

To: Campus community
Re: Changes in campus copying and printing
From: Auxiliary Services

Overview

Auxiliary Services is pleased to announce some improvements and changes in the university's copy and print procedures and program that will take effect this Friday, August 19. The contracts for these services have been merged under the umbrella of Auxiliary Services, and are continuing to be serviced by Donnellon McCarthy.

Goals of new program

The goal of merging the contracts was to provide the university with state-of-the-art equipment with no additional cost in printing and copying and retaining the specialized and dedicated on-campus service that we have come to rely on. We also wanted our print release stations to continue to be reliable high-volume stations. All of these things are of great importance to our academic goals and to the support of our students' achievement.

We are very pleased to announce that we have achieved all of these goals. By now, you have seen the new fleet of Toshiba MFD devices (some of the first in the country) that were deployed over the past few weeks. These are the most advanced and most reliable equipment on the market. We still have an on-campus technician that is dedicated to all of these machines, and now also to the printer fleet. All of this was achieved with the cost containment referred to earlier.

Student printing

In the spring, with the support of SGA, we also undertook a data analysis of our printing usage, and that of 25 similar universities. We found that we were the only one of that group that still had unlimited printing at public stations. We also found that of the schools that offered any subsidized printing, 400 sheets per semester was the average.

Subsequently, we analyzed student usage at Xavier and found that the average amount used was 262 pages per semester. Realizing that it is a primary university goal to support our students' academic journey, we knew that we wanted our printing program to provide every opportunity for that success. In consultation with SGA, and in support of the academic mission, we have set the semester allocation at 1000 subsidized prints. This level both recognizes our good stewardship of environmental and financial resources, and our university's support of student success.

For nearly all students, this allocated level will have no effect whatsoever on their printing needs. Fully 92% of our students were already printing under 1000 sheets. For those that need more than 1000 per semester, they will be able to use their X-cash at a reduced rate (.08) to continue to print. We fully believe this need to be very small as intentionality is added into the printing decision. Indeed, we are actually adding full color printing into the allocation (it was previously not included), strengthening our students' ability to produce high quality materials.

Faculty printing

The same accounting system (Equitrac) that has been in place for copying for years has been extended to printing on the student printers. You will now recognize the same cost accounting at the print release station that has been in place for copying. If faculty choose to use the student print release stations for convenience, that usage will be charged at the department level at the same rate that copying is charged (.055).

We hope that you enjoy the new technology and reliability that we have come to rely on from our partner (Donnellon McCarthy Enterprises). If you have further questions about the program, please feel free to contact Auxiliary Services.