

Obtaining Internship Approval

The State of Ohio Professional Counselor Training Supervision Agreement on the following pages **must** be filed with the Ohio Counselor and Social Worker Board to request approval to begin the internship.

You will note that the student completes the first two pages of the form and the supervisor must complete the last page.

Proof of enrollment in the internship (e.g. a copy of your class registration or a copy of your unofficial transcript) showing your registration will suffice) must accompany this form.

Likewise, your supervisor must attaché a “Professional Disclosure Statement” with the form.

Students should submit the original of this form to OCSWB and a copy of it to the Xavier Clinical Coordinator.

student (see sample p. 10). **Again, a copy of this approval should be given to the Xavier Clinical Coordinator to include in your file.**