Office of Student Financial Services
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2026-2027 Student/Spouse Non-Tax Filer Verification

Your application for federal financial aid has been selected for review in a process called *verification*. Verification is the process used by the U.S. Department of Education to confirm that the data reported on your FAFSA form is accurate. Please review our website at www.xavier.edu/verification to learn more about this federal requirement. Financial aid offers for current/returning students will not be generated until verification is finalized. **Federal aid will not be disbursed for students who have not completed verification.** *Please provide the required verification documents by June 15.*

Complete this form only if you (and/or your spouse, if married) did not file and **are not required to file** a 2024 income tax return (i.e., a 2024 IRS Form 1040 or 1040-NR, a tax return filed with Puerto Rico or another U.S. territory, or a foreign income tax return). If you filed a 2024 tax return or you are required to file but have not filed yet, please contact our office for assistance.

_____ _____
Student's Last Name First Name M.I. Xavier ID Number

1. Check the appropriate box (or boxes) below:
   - ☐ The student did not file and is not required file a 2024 income tax return **and** had no income from work in 2024.
   - ☐ The student was employed in 2024 but did not file and is not required to file a 2024 income tax return.
   - ☐ The student's spouse did not file and is not required file a 2024 income tax return **and** had no income from work in 2024.
   - ☐ The student's spouse was employed in 2024 but did not file and is not required to file a 2024 income tax return.
   - ☐ The student's spouse does not have a Social Security Number (SSN), Individual Taxpayer Identification Number (ITIN) or Employer Identification Number (EIN).
2. List below **all** sources of earnings, resources, and other income that supported the non-tax filer student and/or spouse in 2024.
3. Provide a copy of IRS Form W-2 or an equivalent document for each source of 2024 employment income. List each of the non-tax filer's employers even if a W-2 form was not issued.
4. Independent students only: If you and/or your spouse would file a tax return with a relevant authority **other than the IRS** dated on or after October 1, 2024, you must provide a verification of non-filing from the foreign or other tax authority. Dependent students are not required to submit a verification of non-filing.

Source of Income	Total Amount Earned/Received in 2024
(Example) ABC's Auto Body Shop	*$4,350*

Certification

By signing this form, you certify that all the information reported on this worksheet is complete and correct. **Warning**: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

_____ _____
Student's Signature Date

This form must be signed. We cannot accept typed or electronic signatures.