Please register as soon as possible. If you have decided not to attend, please respond to this Michelle Sanneman at sannemanm@xavier.edu and myself norman@xavier.edu, to let us know your plans. This email will assist with your registration, but do not hesitate to connect with me if you have questions.

*For students who have been conditionally admitted, please send your final transcripts once available.

REGISTRATION INFORMATION:

*You should not take more than 12 credit hours in one semester. Please choose 1 to 5 classes from the following options.

Choose from these courses first: Counseling students should choose from the following Group 1 or 2 Courses first. Please note that some of these courses will fill up. Thus, you should try to register as soon as possible to improve chances of getting your preferred courses.

******If a course is full, please put yourself on the wait list. This will allow me to assess the class load and possibly open an additional section.***

COUN 501 – Lifespan Development (Fall, Spring)
COUN 533 – Counseling Theories and Techniques (Fall, Spring, Summer)
COUN 536 – Group Process (Fall, Spring, Summer)
COUN 537 – Intro to School Counseling (Fall only)
COUN 579 – Psychological and Achievement Testing (Fall, Spring, Summer)
COUN 630 – Intro to Mental Health Counseling (Fall, Spring)
COUN 631 – Counseling Issues and Ethics (Fall, Spring, Summer)
COUN 636 – Career Counseling (Fall, Spring, Summer)

COUN 521 – Winter Workshop (Spring 2026)

Trauma & Grief Component Therapy for Adolescents
(January 9 & January 10, 2026, Friday 8:30-4pm and Saturday 9-4pm)
This is a Certification Workshop for 1 elective hour

COUN 545 – Treating Self-Injury (Spring)

You ***can also choose from these options*** if you need additional courses or you have a conflict with the courses listed above:



COUN 509 – Counseling Research Methods (Fall, Spring, Summer)

COUN 639 – Substance Use and Prevention (Fall, Summer)

COUN 640 – Family Relations (Fall, Spring, Summer)

COUN 638 – Cross Cultural Counseling (Fall, Spring, Summer)

***Note: All School Counseling students will take Intro to School Counseling in the Fall semester.**

Students can also take elective courses and workshops in the summer. However, please remember that clinical students need 3 elective hours and school counseling students need 4 elective hours. You might want to wait until Summer to begin taking electives, most elective courses are offered as workshops in summer. You are eligible to take COUN 521 Winter Workshop, the weekend prior to classes beginning, and COUN 545 Treating Self-Injury.

You do not need to meet with your advisor before registering for Spring 2026 classes. However, if you have questions, please contact your advisor:

Advisors	New Advising Assignments Fall 2025
Dr. Brent Richardson – richardb@xavier.edu	A – B
Dr. Michelle Flaum – flaumm@xavier.edu	C - Fr
Dr. Rhonda Norman – norman@xavier.edu	Fs - Ja
Dr. Erica Ogletree – ogletreee@xavier.edu	Jb - Mi
Dr. Sunanda Sharma – sharmas12@xavier.edu	Mj - Q
Ms. Machen Champion – ruppm@xavier.edu	R - Sh
Dr. Kristen Toole – toolek1@xavier.edu	Si - U
Dr. Brian Russ – russb1@xavier.edu	V - Z
Dr. Townsel – townseln@xavier.edu (Clinical Coordinator)	Advises All Students for Clinical Experiences (COUN 773 and COUN 671 & 670)



- Students should schedule a meeting with their faculty advisor to develop a planned program of study within the first 6 months of graduate study. You do not need to schedule with your advisor prior to your initial registration.
- Students should also plan to meet with Dr. Norm Townsel, Clinical Coordinator, during the semester preceding their internship. He can also answer questions related to Practicum sites.

The Department of Counseling New Student Orientation will be forthcoming. The New Student Orientation will be held in-person and virtual. You will be sent an orientation agenda, and additional resources. We look forward to journeying with you as you develop professionally and personally!

Sincerely,

Rhonda