

Field Education Placement Process Calendar

Fall Semester 2008

Date	Event
August 25	Classes begin at 4:00 p.m., except labs.
August 31-Dec 4	Students- Familiarize self with website, print out forms, read manual, complete resume etc.
September 1	Labor Day Holiday, University closed.
October 9-10	Fall Holiday, day classes do not meet; 4:00 p.m. & after non-lab classes do meet.
October 21	Academic Day - day classes & labs do not meet; 4:00 p.m. & after non-lab classes do meet.
November 26-30	Thanksgiving Holiday, classes do not meet.
December 5th	Students-Turn in application, signature page from field education manual, and resume to Field Director Field Director reviews application and enters student into blackboard field education course
December 12	Last day of full-term classes. Field Director- sends out letters to agencies regarding application process
December 16-19	Final Examinations
December 19	Last day of Fall Semester.

Field Education Process Calendar

Spring Semester 2009

Date	Event
January 12	Full-term classes begin at 8:30 a.m.
January 15	Agencies- Application Due to Field Director
January 19	Martin Luther King Jr. Holiday, University closed.
January 28th 6-9 pm or January 30th 1-4	Mandatory Field Education Training (must attend one of these trainings)
February 13th 1-3	Senior Students and Agency Field Panel
February 20th	Students- Turn in interview form
March 1st- March 31st	Student- Go on 3 interviews
March 2-6	Spring Break. No classes March 2-6.
April 6th- April 10th	Attend Mandatory Individual selection Meeting with Field Director
April 9-13	Easter Holiday, University closed. No classes April 9-13
April 13th- 17th	Complete Confirmation Paperwork- Turn in to Field Director
April 20th- 24th	Field Director Confirms site- Contacts Student
April 27th- May 1st	Student sends Confirmation Letter and turns in copy to Field Director If student fails to confirm placement prior to end of semester it is the student's responsibility to complete process prior to entering field in the fall. Students can not begin field placement without site being confirmed by Field Director.
May 1	Last day of full-term classes.
May 5-8	Final examinations.
May 8	Last day of Spring Semester.
May 16	Commencement