

Harriet History

Cincinnati, OH | hhistory@xavier.edu | (555)-555-5555

EDUCATION

Xavier University, Cincinnati, OH

Bachelor of Arts in History, Expected May 2020

- **Minor:** Philosophy
- Major GPA: 3.5
- **Relevant Coursework:** Reformation Europe, Europe 1648-1815, Europe at War 1914-1945

The University of Bristol, Bristol, England

Semester Abroad, Spring 2018

- Studied the history of art in England and several other European countries, including France, Spain, and Germany

RESEARCH EXPERIENCE

Xavier University Department of History, Cincinnati, OH

Undergraduate Research Assistant, September 2019-Present

- Compile, analyze, and annotate research articles and studies on the history of the African Diaspora for a manuscript
- Write and edit material for manuscript publication and presentation
- Meet and collaborate with faculty supervisor on regular basis to maintain ongoing communication of project work

Research Project: “Jewish Resistance during the Holocaust”, Cincinnati, OH

Principal Researcher, February 2020

- Gather and analyze research on Jewish resistance movements throughout the Holocaust, synthesizing all relevant information into a coherent research paper
- Present findings at Undergraduate Research Symposium in the summer of 2020

WORK EXPERIENCE

Xavier University Office of Academic Support, Cincinnati, OH

Tutor, September 2018-Present

- Tutor 6+ undergraduate students per week in freshman and sophomore-level history and philosophy courses
- Develop a professional, honest, and caring relationship with students in order to better facilitate student progress
- Pay attention to specific needs of students, including in topics such as time management, note taking, test taking, and other study skills
- Maintain communication and positive relationships with students’ professors as needed

Cincinnati Museum Center, Cincinnati, OH

Museum Experience Intern, June 2019-August 2019

- Collaborated with other Museum Experience team members to create a cohesive, comprehensive visitor experience across Museum Center audiences and locations
- Presented tour information on various museum exhibits to groups of 10-30 visitors
- Assisted with organization of gatherings and other museum events, including Civil War weekend event
- Assisted with reception responsibilities, answering questions and providing information to museum guests

Currito, Cincinnati, OH

Cashier, September 2017-August 2018

Whole Foods Market, Mason, OH

Cashier, August 2014-September 2016

VOLUNTEER EXPERIENCE

Xavier University Alternative Breaks, Cincinnati, OH

Community Action Day Site Leader, April 2019

- Provided leadership to a group of 10 students volunteering to organize, assist, and serve food to local Cincinnati residents at the food pantry
- Assisted with assigning service projects to students volunteering at Community Action Day

Community Action Day Site Leader, October 2019

- Provided leadership to a group of 15 students to complete yard work for elderly residents in the Cincinnati community

Mason Food Pantry, Mason, OH

Volunteer, June 2017-August 2017

- Create and implement a new and improved system for organizing items in the food pantry
- Assist customers with shopping, building meaningful relationships and ensuring that their individual needs were met

CAMPUS INVOLVEMENT

Student Government Association, Senator, January 2018-December 2018

- Serve as a student representative for the Xavier student body, meeting with faculty, staff, and administrators to bring attention to student concerns
- Create proposals and advocate for increased accessibility on campus for students with disabilities, including providing faculty with disability-friendly aids and resources for students with color-blindness, ADHD, etc.

History Club, Member, 2018-Present

Bird Watching Club, Member, 2016-2018