Call for Applications – Faculty Associate for the Center for Teaching Excellence (CTE)

The Center for Teaching Excellence (CTE) is seeking applications for two Faculty Associates, one to serve in fall 2021 and one to serve in spring 2022. These positions will work collaboratively with the CTE Administrative and Faculty Directors to create and conduct a range of faculty development activities.

The CTE Faculty Associate will receive a teaching load reduction of one course per semester and a stipend. The Faculty Associate will contribute approximately 25% of his/her time during the appointed semester to this role. The stipend includes pay for summer responsibilities, which may be scheduled flexibly, depending on need and availability.

Applications for the CTE Faculty Associate positions are being accepted through Monday, February 8, 2021.

The CTE Faculty Associate for Programming (fall 2021) will work closely with the CTE Faculty and Administrative Directors to:
- conduct scheduled programming, including New Faculty Orientation, Pedagogy and Tech Boot Camp, major fall speaker (keynote and workshops), CTE Faculty in Residence, book discussion groups, brown bag lunches, etc. The associate needs to be available for planning during the summer and for New Faculty Orientation and Pedagogy and Tech Boot Camp during the week of August 16th;
- lead at least one teaching-related program (workshop, panel discussion, etc.) that leverages his/her expertise; and
- participate in CTE programming and its assessment.

The CTE Faculty Associate for spring 2022 will focus on a proposed topic related to teaching. Possible focus areas might include diversity/inclusive classrooms, active learning, cognitive research, engaged learning, reflective or metacognitive teaching practices, assignment design, teaching of reading and writing, etc. The spring CTE Faculty Associate is expected to:
- further develop expertise on this topic;
- during summer 2021, enhance expertise and plan programming; a detailed programming plan and budget will be due August 16, 2021;
- organize a series of workshops or programs (at least four) during the spring 2022 semester;
- be available for consultation on this topic; and
- submit a final report on activities as the associate by the end of May 2022.

Applicants must be full-time faculty. Qualified faculty members will be familiar with the CTE mission and will have engaged with CTE programs in the past.
Qualifications expected for the Faculty Associate for the CTE include:

- Enthusiasm for promoting faculty excellence in teaching at Xavier
- Openness to and/or experience with innovative pedagogy, such as interdisciplinary teaching, technology-enhanced teaching, or active learning methods
- Participation in CTE faculty development programs at Xavier
- Experience leading faculty groups and/or initiatives
- For spring 2022 associate: strong interest and/or expertise in proposed focus area

About the CTE

The CTE has established itself as an energetic and collaborative place for engaging faculty in significant conversations about teaching. Since its opening in fall 2010, hundreds of faculty have participated in new programs including Faculty Learning Communities, Faculty-in-Residence course observations, Teaching Mentoring Pairs, workshops, panel discussions, and social events.

CTE Mission
The CTE supports Xavier faculty in creating inclusive, collaborative learning environments that challenge our students intellectually, morally, and spiritually to become engaged scholars and citizens. The Center promotes effective teaching that is reflective, engaging, creative, and informed by both pedagogical and disciplinary knowledge.

In supporting this mission, the CTE:
- reinforces the culture of teaching and learning as central to Xavier's mission;
- cultivates environments and relationships to build networks and communities of learning and scholarship;
- provides programs and resources designed to promote pedagogical methods informed by research on teaching and learning;
- inspires faculty to reflect on their work as well as to share and learn from the experience, diversity, and expertise of their colleagues.
Application Process – Faculty Associate for the Center for Teaching Excellence

All full-time faculty from all disciplines are eligible to apply. Applicants must submit proposals following the format outlined below. Applications will be reviewed by a panel including the CTE Administrative and Faculty Directors, and representation from the CTE Faculty Advisory Committee.

The following must be emailed as an attachment to cte@xavier.edu by February 8, 2021:
1) The application in the form outlined below;
2) An abbreviated curriculum vitae, highlighting one’s engagement with faculty development and/or the Scholarship of Teaching and Learning;
3) A letter from the Department Chair (can be an e-mail) documenting support for release time.

Applicants should cc their Department Chair and Dean on this application.

For assistance with application questions, contact Kandi Stinson (stinson@xavier.edu).

APPLICATION FORMAT

1) List name, rank, department
2) CTE Faculty Associate Position for which you are applying (fall 2021 or spring 2022)
3) Statement of Qualifications and Interest (no more than 2 pages)
   a. Describe your interest in the position; include your teaching philosophy and your engagement with the CTE
   b. Fall 2021 associate only:
      i. Describe a program you might offer for the CTE
   c. Spring 2022 associate only:
      i. Describe your proposed focus area, why it is important to teaching and learning, and how it relates to the CTE and/or University mission
      ii. Describe the types of programs you anticipate offering
      iii. Describe your relevant experience and expertise with this focus area
   d. If applicable, describe any relationship between this role and your research agenda