

Canvas Accessibility Checklist

HEADINGS

- Do you use descriptive headings to break sections of your page?
- Are headings created using the built-in heading styles in the rich content editor toolbar?
- Are headings in order (H3 prior to H4, H2 prior to H3, etc.)?

IMAGES

- Do all images, diagrams, graphs, and equations include descriptive alternative (alt) text, including in all uploaded documents?
- Is the text in an image repeated in the alt text or in the adjacent content?
- Does the alt text provide all information missed by not seeing the image?

LISTS

- Are lists created using the list features on the rich content editor toolbar?
- Are numbered lists used when order of items matters?
- Do lists contain related items?

TABLES

- Are tables inserted using the table features in the rich content editor toolbar?
- Are all tables used to show relationships between data?
- Does the table have a single Header Row?

UPLOADED DOCUMENTS

- Can you select the text in all uploaded PDF documents?
- Have all text boxes been removed from Word documents?
- Does all text show in the outline, and in a logical order, for all PowerPoint slides?

MULTIMEDIA

- Are all videos captioned?
- Are transcripts provided for audio files?
- Do you include audio descriptions of all visual-only content in videos?
- Can videos or other media be played using only the keyboard, including in all uploaded documents?

LINKS

- Do links include meaningful display text?
- Do all links to the same website include the same display text?
- Are links shown visually?

TESTING

- Have you extended time limits (and due date times) for all students with approved testing accommodations?

OVERALL COURSE

- Did you validate all links?
- Did you use the accessibility checker in the rich content editor toolbar?
- Is all important information conveyed by more than color?