

Secondary Programs Grad Professional Education Checklist

Step #1

- Admission to Xavier University

Step #2

- Meet with program advisor, program plan
- Maintain GPA 2.7
- BCI/FBI/ TB test

Step #3

- Follow your program of study
 - Complete all required course work
 - Complete required field observations

Step #4

- Meet with advisors each semester before registration

Step #5

- Register for your OAEs
- Submit proof of OAE registration to be admitted in EDM 411
- Pass your 2 OAEs before Student Teaching placement

Step #6

- Submit your application for Student Teaching
- Follow steps to be placed in Student teaching
- Completion of Student Teaching portfolio
- Receive satisfactory evaluation reports
- Apply for licensure