

FINANCIAL AID FOR OFF-CAMPUS STUDY

HOW TO APPLY FOR FINANCIAL AID

Complete the Free Application for Federal Student Aid (FAFSA) or renewal FAFSA as soon as possible. You may complete the FAFSA online at www.fafsa.ed.gov.

WHAT YOU SHOULD DO

Complete Section A (below) and send it, along with the appropriate materials from the following list, to the Office of Student Financial Assistance **at least 5 weeks prior to departure**:

- 1 Off-Campus Course Approval Form (www.xu.edu/registrar/forms) with the appropriate signatures if your program is not a Xavier-sponsored program.
- 2 Copies of parent(s') and/or student's signed federal tax transcript(s) and a Verification Worksheet (www.xavier.edu/financial-aid/forms/index.cfm) if your financial aid application has been selected for verification.
- 3 Return all required materials to the Office of Student Financial Assistance, Xavier University:

Mail: 3800 Victory Parkway, Cincinnati, OH 45207-5111
Fax: 513-745-2806
Email: Send scan of completed form to xufinaid@xavier.edu
For more help, call 513-745-3142

Since the courses are being taken at another institution, the Office of Student Financial Assistance will send a consortium agreement to the other institution after we receive this form. Once the completed consortium agreement has been returned to us, we prepare and send an award letter to the email address listed on your FAFSA.

A STUDENT INFORMATION [PLEASE PRINT]

Last Name First Name M.I. Xavier ID/SSN

Name of Institution

Dates of Program Number of Credit Hours Enrolled

Institution's Address City State Zip Code

Contact Person at Sponsoring Institution

Contact Person's Phone Number Contact Person's Email

Contact Person's Fax Number

If you expect to have a credit on your account after your aid has been disbursed, you should contact the Bursar's Office to arrange for a refund check.

