



Department of Counseling
3800 Victory Parkway
Cincinnati, Ohio 45207-6612
Phone 513 745-3655
Fax 513 745-2920

Dear Counseling Graduate Student,

Congratulations again on your acceptance to Xavier's counseling program! Registration for **Summer 2026 begins April 7, 2026. Students accepted for Summer will be able to register for Summer and Fall semester at 10:00am on April 7. Registration for Fall 2026 admits begins on April 13, 2026 at 9:00am.**

Students who register on the first day are more likely to get first choice of classes. If you have decided not to attend, please respond to this email to let us know your plans.

**For students who have been conditionally admitted, please send your final transcripts once available. Please note that you are required to submit prior to your registration term. You will be at risk of having your registration declined if not submitted after your initial term.*

REGISTRATION INFORMATION:

*You should not take more than 12 credit hours in one semester. Please choose 1 to 5 classes from the following options.

Choose from these courses first: Counseling students should choose from the following Group 1 or 2 Courses first. Please note that some of these courses will fill up. Thus, you should try to register as soon as possible to improve chances of getting preferred courses.

COUN 501 – Lifespan Development (Fall, Spring)
COUN 533 – Counseling Theories and Techniques (Fall, Spring, Summer)
COUN 536 – Group Process (Fall, Spring, Summer)
COUN 537 – Intro to School Counseling (Fall only)
COUN 579 – Psychological and Achievement Testing (Fall, Spring, Summer)
COUN 630 – Intro to Mental Health Counseling (Fall, Spring)
COUN 631 – Counseling Issues and Ethics (Fall, Spring, Summer)
COUN 636 – Career Counseling (Fall, Spring, Summer)

You ***can also choose from these options*** if you need additional courses or you have a conflict with the courses listed above:

COUN 509 – Counseling Research Methods (Spring, Summer)
COUN 639 – Substance Use, Recovery and Prevention (Fall, Summer)
COUN 640 – Family Relations (Fall, Spring, Summer)
COUN 638 – Cross Cultural Counseling (Fall, Spring, Summer)



*Note: All School Counseling students will take Intro to School Counseling in the Fall semester.

Students can also take elective courses and workshops in the summer. However, please remember that clinical students need 3 elective hours and school counseling students need 5 elective hours. You might want to wait until next Summer to begin taking electives, most elective courses are offered as workshops in summer.

You do not need to meet with your advisor before registering for Fall/Summer 2026 classes. However, if you have questions, please contact your advisor:

Advisors	New Advising Assignments Fall 2025
Dr. Brent Richardson – richardb@xavier.edu	A – B
Dr. Michelle Flaum – flaumm@xavier.edu	C - Fr
Dr. Rhonda Norman – norman@xavier.edu	Fs - Ja
Dr. Erica Ogletree – ogletreee@xavier.edu	Jb - Mi
Dr. Sunanda Sharma – sharmas12@xavier.edu	Mj - Q
Ms. Machen Champion – ruppm@xavier.edu	R - Sh
Dr. Kristen Toole – toolek1@xavier.edu	Si - U
Dr. Brian Russ – russb1@xavier.edu	V - Z
Dr. Townsel – townseln@xavier.edu (Clinical Coordinator)	Advises All Students for Clinical Experiences

Students should schedule a meeting with their faculty advisor to develop a planned program of study within the first 6 months of graduate study. You do not need to schedule with your advisor prior to your initial registration. Students should also plan to meet with Dr. Norm Townsel, Clinical Coordinator, during the semester preceding their internship. He can also answer questions related to Practicum sites.

The Department of Counseling New Student Orientation will be held on the dates listed below.

You can attend both orientation dates, but it is required that you select one orientation date.



New Student Orientation for Summer/Fall 2026

- **Monday, May 11, 2026 5:45pm – 7:00pm, In Person, and Virtual Format**
- **Thursday, August 13, 2026 4:00pm – 6:30pm, In Person Only**

As we move closer to the orientation date, you will be sent an agenda, and additional resources. We look forward to journeying with you as you develop professionally and personally!

Sincerely,

Rhonda