



## Fall 2008 Open Enrollment Programs

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www.xavier.edu/xlc

Program	Dates	Fee
<b>Leadership Programs</b>		
Introduction to Supervision Seminar	Sept. 16 & 17 Dec. 2 & 3	995
Introduction to Middle Management	Oct. 14, 15 & 16	1,495
Senior Management Certificate Program	Sept. 29, 2008-Apr. 27, 2009	5,995
Managing with the Balanced Scorecard	Oct. 16 & 17	995
Developing and Sustaining a Performance Culture	Oct. 8, 9 & 10	1,500
Developing and Implementing Strategy	Nov. 4 & 5	995
Marketing Strategy and Tactics	Oct. 29	495
<b>Communication</b>		
Managing Cultural Differences	Sept. 24	495
Cross-Generational Differences	Oct. 22	495
Presenting Across Cultures	Oct. 8 & 9	1,495
Dealing with Difficult People	Oct. 14 – 1:00-4:30	375
Developing EQ to Improve Interactions	Oct. 15 – 8:30-4:00	495
Business Writing with Impact	Oct. 29	495
Time Management in Electronic World	Nov. 19	495
Persuasive Speaking: Vocal Image	Oct. 8 2-5 pm Nov. 17 2-5 pm	375
<b>Finance</b>		
CFP Certificate	Sept. 15, 2007-May 11, 2008	4,500
Finance for Non-Financial Managers	Oct. 8	495
<b>Human Resources/Training</b>		
Senior HR Management Certificate Program	Sept. 9 – Nov. 25 (Tuesdays, 6-9 pm)	2,595
Train the Trainer: How Adults Learn	Oct. 6 Dec. 1	545
Train-the-Trainer: Planning, Designing & Evaluating Training	Oct. 7 & 8 Dec. 2 & 3	995
Train the Trainer: Proven Classroom Training Techniques	Oct. 9 & 10 Dec. 4 & 5	995
Understanding and Managing Personality Differences	Oct. 14 – 8:30-12:00	375
<b>Process Excellence</b>		
Yellow Belt	Sept. 15 Oct. 20	495
Green Belt	Sept. 23, 24 & 25 Oct. 28, 29 & 30	1,495
Black Belt	Dec. 1, 2, 3, 4 & 5	2,495
Process Excellence for Service Industries	Sept. 23-24	1,095
<b>Project Management</b>		
Project Management Certificate	Sept. 16 & 17, Oct. 14 & 15, Nov. 18 & 19	2,300
PMP Exam Review	Oct. 8 & 9	995
Ultimate Route	Dec. 10 & 11	1,495
<b>Thinking &amp; Innovation</b>		
Improvisation for Teams	Oct. 9	495
Improvisation for Innovation & Creativity	Oct. 30	495
Improvisation for Sales People	Nov. 18	495

Series \$2,195

Series \$2,195

Series \$4,195















