Thank you for your Mid Year Reports.

You thank all to organization presidents who completed the Mid Year Report. Although we appreciate your time and commitment, the data you provide us is important to help us keep student organizations both supported and valued.

It is important to see the amount of time and energy put into the management of your organizations, your budgets, and the many events you host. These reports help us see what a big impact to Xaviers' community and you are the reason for that.

For our part we've already started brainstorming and planning new programs in response to your reports. So, “We Hear You Loud and Clear” for details.

From the Office of Student Involvement, we thank you.

Spring Involvement Fair Registration

The Office of Student Involvement presents the Spring Involvement Fair as an opportunity for students to connect with Campus organization, offices and departments, in order to get involved for the spring semester.

The Spring Involvement Fair will take place on Wednesday, January 21st from 11am-3pm in the Gallagher Student Center.

Final Thoughts

Recognized Student Organizations such as clubs, university-affiliated organizations, club sports and SQA subordinate bodies are eligible to exhibit at the Spring Involvement Fair. SQA offices and departments are also eligible to exhibit, but will receive lower priority to exhibition space than student organizations. Student Working Groups are not eligible to participate, but are encouraged to be represented by their sponsoring office or department. No other student groups are eligible to participate.

To register, interested groups must complete the online registration form (link located at xaver.edu/orginfo). Once completed, the Office of Student Involvement will contact the submitter to confirm their acceptance.

Confessions will be sent at the start of the Spring Semester.

The deadline to register will be Friday, January 14th.

Student Organization Leadership Transitions

For many student organizations this time of year is time for a change of leadership. With that comes the responsibility of the outgoing leaders to transition the Office of Student Organization to the incoming leaders.

Here is how you do that: SIMPLY update your OrgSync Profile OrgSync is the only way we currently hold a leadership position and your student organization will not receive important notifications, requirements, and deadlines that could be pertinent to managing your group.

How to update your OrgSync page:
Advisors or leaders of student organizations can make these updates by signing into the group’s OrgSync portal and clicking the “Settings” tab on the upper right of the page. Select “Organization Settings” from the drop-down box. Under “Profile Settings” you can edit anything on your group profile, including the President, Vice President, Treasurer, and Advisors. Please note, you will click thru all the pages until you reach the “Finish” button. Click “Finish” to submit your updates.

How to give administrative access:
If you need administrative access means that you are able to manage and make changes to your organization’s OrgSync portal. All organization leaders should be given administrative access. To do that, go to your group’s profile, and click on “People” on the top of the page. You will see a list of members inside your organization. One at a time, click on each person you’d like to give administrative access to. Under their profile you are able to manage what type of member they are. Click the hyperlink “Manage” and you can select to be admins.

Unable to update your profile? Contact Crystal Guffy in the Office of Student Involvement at xaver.com/crystal.html

We Heard You Loud and Clear.

After compiling the feedback from Student Organization Leadership Transitions. It has become evident we needed to revise some parts of our process to better serve our student organizations. We want you to know we heard you loud and clear! We also wanted more information about effective ways to cooperate with our. This data will help us to work with other organizations, less confusing forms, better training, less reporting, and for us to continue the Student Org Academy.

Programming space may be the single most needed resource for student organizations at Xavier. Student Affairs in conjunction with The President’s Office and Physical Plant plan to change this. In the near future, look for new developments and better student event space planning up in and around Gallagher Student Center.

We know that many student organizations go through leadership transitions at the beginning of spring semester. And those new leaders are so important. Click on “People” and peruse your group’s profile. One at a time, click on each person you’d like to give administrative access to. Under their profile you are able to manage what type of member they are. Click the hyperlink “Manage” and you can select to be admins.

SGA Call Phone Charges Recall

Did you receive an SGA phone charger this fall at the Club Day on the Yard or Student Organization Fair? If so, your SGA phone charger has been recalled by the SGA. The phones have been recalled because of safety concerns. We want to make sure you are aware of this recall.

Questions can be directed to SGAoffice@xaver.edu.

We're already starting work on these improvements and plan to start even more. If you have any suggestions for us, let us know!