



EMPLOYEE GUIDE FOR RETURNING TO CAMPUS



ALL FOR ONE

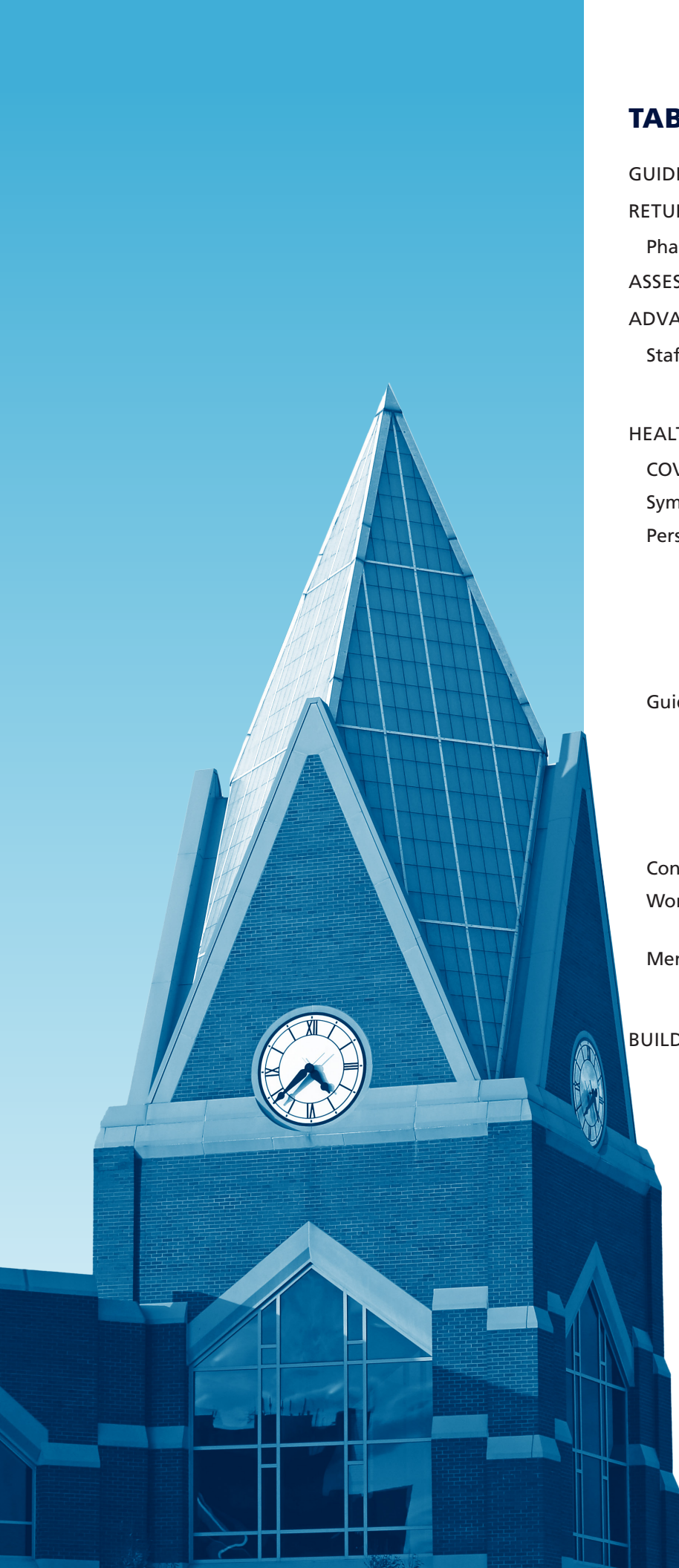


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EMPLOYEE GUIDE FOR RETURNING TO CAMPUS

PREFACE

In March, Xavier moved to remote teaching to help “flatten the curve” and prevent our health systems from being overwhelmed. We experienced enormous loss and grief. Nevertheless, we are proud to have contributed to that effort. Now, as we collectively learn how to live with the virus until a vaccine can be developed and widely distributed, Xavier—in close partnership with medical experts at TriHealth—is seeking a path that will allow us to continue our educational mission within the new protocols that our health and safety will demand.

It’s a daunting path. We at Xavier will need to have in place the supplies and the cleaning protocols, the expectations and rules, needed to assure that we meet or exceed CDC and Ohio requirements. We have ordered plexiglass dividers, signage, cleaning supplies and hand sanitizer. We are developing plans for dining, housing, and Manresa. We are preparing for a phased return of employees to campus.

Just as importantly, we will all need to be willing to adhere to new safety requirements, including the wearing of masks while indoors in the company of others, maintaining social distancing, and adhering to “test, treat, trace” protocols. Our students, staff, and faculty all will be called to demonstrate their care for each other through these safety measures. We will all need to enforce these new norms as we make our daily way through the campus.

Our new life on campus will require agility as we find new ways to teach and to interact with students and each other. We recognize the challenge to faculty and staff as we make these preparations.

The plan below outlines the issues that the COVID-19 Task Force is addressing in order to allow the campus to return to campus safely. Even so, even with all our plans in place, an outbreak of the virus may occur. For that reason, we are developing plans for quarantine and infirmary space; we have adjusted the academic calendar to eliminate long breaks and minimize travel; if need be, we will return to remote teaching and learning.

The uncertainty around the fall and the stress that this causes weighs heavily on us all. And yet, each day we will prepare for returning to campus, and our most hoped-for opportunity to see students again and to work with each other in person.

GUIDING PRINCIPLES

Xavier University’s policies and protocols for responding to the COVID-19 pandemic will be driven by providing a high level of support for employees’ health and safety while still meeting the University’s operational needs.

Furthermore, these policies and protocols will embrace our shared principles as articulated in the original blueprint:

- The student-centered Mission of the University—framed by our gifts of the Ignatian tradition and our commitment to diversity, equity and inclusion—is always paramount in our minds.
- As an institution that prides itself upon the strength of its community, Xavier places the safety and good health of our members in the forefront of all our intentions.
- Remote teaching, learning and working relationships have been necessary recently to safeguard our community, but our community is simply better and our bonds are stronger when we work face to face and gain the benefit of personal, formal and informal interactions.

- *Cura Personalis*, the care of persons and *Cura Apostolica*, the care of the work, are twin and inseparable aspects of our care for the Mission of the University itself.
- We honor the expectations of shared governance in those instances where it is called for.
- We are ready to act quickly and decisively when necessary, and will act strategically and patiently as we face a future difficult to predict.
- With the recognition that we are all in this together, we seek to make the decisions before us in the spirit of Ignatian Communal Discernment.

This guide is part of a comprehensive planning effort involving the COVID-19 Task Force with input from stakeholders across the University.

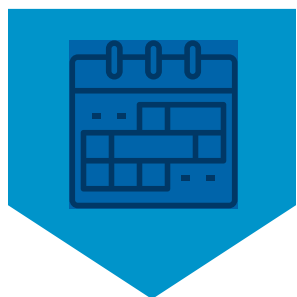
RETURN TO CAMPUS

Department head as referenced in this document refers to the area director or academic dean.

Xavier's plans for returning to campus follow guidelines from the Centers for Disease Control and Prevention (CDC), the State of Ohio Department of Health and the Ohio Governor's office. We will also rely heavily on guidance from our health partner, TriHealth.

We will utilize current University policies and practices wherever possible.

We will be flexible. Given the fluid environment around COVID-19, our plans and policies concerning the virus may change with time, best practices and expert recommendations.



PHASED RETURN TO CAMPUS

The return to campus process has been divided into three phases:

- Assessment and Planning—June 1 – July 5
- Advance Preparation—July 6 – August 16
The Advance Preparation phase will be used to phase in the return of employees. This approach will allow time for the physical preparation of the campus to be completed and will give employees time to make their personal preparations for returning (child care, transportation, etc.).
- Main Return—August 17 and beyond
Using the transition plans developed by department heads (see Assessment and Planning below), all departments will be adequately staffed on campus to meet all operational needs.

ASSESSMENT AND PLANNING JUNE 1 – JULY 5

During the Assessment and Planning phase, department heads will prioritize all positions in their department based on the need for that position to be on campus. This will help them as they schedule their team members to return to campus. This prioritization will be based on:

- Criticality of the functions performed by the position
- Necessity to be physically on-site for students, customers, etc.
- Necessity to access on-site resources

The department heads will review their prioritization and resulting return-to-campus schedule with their supervisor and beyond, up to the Direct Report, to ensure accuracy, consistency and equity. While the return should be gradual, department heads should:

- Have each department staffed in person by at least one employee beginning July 6.
- Schedule a gradual return of employees over the course of this phase. Employees who do not typically work on campus during this time of year need not be included.
- Avoid having the bulk of their team members returning immediately before classes begin.

The final schedule will be communicated to employees by department heads no later than Monday, June 22, 2020.

Department heads should also develop contingency plans addressing the possibility of a subsequent significant surge in the virus. These plans should include back-up plans for each position in the event that the incumbent becomes ill and needs to self-quarantine for a period.

Department heads should consider what changes might be needed in their department's physical workspace. Some ideas include:

- Xavier University branded signs promoting social distancing, designated spaces, and reminders to wear a mask are being produced for the Xavier Community. Marketing and Communications, partnering with Physical Plant and TriHealth, created informative, consistent messaging reminding everyone about the new safety measures to follow as we reopen our institution. Many spaces across campus have already been included in the planning, and information about requesting additional signage for your department will be posted in early July. Many of these signs will begin appearing across campus soon and the plan is for signs to be in place by August across campus to welcome and remind students and Xavier employees about the new practices and policies.
- Signage and visual markers such as colored tape to direct others where to stand or walk. Physical Plant is available for assistance if needed. Physical Plant will supply generic signing concerning social distancing.
- Controlling access to the office via signage. Setting up controls for receiving visitors (e.g. appointment only, one at a time, etc.) where appropriate.
- Closure of some offices, conference rooms, and spaces that do not allow for proper distancing.
- Temporarily designate any vacant private offices for use by employees who are typically in an open environment.
- Counter shields – Physical Plant is installing counter shields in areas where frequent, brief, close interaction between individuals may occur. Counter shields may also be helpful in spaces where frequent face-to-face contact is anticipated and social distancing cannot be achieved. Contact Physical Plant if you have other areas where you believe a counter shield is needed.
- Rearrange or take away seating to manage social distancing.
- To maintain hygiene, remove magazines, corporate swag or pens from the reception area and keep the hand sanitizer dispenser in plain view.

ADVANCE PREPARATION JULY 6 – AUGUST 16

Using the plans developed by department heads in the Assessment and Planning phase, employees will return to work gradually during this period. **This approach will allow time for the physical preparation of the campus to be completed and will give employees time to make their personal preparations for returning (child care, transportation, etc.).**

As on-campus staffing increases and operations expand during the Advance Preparation phase, the COVID-19 Task Force will closely monitor and assess the potential spread of the virus, as well as existing University policies and procedures to mitigate it. If localized outbreaks emerge, tighter restrictions and reduced staffing may need to be re-implemented.



STAFFING OPTIONS

Once employees return to campus, there are several options department heads should consider to maintain required social distancing measures.

ALTERNATING DAYS: In order to limit the number of individuals and interactions among those on campus, department heads, if practical, may schedule partial staffing on alternating days. Such schedules will help enable social distancing, especially in areas with large common workspaces.

STAGGERED REPORTING/DEPARTING: The beginning and end of the workday typically bring many people together at common entry/exit points of buildings. Department heads may consider staggering reporting and departure times by at least 30 minutes to reduce traffic in common areas.

REMOTE WORK: Where remote work is deemed to be appropriate, the arrangement should be approved by the immediate supervisor, the department head (if different than the immediate supervisor), and by the Office of Human Resources. Such arrangements should be documented with a **Flexible Work Agreement**.



HEALTH AND SAFETY GUIDANCE

Xavier is committed to creating a campus which is safe for all members of the campus community. We recognize that the presence of COVID-19 in our greater society makes the development of a risk-free campus environment impossible. We are taking all of the steps below to minimize the risk to employees and make our campus as safe as possible.

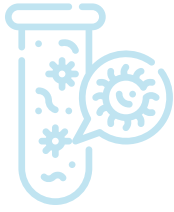


COVID-19 TESTING

If an employee is experiencing COVID-19 symptoms or has reason to believe they have been exposed to COVID-19, it is recommended that they contact their health care provider for medical guidance and care. If the physician determines COVID-19 testing is warranted and prescribes a test, Xavier and TriHealth have worked together to provide active virus testing for employees at Student Health Services, operated by TriHealth, located in the HUB. Testing will be available by appointment only and can be scheduled by contacting the office at 513-745-3022 option 3. Testing will be billed to the primary insurance provider. Employees with Anthem health coverage through Xavier will have their test fully covered, provided that the test was prescribed by their physician. Employees not electing Xavier health coverage should check with their provider on COVID-19 testing coverage.

According to TriHealth, testing of asymptomatic individuals is only indicated in situations where mask wearing and social distancing are not feasible. Additionally, screening large numbers of asymptomatic individuals increases the risk of false positive test results and does not ensure long-term freedom from the disease. Similarly, campus-wide antibody testing is not recommended as clinical evidence is limited regarding the utility of information obtained from antibody tests.

The current guidance from the CDC supports this conclusion: "Testing of all students, faculty and staff for COVID-19 before allowing campus entry (entry testing) has not been systematically studied. It is unknown if entry testing in institutions of higher education provides any additional reduction in person-to-person transmission of the virus beyond what would be expected with implementation of other infection preventive measures (e.g., social distancing, cloth



face covering, hand washing, enhanced cleaning and disinfection). Therefore, CDC does not recommend entry testing of all returning students, faculty, and staff.

As we prepare for our employees' and students' return to campus, we will continue to collaborate with our TriHealth partners to provide the highest quality health resources for our campus community. Guidance from TriHealth prioritizes mask wearing, social distancing, hand washing, cleaning, evaluating symptoms and contact tracing positive results, all of which are key features of Xavier's plans for our return to campus.

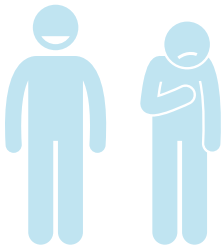


SYMPTOM MONITORING REQUIREMENT

Employees working on campus should monitor their own health carefully. Employees should not report to work if their temperature is over 100.4°F. Other symptoms related to COVID-19 are:

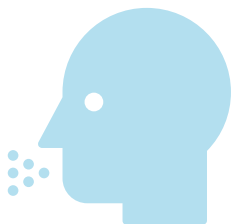
- Cough
- Shortness of breath or difficulty breathing
- Muscle pain
- Chills
- Headache
- Repeated shaking with chills
- Sore throat
- Runny nose or new sinus congestion
- Fatigue
- New GI symptoms
- Fever
- New loss of taste or smell

The presence of one or more of these symptoms is not definitively indicative of COVID-19 infection, but employees should consult their health care provider for further evaluation and assessment and not come to campus if they suspect potential COVID-19 infection. If symptoms allow, they may work remotely (as their position allows and with their supervisor's approval) until a diagnosis is made.

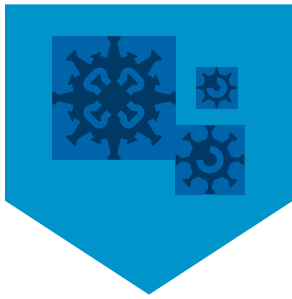


If an employee has had close contact (defined by the CDC as within 6 feet for 15 minutes or more) with someone who has tested positive for COVID-19, they should follow CDC guidance and quarantine at home for 14 days after their last contact with the person who has COVID-19. If the employee is feeling well enough and their position lends itself to working remotely, they may, with their supervisor's permission, continue to work remotely during this period. A negative test result during this period will not shorten the 14 day quarantine period. The employee may return after 14 days and no symptoms.

If an employee has symptoms of COVID-19 and reason to believe they are COVID-related, or if an employee tests positive for the virus, they should follow their health care provider's guidance and CDC guidance and isolate at home. Employees may return to campus after 10 days since symptoms first appeared, AND 24 hours with no fever without fever-reducing medication, AND symptoms have improved. If the employee tested positive for COVID-19 but has no symptoms, they may return after 10 days have passed since the date of the positive test.



In the spirit of *cura personalis* and with the intent of minimizing the spread of COVID-19, employees are encouraged to notify the Office of Human Resources at hr@xavier.edu if they test positive. All identifying and medical information will be kept confidential. This will allow HR to alert the employee's immediate work group and encourage those employees to self-monitor for symptoms. Since it is expected that all employees are following personal safety practices (face covering, social distancing, hand washing, etc.), instances of close contact, necessitating a 14 day quarantine, should be rare.







PERSONAL SAFETY PRACTICES

FACE COVERINGS: The University recognizes that wearing a face covering can be uncomfortable. However, face coverings are, for the time being, part of our lives. To help restrict the spread of the virus, we ask employees to adhere to the practices detailed in this document.

Exceptions to the protocol concerning face coverings are limited to health-related issues. Employees should contact the Office of Human Resources to manage any such exception requests.

Face coverings must be worn by all employees, including student employees, working on campus when in the presence of others and in public settings (e.g., common work spaces, meeting rooms, classrooms, etc.). This includes being in a reception area, entering and exiting a building, and walking in common hallways. Face coverings are not required when working or moving about outdoors, unless you are working in close proximity to others for an extended period of time. Appropriate use of face coverings is critical in minimizing risks to others. COVID-19 can spread to others even if one does not feel sick. Face coverings are not a substitute for social distancing.

Xavier will provide each employee with two cloth face coverings prior to the start of classes. Employees are encouraged to supplement this offering with their own face coverings. Face coverings should be laundered regularly. Xavier will have a supply of disposable masks for visitors and employees who forget to bring theirs. These disposable masks will be distributed to building coordinators. See details regarding face coverings use and care below.

Type and Intended Use of Face Coverings/Masks				
Type	Cloth Face Covering	Disposable Mask	Medical-Grade Surgical Mask	N95 Respirator
				
Description	Home-made or commercially manufactured face coverings that are washable and help contain wearer's respiratory emissions	Commercially manufactured masks that help contain wearer's respiratory emissions	FDA-approved masks to protect the wearer from large droplets and splashes; helps contain wearer's respiratory emissions	Provide effective respiratory protection from airborne particles and aerosols; helps contain wearer's respiratory emissions
Intended Use	Required for campus community use in non-healthcare settings (office spaces, general research/work settings, shops, community areas). Must be replaced daily. (While likely necessary for ingress and egress, not required when working alone in an office).		These masks are reserved for healthcare workers and other approved areas with task-specific hazards.	

PUTTING ON A FACE COVERING:

- Wash hands or use hand sanitizer prior to handling the face covering.
- Ensure the face covering fits over the nose and under the chin.
- Situate the face covering properly with nose wire snug against the nose (where applicable).
- Tie straps behind the head and neck or loop around the ears.
- Throughout the process: Avoid touching the front of the face covering.



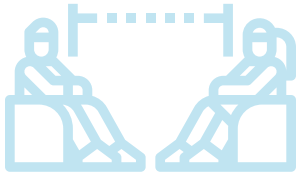


TAKING OFF THE FACE COVERING:

- Do not touch your eyes, nose, or mouth when removing the face covering.
- When taking off the face covering, loop your finger into the strap and pull the strap away from the ear, or untie the straps.
- Wash hands or use hand sanitizer immediately after removing.

CARE, STORAGE AND LAUNDERING:

- Keep face coverings stored in a bag when not in use.
- Cloth face coverings should be laundered regularly. Cloth face coverings should be replaced immediately if soiled, damaged (e.g. ripped, punctured) or visibly contaminated.



SOCIAL DISTANCING: Keeping space between you and others is one of the best tools we have to avoid being exposed to COVID-19. Since people can spread the virus before they know they are sick, it is important to maintain appropriate social distance from others when possible, even if you have no symptoms. Social distancing is important for everyone, especially to help protect people who are at higher risk for COVID-19 infection. Employees should follow these social distancing practices:

- Stay at least 6 feet (about 2 arms' length) from other people, as practical.
- Do not gather in groups. (Follow State of Ohio guidance on group size.)
- Stay out of crowded places and avoid mass gatherings.



HANDWASHING: Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, sneezing, or touching your face. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry. Avoid touching your eyes, nose, and mouth, and wash your hands after touching your face.



HANDSHAKES: Replace handshakes with head nods and waves.

GLOVES: Healthcare workers and others in high-risk areas should use gloves as part of PPE (Personal Protective Equipment), but according to the CDC, gloves are not recommended for general use and do not replace good hand hygiene. Washing your hands often is considered the best practice for common everyday tasks.

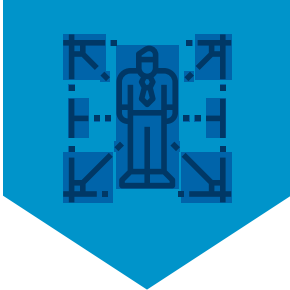


GOGGLES/FACE SHIELDS: Employees do not need to wear goggles or face shields as part of general activity on campus. Good hand hygiene and avoiding touching your face are generally sufficient for non-healthcare environments. The CDC does not recommend use of face shields as a substitute for face coverings; therefore, if an employee chooses to wear a face shield, it should be worn with a face covering.



PERSONAL DISINFECTION: While the Physical Plant staff will continue to clean office and work spaces, additional care should be taken to wipe down commonly used surfaces. Physical Plant will provide disinfecting/cleaning solution in spray bottles and paper towels throughout the campus. Employees are responsible for disinfecting their own work areas with disinfecting/cleaning solution before and after they use the space.

COUGHING/SNEEZING HYGIENE: If you are in a private setting and do not have on your face covering, remember to always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow. Then throw used tissues in the trash. Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.



GUIDANCE FOR SPECIFIC WORKPLACE SCENARIOS

PUBLIC TRANSPORTATION: If you take public transportation to campus, wear a face covering before entering the vehicle and avoid touching surfaces with your hands. Upon disembarking, wash your hands or use hand sanitizer with at least 60% alcohol as soon as possible and before removing your face covering.

WORKING IN CLASSROOM ENVIRONMENTS: Each classroom and lab is being reviewed for capacity in light of social distancing guidelines from the CDC and the state of Ohio and the furniture in the room. In most cases, classroom capacity will be half or less of the usual capacity. A comprehensive list of classroom and lab capacity will be shared soon.



LABORATORY AND STUDIO WORK: Laboratories will also be reconfigured as necessary for social distancing and safety recommendation. Specific criteria have been developed for employees working in laboratory and studio environments. See the appropriate academic department chair for details.

WORKING IN ATHLETIC FACILITIES: Specific guidance and protocols for employees who work in the Student Recreation Center, with club and recreational sports or with student-athletes are provided in separate documents.



WORKING IN OFFICE ENVIRONMENTS: If you work in an open environment, be sure to maintain at least 6 feet distance from co-workers. You should wear a face covering at all times while in a shared work space/room.

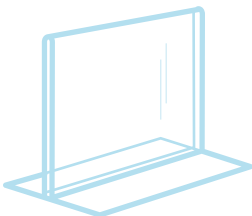
Departments should assess open work environments and meeting rooms to institute measures to physically separate and increase distance between employees, other co-workers, and customers, such as:

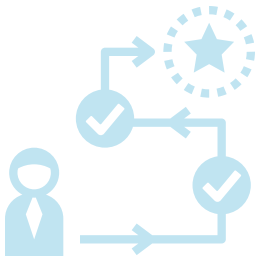
- Place visual cues such as floor decals, colored tape, or signs to indicate to customers where they should stand while waiting in line.
- Place one-way directional signage for large open work spaces with multiple through-ways to increase distance between employees moving through the space.

The Department of Physical Plant is available to assist in these efforts and to provide appropriate signage where it is needed.

In areas where frequent, brief, close interaction between individuals may occur, Physical Plant is installing plexiglass counter shields to protect faculty, staff and students. Counter shields may also be helpful in spaces where frequent face-to-face contact is anticipated and social distancing cannot be achieved.

If you work in an office, no more than one person should be in the same room unless the required 6 feet of distancing can be consistently maintained. If more than one person is in a room, face coverings should be worn at all times.





To further reduce contact between employees, department heads may want to temporarily designate any vacant private offices for use by employees who are typically in an open environment.

Face coverings should be worn by employees when they are in a reception/receiving area. Face coverings should be used when inside any campus facility where others are present, including walking in narrow hallways where others travel and in break rooms, conference rooms and other meeting locations. Face coverings are not required when working alone, in a cubicle with walls at least 5' in height, or in a closed office.

USING RESTROOMS: Use of restrooms should be limited based on size to ensure at least 6 feet distance between individuals. Wash your hands thoroughly and avoid touching door handles afterward to reduce the potential transmission of the virus.



USING ELEVATORS: For most elevators on campus, no more than one person may enter or ride in an elevator at a time, so please use the stairs whenever possible. Elevators which allow for more than one person at a time will have spacing clearly marked on the floor. If you are using the elevator, wear your face covering and avoid touching the elevator buttons with your exposed hand/fingers, if possible. Wash your hands or use hand sanitizer with at least 60% alcohol upon departing the elevator.



USING BREAK ROOMS AND KITCHENETTES: Employees should limit the number of employees using a kitchenette to one if possible. For larger kitchens and break rooms (such as the Faculty Lounges in Hinkle or CLC) which accommodate a greater number of employees, social distancing should be practiced. Employees are responsible for sanitizing surfaces before and after each use.

MEETINGS: As always, we start from the premise that Xavier's mission of fully developing students is best done in a face-to-face environment. But within that approach, there are many opportunities to mitigate the risk that COVID-19 presents.

Use of teleconference or videoconference for meetings is recommended whenever possible to limit face-to-face contact.



In person meetings, when necessary, are limited to the restrictions of local, state and federal orders and should not exceed 50 percent of a room's capacity, assuming individuals can still maintain 6 feet of separation for social distancing requirements. Departments should remove or rearrange chairs and tables or add visual cue marks in meeting rooms to support social distancing practices between attendees. Whenever possible, in-person meetings should include a virtual option for employees to participate remotely.

Employees are encouraged to communicate with colleagues and supervisors as needed by email, instant message, telephone or other available technology, including collaboration tools (e.g. Zoom, Microsoft Teams, Jabber, etc.).

MEALS: Before and after eating, employees should wash their hands thoroughly.

If dining on campus, employees should wear their face covering until they are ready to eat and then replace it afterward. On campus dining facilities will be arranged to allow at least 6 feet of distance between each customer, including lines and seating arrangements. Employees should avoid facing others at a shared table when eating.



Employees are encouraged to take food back to their office area or eat outside, if reasonable.

Employees eating in their departments (break room, office, etc.), should maintain 6 feet distance between themselves and others. They should remove their face covering in order to eat, then put it back on. Departments should remove or rearrange chairs and tables or add visual cue marks in employee break rooms to support social distancing practices between employees. Employees should wipe all surfaces, including table, refrigerator handle, coffee machine, etc. after using in common areas.



CONSIDERATION FOR VULNERABLE EMPLOYEES

According to the CDC, individuals with certain conditions may have a higher risk for COVID-19 infection. Those conditions may include:

- Asthma (moderate to severe)
- Chronic kidney disease
- Chronic lung disease
- Diabetes (Including type 1, type 2 and gestational)
- Hemoglobin disorders (sickle cell disease and thalassemia)
- Immunocompromised (Including individuals receiving cancer treatment, bone marrow or organ transplantation, HIV, or individuals on medication that may weaken immune systems).
- Liver disease
- Serious heart conditions
- Chronic kidney disease being treated with dialysis
- Severe obesity
- People aged 65 years and older

Employees who have a medical condition that place them in a higher risk group may wish to seek a reasonable accommodation by following the process outlined in [Xavier's Americans with Disabilities Act policy](#). There are a wide variety of possibilities for reasonable accommodations, including a [Flexible Work Agreement](#).

Employees who live with someone with any of the above conditions, or have serious concerns about returning to campus, may explore the option of a [Flexible Work Agreement](#) with their supervisor.



WORKPLACE EXPECTATIONS & GUIDELINES

In the spirit of *cura personalis* and concern for our colleagues, the University expects all employees to comply with the protocols and guidelines in this document.

ENFORCEMENT: All members of the Xavier community are encouraged and empowered to actively promote and reinforce our community expectations. Xavier community members are called to engage others in a respectful manner that recognizes our collective responsibility for campus safety and the unique needs of each individual. It is the responsibility of supervisors to facilitate and enforce compliance among all employees, student employees and contractors, under their supervision. The Dean of Students Office will lead response processes for student compliance concerns. It is the responsibility of XUPD to enforce compliance of visitors.

ACCOUNTABILITY: Consequences of violating these protocols and guidelines will follow existing discipline processes. Reports of violations by students will be addressed by staff and faculty across campus, including through the student conduct process facilitated by the Dean of Students Office. Reports of violations by staff, student employees and contractors will be addressed by their supervisor in consultation with the Office of Human Resources. Reports of violations by faculty will be addressed by the dean of their college. Visitors refusing to comply with community expectations may be asked to leave the campus.



MENTAL AND EMOTIONAL WELLBEING

EMPLOYEE ASSISTANCE PROGRAM (EAP): During these uncertain times, Xavier encourages employees to take advantage of our **Employee Assistance Program (EAP)**. The EAP is available to all Xavier employees regardless of whether or not the employee elected Xavier's health insurance. The EAP provides assistance on issues spanning from work-life balance, counseling to legal support. Additional information on the EAP is available on our **website**. Along with, **COVID-19 specific resources**. Contact 513-745-3638 with questions.

PSYCHOLOGICAL SERVICES CENTER (PSC): The Psychological Services Center is another available resource to provide an on-campus center where Department of Psychology faculty, students, and staff apply principles of psychology to address the concerns of others.

The Psychological Services Center
Xavier University
513-745-3531



OTHER RESOURCES:

- Helpful Apps
 - Calm
 - Headspace
- **Mental Health America Toolkit**
- **CDC Mental Health Toolkit**

BUILDING ACCESS

Currently, access to all campus buildings will continue to require use of an ALL Card. This will continue at least through mid-July, or until a significant number of employees are working on campus. Employees who cannot access a particular building should call the non-emergency XUPD line, 513-745-2000 for assistance.

Visitors not related to University business are not allowed during the Assessment and Planning or the Advance Preparation phases of the Return to Campus plan.