# Canvas Accessibility Checklist

## Headings

* Do you use descriptive headings to break sections of your page?
* Are headings created using the built-in heading styles in the rich content editor toolbar?
* Are headings in order (H3 prior to H4, H2 prior to H3, etc.)?

## Images

* Do all images, diagrams, graphs, and equations include descriptive alternative (alt) text, including in all uploaded documents?
* Is the text in an image repeated in the alt text or in the adjacent content?
* Does the alt text provide all information missed by not seeing the image?

## Lists

* Are lists created using the list features on the rich content editor toolbar?
* Are numbered lists used when order of items matters?
* Do lists contain related items?

## Tables

* Are tables inserted using the table features in the rich content editor toolbar?
* Are all tables used to show relationships between data?
* Does the table have a single Header Row?

## Uploaded Documents

* Can you select the text in all uploaded PDF documents?
* Have all text boxes been removed from Word documents?
* Does all text show in the outline, and in a logical order, for all PowerPoint slides?

## Multimedia

* Are all videos captioned?
* Are transcripts provided for audio files?
* Do you include audio descriptions of all visual-only content in videos?
* Can videos or other media be played using only the keyboard, including in all uploaded documents?

## Links

* Do links include meaningful display text?
* Do all links to the same website include the same display text?
* Are links shown visually?

## Testing

* Have you extended time limits (and due date times) for all students with approved testing accommodations?

## Overall Course

* Did you validate all links?
* Did you use the accessibility checker in the rich content editor toolbar?
* Is all important information conveyed by more than color?