**YOUR NAME**

youremail@xavier.edu | ###-###-####

www.linkedin.com/in/yourURLhere

**EDUCATION**

Xavier University, Williams College of Business, Cincinnati, Ohio May 20XX

BSBA, Business Analytics GPA: 3.XX/4.00

Study Abroad University, City, Country Month 20XX-Month 20XX

* A brief description of your study abroad experience can go here

**ACADEMIC PROJECT EXPERIENCE** (list in-class client projects here!)

Name of Class (e.g. Consumer Behavior) Aug. 20XX-Dec. 20XX

Company Name, City, State

* Using strong action verbs, tell us what you did during this project with a focus on what is most relevant to the job you’re applying for
* Tell us what you did, why you did it, how you did it, and the outcome (e.g. were you a finalist, did the company implement your strategies, etc.)

Name of Class (e.g. Market Research) Jan. 20XX-May 20XX

Company Name, City, State

* Using strong action verbs, tell us what you did during this project with a focus on what is most relevant to the job you’re applying for
* Tell us what you did, why you did it, how you did it, and the outcome (e.g. were you a finalist, did the company implement your strategies, etc.)

**CAMPUS AND COMMUNITY INVOLVEMENT** **EXPERIENCE** (or Leadership, or Work, etc.)

Your Position Title Dec. 20XX-Present

The Organization, City, State

* Focus on transferable skills in this section
* Remember to write bullet points that tell us what you did, why you did it, how you did it, and the outcome – quantify when possible!

Your Position Title Aug. 20XX-Present

The Organization, City, State

* Focus on transferable skills in this section
* Remember to write bullet points that tell us what you did, why you did it, how you did it, and the outcome – quantify when possible!

**SKILLS**

List technical skills here (e.g. bilingual, Python, Excel, SQL). Do NOT include transferable skills (e.g. leadership, time management, good communication).