REQUIRED FORMS CHECKLIST AY 2015-2016

All non-medical forms due in school office by May 29, 2015
Medical forms due in school office by August 3, 2015

The following is a checklist of forms that are required before your student may begin school. All forms can be accessed at the Lab School website www.xavier.edu/montessori-lab-school/. All required forms must be submitted to the Xavier University Montessori Lab School by Friday, May 29, 2015, except for the forms requiring a doctor's signature which are due Monday, August 3, 2015.

REQUIRED FORMS:

ONE PER STUDENT -

☐ Student Enrollment Information (2 sides)

☐ Birth Certificate Copy (all new students)

☐ General Student Information

☐ Emergency Transportation Authorization

☐ Transportation Arrangements

☐ Child’s Medical Statement (doctor’s signature required) – Due August 3, 2015

☐ Photo and Video Release

☐ Internet and Computer Release (kindergarten and elementary students only)

☐ Assumption of Risk and Release (2 sides)

ONE PER PARENT/GUARDIAN -

☐ Statement of Non-Guilty/Conviction Form (2 sides)

ONE PER FAMILY-

☐ Directory Information Form

☐ Handbook Signature Form (access handbook through XUMLS website)

OPTIONAL FORMS:

☐ Request for the Administration of Prescription and Non-Prescription Medication, Food Supplement, Fluoride Supplement, or Modified Diet (doctor’s signature required) – Due August 3, 2015

☐ Extended Care Registration