BLOOMBERG GUIDE BY TOPICS

GETTING STARTED ON BLOOMBERG

BLOOMBERG KEYBOARD
  Green Action Keys
  Yellow Functional Buttons

FUNCTIONS TO GET STARTED
  BU – Bloomberg Training Resources
  EASY – Display of Tips
  EXCH – List of all Exchanges Available on Bloomberg
  N – Access to Bloomberg News
  BBXL – Overview of How to Import Bloomberg Data to Excel
  BLP – Bloomberg Launchpad for Setting up Interactive Workstation

ECONOMIC AND FINANCIAL MARKET INFORMATION
  ECO — Calendar of Economic Releases
  WECO — World Economic Calendar and Economic Indicators
  ECST – World Economic Statistics, Economic Indicators and Beige Book
  CBQ – Market Summary Benchmark Information
  FOMC — Information on Policy Changes of the FOMC
  FED – Calendar of Federal Reserve Releases
  ETF – Exchange-Traded Funds

MACROECONOMIC AND MARKET ANALYSIS
  ECO – Key Indicators and Economic Information from Economic Menu
  ECST – Key Economic Statistics by Country
    GDP
    Labor
    Sales
    Economic Indicators
    Housing and Construction
    Money and Banking
    Price Indicators
    Manufacturing and Trade
  TOP – Monitoring Economic News
  TNI – Searching for Economic News
  WECO –Identifying Futures Economic Events
  CECO – Creating a Customized Calendar of Current and Upcoming Economic Events

LAW
  BLAW – Law and Cases
FUNCTIONS AND INFORMATION ON THE EQUITY MENU SCREEN
BQ – Price and Trade Data
QRM – Bid/Ask Quotes
CF – Corporate Filings and SEC Filings (EDGAR)
MOST – Most Active Stocks
HILO – Stocks, Mutual Funds, ABS, and REITS that have 52-Week High or Low
HALT – List of Suspended or Halted Stocks by Exchange
TOP STK – Top Bloomberg News Headline Related to Stocks
CACT – Displays Calendar of Corporate Actions

FUNCTION FOR STOCK RETURNS AND VARIABILITY
GP – Price and Volume Graph
COMP – Compares the Returns of Security with Benchmark Index
BETA – Beta Calculations
HRA – Historical Regression
HS – Historical Spreads
HVG – Volatility Graph
ECCG – Credit Company Graph

INDEX BY SECTORS
IBQ – For industry menu
BBNI Industry News
Index Menu
“Index Symbol” [INDEX] <enter>
Useful Function on Index Menu:
   RV – Relative Value
   MEMB – Index Weightings
   GWGT – Group Weighting
   MRR – Member Returns

TECHNICAL FUNCTIONS ON A STOCK’S EQUITY MENU
Relative Strength Index – RSI
Moving Averages – MACD
Overview Chart – GOC
Bollinger Bands – BOLL
Money Flow – GM
Bullish and Bearish Trends – CNDL
STOCK PORTFOLIO FUNCTIONS—PRTU

STEPS FOR CREATING PORTFOLIOS
Step 1: PRTU: Create a Portfolio Using PRTU
Step 5: Type PMEN to access a menu of functions to apply to the portfolio

PORTFOLIO BASKET
PBSK – Puts the portfolio in a basket, calculates historical return, and allows the portfolio to be treated as an index to be analyzed on the Index menu.
CIXB – Newer Bloomberg basket function

CORPORATE BOND INFORMATION—Ticker [CORP]
RATC – Search of Credit Rating Changes in the Market
ISSD – Quick Overview of a Company’s Key Ratios
DDIS – Company’s Outstanding Debt
NIM – Monitoring New Bonds Using Bloomberg’s
SRCH – Finds Corporate Bonds Using Bloomberg’s Search Function

TREASURY AND FEDERAL AGENCY INSTRUMENTS – [GOVT]
BBT – Monitors and Compares Prices of Government Security Dealers

MUNICIPAL BONDS – [MUNI]
PICK – Finds the Latest Municipal Offering
SRC – Finds Municipals Using Bloomberg’s Customized Search

INTERMEDIATE SECURITIES
Bloomberg’s Money Market Information – [M-MKT]
Bloomberg’s Mortgage Security Information – [MRTG]
Bloomberg’s Investment Fund Information – [EQUITY]
Bloomberg’s Foreign Bonds and Eurobonds Information by Corporation – [CORP]
Bloomberg’s Foreign Government Securities – [GOVT]

BOND PRICE AND YIELD INFORMATION
Corporate Bond’s Price and Yield – Ticker [CORP]
DES – To Obtain Information on the Bond’s Coupons, Day-Count Convention, Maturity, and other Features
BFV – To Analyze where the Bond Should Trade given Comparable Bonds
YAS – To Determine the Bonds Price, YTM, and Yield to Worst
Treasury Security’s Price and Yield – [GOVT]
  DES – To Obtain Information on the Bond’s Coupons, Day-Count Convention, Maturity, and other Features
  BFV – To Analyze where the Bond Should Trade given Comparable Bonds
  YAS – To Determine the Bonds Price, YTM, and Yield to Worst
  SRCH – To Search for Government Bonds Using Different Criterion
  BTMM – Finds Major Rates and Security Information
  GGR – Finds Global Summary of Government Bill and Bond Rates for Countries
  FMC – Finds Yields Across Maturities of Multiple Corporate and Government Bonds

TOTAL BOND RETURN
  TRA – To Determine a Bond’s Total Return

YIELD CURVE INFORMATION
  YCRV – Finds Current and Historical Yield Curves for Government and Corporate Bond Sectors Using YCRV
  IYC – Finds Yield Curves for Different Countries Using IYC
  FWCV – Projects Implied Forward Rates

ECONOMIC INFORMATION AND NEWS AFFECTING THE LEVEL AND STRUCTURE OF INTEREST RATES
  TOP BON – Top Bond Information
  NI FED – Federal Reserve Information
  NI – Information on Corporate and Country ratings

DEFAULT RISK
  RATC and CRPR – Evaluates a Corporation’s Current and Historical Credit Ratings
  RVM – Evaluates a Bond’s Spread
  ISSD – Evaluates a Corporation’s Financial Information

STEPS FOR CREATING FIXED-INCOME PORTFOLIOS
  Step 1: PRTU: Create a Portfolio Using PRTU:
  Step 4: Type PMEN to Access a Menu of Functions to Apply to the Portfolio

EXPLORING FIXED-INCOME PORTFOLIO FUNCTIONS ON THE PMEN SCREEN
  PDSP – Market Value and Price Display
  PSA – Shock analysis on current portfolio given multiple yield curve shifts
  PSH – Proposed Trade and Impact Analysis on Current portfolio
  KRR – Portfolio’s’ Distribution by Sector and Maturity
ASSET-BACK SECURITY FUNCTIONS
   CLAS – Glossary of CMO Class Types
   YT – Yield Table
   CFG – Cash Flow Graph
   WALG – Weighted Average Life Graph
   CLC – Collateral Composition
   CPH - Historical Prepayments
   CLC – Collateral Information
   VALL – Display Table of Dealer Prepayment Assumptions
   PVG – Chart of Prepayment Model Available on Bloomberg
   DV – Displays of Prepayment Model Based on Select Scenarios
   YT – Values a Mortgage or Asset-Backed Security Given Different Assumptions

FUTURES CONTRACT INFORMATION – CTM
Steps for Finding Futures Contract Information
   CTM – Contract Table Menu
   CT – Contract Table

FUTURES PRICING AND HEDGING FUNCTIONS
   FVD – Finds the Fair Value and Carrying Cost Value
   HEDG – Finds the Number of Futures Contracts Needed to Hedge a

OPTION INFORMATION
   OMST – Finds the Most Actively Traded Options on a Particular Stock
   OSA – Option Strategy Functions: Generates Profit Tables and Graphs
   OV – Values Options using the Black-Scholes, Binomial, and other Option Pricing Models
   SKEW – Volatility Smiles and Surfaces
   HVG – Historical Volatility Function
   HIVG – Historical Implied Volatilities
   OV – Option Greek: delta, theta, gamma, vega and rho
   CALL and PUT – Finds a Security’s call and put values, implied volatilities, and Greeks
   COAT AND POAT – Option Value Sensitivity Analysis
   OVX – Evaluates Exotic Options

CREDIT SWAPS
   CDSW – Credit Default Swap Valuation Calculator
   ASW – Asset Swap Spread and Z-Spread Calculation
   CDS – Evaluates a Default Swap Basket