

2025-26 FINANCIAL AID APPEAL FORM

Satisfactory Academic Progress



*THE HIGHER EDUCATION ACT OF 1965, as amended, requires Xavier University to develop and enforce standards of Satisfactory Academic Progress (SAP) prior to awarding any federal financial aid funds to students. The SAP standards apply to the following financial aid programs: Federal Pell Grant, Federal Supplemental Educational Opportunity Grant [FSEOG], Federal TEACH Grant, Federal Work Study, Federal Direct Subsidized and Unsubsidized loans, Federal Direct Parent PLUS Loan for Undergraduate Students, Federal Direct Graduate PLUS Loan for Graduate Students. Additionally, several state grant programs and Xavier University grant funds are also subject to SAP standards. **These financial aid SAP standards are separate from, and in addition to, academic standards required by the University for continued enrollment.***

Student Name: _____ Xavier Student ID: _____

Students on financial aid suspension for not meeting the standards of Satisfactory Academic Progress may appeal for consideration of reinstatement when extenuating circumstances exist. Appeals are reviewed by representatives of the Office of Financial Aid and students will be notified of the outcome.

Satisfactory Academic Progress (SAP) Requirements:

- Minimum cumulative grade point average (CGPA) of 1.75 for undergraduates at the freshman level
- Minimum cumulative grade point average (CGPA) of 2.0 for undergraduates at the sophomore level and above
- Minimum cumulative grade point average (CGPA) of 2.8 for graduate students
- Minimum cumulative course completion rate of 67% (total earned credits divided by total attempted credits)
- Maximum time frame cannot exceed 150% of the published length of the program in credit hours

THE STUDENT MUST COMPLETE THE FOLLOWING STEPS:

1. Fill out and sign the Financial Aid Appeal Form.
2. **Attach a separate typed Appeal Statement.** The following information should be included in your statement:
 - a. Describe the specific reasons, events, or circumstances that directly contributed to the inability to meet the Satisfactory Academic Progress requirements. Acceptable circumstances include a documented illness/injury, death of a family member, learning disability, or other extraordinary circumstance.
 - b. Explain how your circumstances have changed and will now allow you to meet the Satisfactory Academic Progress standards if your financial aid is reinstated. Include steps you have taken and resources you have used to ensure your success going forward.
 - c. Include third-party documentation to support your appeal, if appropriate.
3. The form, appeal statement, and any supporting documentation should be combined into one PDF document to be emailed to xufinaid@xavier.edu. Appeal packets can also be delivered in person to the Financial Aid Office on the 1st Floor of Schott Hall.

IMPORTANT: Incomplete appeals will not be considered. This appeal is for *financial aid purposes only* and is separate from any University academic appeal procedures.

Priority deadline for submission to the Financial Aid Office is July 7, 2025.

I understand this appeal is subject to review by the Financial Aid Office and approval or denial of this request will be based on information contained in this appeal as well as a review of my academic record. I certify the information provided is true and complete.

Student Signature

Date