

Call for Applications – Faculty Associate for the Center for Teaching Excellence (CTE)

The CTE is seeking applications for Faculty Associates for the 2023-24 academic year to collaborate with the CTE Administrative and Faculty Directors in planning and delivering faculty development activities.

The Faculty Associate position is a one-semester appointment, serving in either fall or spring semester. Faculty Associates will receive a teaching load reduction of one course and a stipend. They will contribute approximately 25% of their time to the role during the appointed semester and may also contribute time during the preceding summer, depending on CTE need and Associate availability.

Full-time faculty from all disciplines are eligible to apply. Qualified faculty will be familiar with the CTE mission and will have engaged with CTE programs in the past.

Application Deadline: Monday, January 30

Expectations. Fall and spring Associates will propose a teaching-related topic (e.g. inclusive classrooms, active learning, cognitive research, discipline-specific teaching, etc.) on which to develop expertise and related programming and support scheduled CTE programming. Expectations for fall and spring Associates differ based on programming needs of the semester.

Fall Faculty Associate is expected to:

- Help conduct New Faculty Orientation and Pedagogy and Tech Boot Camp during the week of August 14, including participating in planning meetings during the summer
- Develop further expertise on their proposed topic and submit a program and budget plan during summer 2023
- Conduct 2-3 programs (workshop, book discussions, brown bags, etc.) based on their topic
- Support regular programming as needed, such as fall speaker events, Faculty in Residence, book discussion groups, brown bags, etc.
- Participate in CTE programming and its assessment

Spring Faculty Associate is expected to:

- Develop further expertise on their proposed topic and submit a program and budget plan during summer 2023
- Conduct a series of at least 4 workshops or programs during spring semester
- Be available for consultation on their proposed topic
- Support regular programming as needed, such as January Pedagogy and Tech Boot Camp, spring speaker events, brown bags, etc.
- Participate in CTE programming and its assessment

Qualifications. Both the fall and spring Faculty Associate should demonstrate:

- Enthusiasm for promoting faculty excellence in teaching at Xavier
- Openness to and/or experience with inclusive and innovative pedagogy, particularly methods that support student success
- Past participation in CTE faculty development programs
- Experience leading faculty groups and/or initiatives

About the CTE

The CTE has established itself as an energetic and collaborative place for engaging faculty in significant conversations about teaching. Since its opening in fall 2010, hundreds of faculty have participated in new programs including Faculty Learning Communities, Faculty-in-Residence course observations, Teaching Mentoring Pairs, workshops, panel discussions, and social events.

CTE Mission

The CTE supports Xavier faculty in creating inclusive, collaborative learning environments that challenge our students intellectually, morally, and spiritually to become engaged scholars and citizens. The Center promotes effective teaching that is reflective, engaging, creative, and informed by both pedagogical and disciplinary knowledge.

In supporting this mission, the CTE:

- Reinforces the culture of teaching and learning as central to Xavier's mission;
- Cultivates environments and relationships to build networks and communities of learning and scholarship;
- Provides programs and resources designed to promote pedagogical methods informed by research on teaching and learning;
- Inspires faculty to reflect on their work as well as to share and learn from the experience, diversity, and expertise of their colleagues.

Application Process – CTE Faculty Associate

To apply, submit the following as an attachment to cte@xavier.edu by **January 30, 2023**:

- 1) Application narrative in the format outlined below;
- 2) Abbreviated curriculum vitae, highlighting one's engagement with faculty development and/or the Scholarship of Teaching and Learning;
- 3) Letter or email from your Department Chair documenting support for release time

Applicants should cc their Department Chair and Dean on this application. For assistance with application questions, contact Supaporn Kradtap Hartwell (kradtaps@xavier.edu).

APPLICATION FORMAT

- 1) List name, rank, department
- 2) CTE Faculty Associate Position for which you are applying (fall 2022, spring 2023, either)
- 3) Statement of Qualifications and Interest (no more than 2 pages)
 - a. Describe your interest in the position, teaching philosophy, and engagement with the CTE
 - b. Describe your proposed topic, including:
 - i. Its importance for teaching and learning and how it relates to the CTE and/or University mission
 - ii. Types of programs you anticipate offering
 - iii. Your interest and experience with this topic
 - c. If applicable, describe any relationship between this role and your research agenda