**Rubric for Jesuit Faculty Fellowship**

**Proposal Complete \_\_Yes \_\_No If no, return to applicant for submission in the next cycle.**

**Eligibility: \_\_Tenured \_Tenure Track**

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| **Scores** | **Significance/Contribution** | **Service of faith and justice** | **Clarity/Readability** | **Amount of work proposed** | **Justification of Budget** |
| 1 | Insufficient explanation of significance of the project. Limited or unknown contribution to the University community or to the field. | Insufficient description of connection to service of faith and justice. | Unclear or too abstract. Readers have to reread the proposal to understand the overall rationale of the project. Cannot relate to readers in different fields. | Amount of work does not support leave/summer fellowship OR amount of work is not feasible during the leave/summer fellowship period. Timeline vague or not provided. Low expectation of a significant outcome. Insufficient promise of positive outcome. | Insufficient explanation of budget for each itemized expense. |
| 2 | Partially explains the contribution. work is different from work already completed by others, but the contribution to the University community or to the field is minimal. | Some superficial connection to the service of faith and justice | Overall idea and objectives are understandable, but some details are unclear to readers in other fields. | Clearly states timeline. Commitment/Intention to produce publication/scholarly outcome. | Some questionable itemized expenses or some items need clarification. |
| 3 | Fully explains the significant contribution to the University community by clearly furthering the body of knowledge or the integration and application of knowledge in discipline, or enhancing the educational value of instructional efforts | Shows deep and clear connection to service of faith and justice. | Clearly explains the project in understandable language for readers in different fields. Clear, measurable objectives. | Amount of work justifies the leave. Project goals are accomplishable. Clearly states timeline. High likelihood of publication/ scholarly outcome. | Clear explanation of each itemized expense. All expenses are relevant and necessary. |

Name of applicant ……………………………………………………………………………………………..

General Comments \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_