

Application for Xavier University MBA International Trip to France

Course: **Doing Business in France**



Dates: **June 12-21, 2009**

Instructor: Dr. Jamal Abu-Rashed

Credit Hours: **Four**

Estimated Costs: \$5788.00

Tuition: \$2788- billed through the Bursar's Office

Travel Expenses: \$3000 – Includes airfare, lodging, ground and rail transportation. Paid through the MBA Office; Checks and credit cards are accepted.

France Information Session: **Saturday, February 21, 2009** at 5:15 PM in Hailstones Executive MBA Room.

Mandatory Meeting: **Friday, April 3, 2009** at 5:15 PM in Hailstones Executive MBA Room

1. Dr. Jamal Abu-Rashed will give a pre-trip briefing, hand out course material, and answer questions on your reading assignments and project.
2. Collect your payment, passport, license and health insurance
3. Collect and notarize the five waiver forms listed below.

Checklist for Study Abroad Tour

- Application for MBA International Trip
- Non-refundable deposit fee of \$400 due upon RSVP
- Course Registration Form due upon RSVP- Complete top portion and sign bottom
- April 3, 2009 – Signed Code of Conduct
- April 3, 2009- Final Travel Expenses of \$2600 payable to Xavier through the MBA office
- April 3, 2009 -5 Waiver Forms Due- All are required
 1. Assumption of Risk and Release- AOR105
 2. Student Agreement- PA302
 3. Health History- MED203
 4. Off-Campus Experience- MED202
 5. Health Screening Examination- MED202
- April 3, 2009- Copy of Health Insurance Due- Required
- April 3, 2009-Copy of Signed Passport Due-Required
- April 3, 2009-Copy of Valid Driver's License -Required
- April 3, 2009- Evacuation and Repatriation Insurance Due- Required

For additional questions or concerns please contact:

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Application for Xavier MBA International Trip

Application Requirements

- This application form (*please retain previous page for your records*)
- Non-refundable deposit fee \$400 deposit (your reservation is not confirmed until deposit has been submitted to the MBA Office.)
- Xavier University Registration Form (found online at www.xavier.edu/registrar/forms)
 - o Please complete the top portion and sign the bottom.

Destination of International Trip for which you are registering: _____

Name: _____ Gender: Male Female

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Phone #2: _____

Banner ID #: _____ Date of Birth: _____
(on your All-Card)

Email: _____

As a participant of the Xavier MBA International Trip I agree to all registration conditions and code of conduct.

Name: _____

Signature: _____ Date: _____



Credit Card Payment Form

Name _____
Last First Middle

Banner ID #: _____

Phone Home: _____ Work: _____

Credit Card Authorization:

Visa MasterCard Discover

Card #: _____ Exp Date: _____

Cardholder Name: _____

Signature: _____ Amount: _____