2023-2024 VERIFICATION WORKSHEET [V1]



Your application for federal financial aid has been selected for review in a process called *verification*. Verification is the process used by the U.S. Department of Education to confirm that tax and other household data reported on the FAFSA form is accurate. Please review our website at www.xavier.edu/verification to learn more about this federal requirement. Financial aid offers for current/returning students will not be generated until verification is finalized. **Federal aid will not be disbursed for students who have not completed verification**. *Please provide the required documents by June 15.*

A	STUDENT INFORMATION [PLEASE PRINT]								
Stud	dent's Last Name	First Name	M.I.	Xavier ID Number					

FAMILY INFORMATION

Dependent Students: List the people in your parents' household, including:

- Yourself
- Your parent(s), including stepparent, even if you don't live with your parents. Only include parents who are required to provide information on your 2023-2024 FAFSA.
- Your parents' other children, even if they don't live with your parent(s), if [1] your parents will provide more than half of their support from July 1, 2023 through June 30, 2024, or [2] the children would be required to provide parental information when completing a FAFSA for 2023-2024
- Other people if they now live with your parents AND your parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2024

Independent Students: List the people in your household, including:

- Yourself and your spouse if you have one
- Your children (or your spouse's children) if you or your spouse will provide more than half of their support from July 1, 2023 through June 30, 2024, even if a child does not live with you
- Other people if they now live with you (and your spouse) AND you (and your spouse) provide more than half of their support and will continue to provide more than half of their support through June 30, 2024

Write the names of all applicable household members below. Also write in the name of the college for any household member, excluding your parent(s), who is or will be enrolled at least half-time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023 and June 30, 2024. If you need more space, attach a separate page.

First and Last Name	Age	Relationship to Student	College/University
		Self	Xavier University

С	TAX FORMS AND INCOME INFORMATION							
 Tax Filers must provide federal tax data to Xavier University in one of the following ways: Use the IRS Data Retrieval (DRT) to transfer 2021 tax data into the student's FAFSA Submit 2021 federal tax return transcript from the IRS¹ Submit signed copy of 2021 federal tax return (IRS Form 1040) and schedules Please check here if you and/or your parent(s) used the IRS Data Retrieval Tool on the FAFSA. Nontax Filers: Check the box for those individuals who did not and are not required to file a 2021 federal income tax return. You (student) Your spouse Parent #1 (father, mother, stepparent) Parent #2 (father, mother, stepparent) Nontax filers must list below all employers and earnings received from work in 2021; refer to W-2 forms or other earnings statements. 								
 Nontax filers must submit copies of W-2 forms for each source of earnings. Parents and independent students who were not required to file a 2021 federal tax return must submit a Verification of Non-filing Letter² which is available from the IRS. 								
	Name of Employer	Student Amount	Spouse or Parent Amount					
¹ The tax return transcript may be accessed at www.irs.gov . To order a tax return transcript, use Form 4506-T or call 800-908-9946. Allow 5 to 10 calendar days for delivery. More information is available at www.irs.gov/individuals/transcript-types-and-ways-to-order-them . ² The Verification of Non-filing Letter may be accessed online at https://www.irs.gov or requested by mail using IRS Form 4506-T.								
D	SIGN THIS WORKSHEET							
Each person signing below certifies that all the information reported on this worksheet is complete and correct. If dependent, at least one parent whose information was reported on the FAFSA must sign. Warning : If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.								
Stude	ent Signature Date	Parent Signature (dependent students only	y) Date					
Return documents to Office of Student Financial Services, Xavier University Mail: 3800 Victory Parkway, Cincinnati, OH 45207-5111 Fax: 513-745-2806 Email: xufinaid@xavier.edu								
			AVIER					