

Pre-Student Teaching Activities

Xavier University Early and Middle Childhood students are required to complete 30 hours* of experience in, or related to, their student teaching site. Some of the activities that should be completed during that time are listed here. Most hours will be spent in the classroom, getting to know the children and the management style of your cooperating teacher. There is an accompanying form where the hours are recorded. Once complete, it is kept in your permanent file in the Xavier School of Education Office.

1. The student teacher should read, copy, or ask for an explanation (as appropriate) of the following:
 - school calendar and activities; working hours
 - classroom schedule and activities
 - class list
 - school handbook and procedures, parking restrictions, dress code
 - curriculum covered during student teaching experience
 - scope and sequence of subjects, texts and supplemental materials
 - lesson plan format
 - intervention process and procedures
 - IEP forms and procedures.
2. Tour of school, familiarization with technology and office machines.
3. Plan with cooperating teacher and outline schedule for your student teaching experience, with the following indicated:
 - assuming basic classroom responsibilities such as attendance, lunch count
 - gradual teaching responsibilities toward total classroom planning and instruction
 - extra curricular activities and participation, i.e. in-service, parent meetings, IEP meetings, field trips.
4. Collaborate and write student teacher goals and objectives. Discuss with XU supervisor during first meeting. *Field Experience Goals and Objectives* form may be given to your supervisor.
5. Request a conference with the principal, at his/her convenience, to discuss:
 - district educational philosophy
 - management philosophy
 - teacher expectations
 - instructional planning and implementation.

The preceding are strongly suggested activities. Your grade level or school site may not lend itself to experiencing all the activities noted above.

*15 hours of experience for Early Childhood Education Cohort students due to structure of cohort curriculum.