Supplemental Information for Students Admitted to the Xavier University Intensive English Program

Spring Semester 2016

Spring Semester 2016 Schedule

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<th>Date</th>
<th>Event</th>
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<tr>
<td>January 7</td>
<td>Placement test for new students/Orientation</td>
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<td>January 11</td>
<td>ESL Registration</td>
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<td>January 12</td>
<td>First Day of ESL Classes</td>
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<td>February 29</td>
<td>Classes for 2nd half-term begin</td>
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<td>May 2</td>
<td>End-of-Term Institutional TOEFL</td>
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Arrival Information and Travel Questions

Should you need assistance with travel to the university you should contact May Lee Moua-Vue of the Office of International Student and Scholar Services. All matters related to your arrival should be directed to her office. You can reach her at:

May Lee Moua-Vue, Assistant Director,  
International Student and Scholar Services  
Center for International Education  
Xavier University  
3800 Victory Parkway  
Gallagher Student Center, Room 230  
Cincinnati, OH 45207-2171  
E-mail: international@xavier.edu  
Telephone: 513-745-2864  
Fax: 513-745-2876  
Website: http://www.xavier.edu/international-students/

Please refer to the welcome letter from the Office of International Student and Scholar Services (OISSS), which accompanies your I-20, for further information.

I-20 Form

The I-20 Form sent to you for your VISA gives the date by which you must report to the University. You may arrive in the U.S. no more than 30 days before the date listed on your I-20. If, for any reason, you are unable to arrive on campus by the date given, you must contact the University immediately. An I-20 is included only if necessary.
**English as a Second Language (ESL) Program**

Enrollment and successful participation in our ESL Program does not constitute admission to the undergraduate and graduate degree programs at Xavier University. A separate application process for admission to a degree program must be completed. Final acceptance into a degree seeking program must be granted by the Office of Admission.

The length of time necessary to achieve the required English proficiency will be determined by your initial placement and your work and progress in the program. Almost all ESL courses are granted credit towards your degree, if you decided to pursue a degree at Xavier University. It should be noted that for those planning to continue to an undergraduate program at Xavier, grades from the ESL Program will count toward the total grade point average.

If you have questions about the ESL Program, please contact:

Jane Conzett, Director  
Intensive English Program  
Xavier University  
3800 Victory Parkway  
Schott Hall, Room 704  
Cincinnati, OH 45207-5121  
Telephone: 513-745-2842  
Fax: 513-745-2876  
Email: conzett@xavier.edu  
Website: http://www.xavier.edu/esl

When you arrive in Cincinnati, please call the ESL Office (513-745-2847) if you have any questions. Check the ESL website for updates.

**Health Insurance**

All international students with F-1 and J-1 visas are required to have Xavier student health insurance plan provided by Aetna Student Health. The spring and summer rate from January 7, 2016 to August 14, 2016 is $1311.

**Housing**

Housing in the residence halls (dorms) and university-owned apartments is available for ESL students. Generally residence halls are for underclassmen (Freshmen and Sophomore) and apartments are for upperclassmen (Junior, Senior, and Graduate). Students who live in the residence halls are required to purchase a university meal plan, while it is optional for apartment residents. For more detailed information about housing options, please visit Residence Life’s website: http://www.xavier.edu/residence-life/prospective/index.cfm. Off-campus housing options are also available. To find out more information, please visit the website of Commuter Services: http://www.xavier.edu/commuter/.
IMMIGRATION REGULATIONS FOR STUDENTS IN F-1 STATUS

Many international students who attend Xavier University hold F-1 (student) visas. There are special rules that students in F-1 status must follow to remain “in status” (keep their legal stay) in the United States.

- **You must be a full-time student.** You must enroll each regular semester. Summer school is optional, unless you enroll in a short-term ESL program (8 weeks) in March. These students must continue full-time study in the summer.

- **You may not get a job, or work off-campus, without approval.** It is possible to work, on the premises of the campus, up to 20 hours per week, but please note that *job availability* varies from school to school.

- **You must keep your passport valid for a minimum of 6 months into the future.**

- **You must be authorized to attend Xavier University** (have received a form I-20 which has been processed with the Department of Homeland Security.)

- **You must provide a current address and telephone number.** You must also report your new address and phone number *whenever* you move. The address change must be reported to OISS within 10 days of the move.

- **You must make sure your I-20 is always accurate.** It must state your current field of study and never be allowed to expire.

These rules apply to all F-1 visa students who study in the United States, at any school. You may receive assistance with any immigration questions you may have at the Xavier University Office of International Student and Scholar Services (OISSS). The OISSS staff can also help you with personal and practical concerns about living in the United States. You should always check with the Office of International Student and Scholar Services before you begin a new academic program, change schools or transfer, stop attending classes, or leave the country.