

# Off-Site Master of Education Students or Withrow High School Teachers Xavier University Grant Application

This form is for graduate study grants administered through the Office of the Graduate School. The following students should complete this form:

- Students who have completed nine (9 credit hours) at Xavier University off-site master of education locations should use this form to apply to receive a full tuition grant for the last three (3) credit hour course of their master's degree. *Students who have received other grants cannot apply for the off-site master of education grant.*
- Teachers at Withrow High School enrolled in MEd/MS in Education Programs should use this grant form to apply for a 50%tuition grant for up to nine (9) credit hours each academic year (summer, fall, and spring).

Please note:

- You are not eligible for one of these grants if you are a Xavier employee or employee's dependent.
- Doctoral students are not eligible for these grants.

*Xavier University is an academic community committed to equal opportunity for all persons regardless of age, sex, race, religion, disability or national origin.*

## Mail, Fax, Email or Hand Deliver Completed

### Application to:

Office of the Graduate School  
3800 Victory Parkway  
Cincinnati OH, 45207-3211  
Fax: (513) 745-1048  
Email: [XUgrads@xavier.edu](mailto:XUgrads@xavier.edu)  
Phone: 513-745-3957

**Please complete the entire application (front & back).**

Name \_\_\_\_\_ Student ID \_\_\_\_\_

Address \_\_\_\_\_

Phone (Daytime) \_\_\_\_\_ (Evening) \_\_\_\_\_

Work Email \_\_\_\_\_

**Please note that it is the student's responsibility to inform Xavier University within thirty (30) days if their employment status with Withrow High School changes. To initiate and continue to receive the study grants, students using the Withrow Grant must respond to emails sent from [XUgrads@xavier.edu](mailto:XUgrads@xavier.edu) each semester to verify current employment.**

**List approximate # of credit hours to be taken in each semester:**

Summer semester 2024 \_\_\_\_\_ credit hours

Fall semester 2024 \_\_\_\_\_ credit hours

Spring semester 2025 \_\_\_\_\_ credit hours

**Check the grant for which you are applying:**

\_\_\_\_\_ **Off-site Master of Education Grant**

Students who completed nine (9) credit hours of Master of Education courses at the Butler Tech, Clinton, Covington Catholic, Fairfield, Glen Este, Hamilton County Educational Service Center, Indian Hill, Lakota, Middletown Fenwick, Notre Dame Academy, Northwest, Norwood, Oak Hills, Purcell Marian, Scarlet Oaks, Spencer, Ursuline Academy, Wilmington, and Wyoming, off-site locations are eligible to receive a grant for their last three (3) credit-hour course in their master's degree program. Students opting for this special off-site financial aid package are not eligible to apply for other grants. Catholic school teachers are eligible to receive this grant as well as their Catholic school discount if they complete at least three classes at an off-site.

Off-site location(s) you attended: \_\_\_\_\_

Semester of final three hours: \_\_\_\_\_

\_\_\_\_\_ **Withrow High School Teacher Grant**

Xavier University has a special partnership with Withrow High School. As part of this partnership, Xavier has agreed to offer a 50% tuition grant for up to a maximum of nine (9) credit hours each academic year for Withrow High School teachers. Those Withrow High School teachers taking more than nine (9) credit hours during an academic year are eligible to apply for the general graduate study grant. Doctoral students are not eligible for these grants.

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**I hereby certify that the information I have provided is complete and accurate.** Additionally, I give permission for Xavier University to check the accuracy of any information included on this application, and will respond to verification emails each semester within two weeks of initial communication. If unresponsive after two weeks, I give permission for Xavier University to directly contact my employer for verification. ***If I am no longer employed at an appropriate employer in accordance with the Xavier University tuition discount requirements, I understand that my tuition discount will be removed from my account.***

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

For office use only; Date Received \_\_\_\_\_

